

WILLIAMSBURG CHARTER
BOARD OF TRUSTEES MEETING

SEPTEMBER 30, 2025



AGENDA

1. Welcome and Introductions
2. Approval of August Minutes
3. Finance
4. Academics
5. Parent Leadership Council
6. Operations
7. Facilities
8. Recruitment and Enrollment
9. Human Resources
10. Accountability and Development
11. Adjournment

WCHS Financial Update Board Meeting – September 30, 2025

This is the Financial Statement as of July 31, 2025.

Total collected revenue for the period \$1,298,812 million. **(99% Per Pupil Revenue, 1% other)**

Total expenses for the period \$1,609,590 million.
(70% Personnel Services, 4% Contracted Services, 19% Rent, 1% Utilities, 6% Other expenses)

Total revenue over expenses for the period is **\$(310,778)**

This deficit is due to the recording of the estimated accrued payroll (\$825,244) for 2026

FINANCE

Assets		
Cash and Cash Equivalents	9.1	Bank Acct, Petty Cash,
Account Receivable	327,632	Title Funds
Total Fixed Assets	2.0	Leasehold improvement, Furniture, Equipment, software
New Building	4.2	New Building Cost
Building Security Deposit	1.5	Rent Deposit
Prepaid expenses and Deposits	661,518	Utility, Insurances, other
Total Assets	17.9	
Liabilities		
Accounts Payable, Accrued expenses	1.1	Bills, Accrued salaries/taxes
Unearned Revenue	1.2	Advanced Per Pupil fund
Total Liabilities & Net Assets	17.9	3.7 Unrestricted Net Assets

ACADEMICS: IMPORTANT DATES

1. October 1st, 2025- Thrive Scholars In Person Scholar Presentation
2. October 1st, 2025- YMCA Rowe Academy In Person Sign Up & Info Session- During lunch
October 2nd - School Closed - Yom Kippur
3. October 8th - WoodHull Hospital Career Day for Gr 12
4. October 8th - Hispanic Heritage Month College Panel
5. October 13th - School Closed - Indigenous People's/Italian Heritage Day
6. October 14-16th - Midterm Exams (during class) & October 17th - Make-Ups (during class)
7. October 15th - Hispanic Heritage Month Celebration
8. October 20th - School Closed - Diwali
9. October 22nd - PSAT Exam Grades 9 & 11; Remote/Trips Grades 10 & 12
10. October 28th (4-7pm) & October 29th (2-4pm) - Parent-Teacher Conferences
11. October 30th - Virtual PLC Meeting @6pm



ACADEMICS

- Launched 2025-26 Committees:
 - Attendance
 - Fundraising/Recruitment
 - Pathways to Graduation/Alumni
 - School Culture
 - School Improvement
 - Student Government
 - Sunshine
- Finalizing the Department Leader Coordinator/Instructional Coach position
- Learning Walks Begin this week with instructional focus/problems of practice:
 - The WCHS Classroom (Domain 1 & 2), Student Engagement, Questioning & Discussion, Using Assessment to inform instruction (Domain 3)

ACADEMICS

- Key Partnerships
 - RiseBoro: Anti-vaping & Smoking prevention
 - Thrive Scholars: Summer College Mentorship program for juniors
 - The Rowe Greenpoint YMCA: P/SAT Prep (9-12 Gr) and College Prep (11-12)
 - The Wick/Young Men's Club
 - WoodHull Hospital Careers Day
 - Wendy Wasserstein Project Theater & TDF
 - NYU & Columbia School of Social Work - IFSC Social Worker Interns
- Key Initiatives
 - Experiential Learning: Field Day, Community Service Day, Calvin Klein /Fashion Minority Alliance Creative Careers Day, MetOpera, SUNY College Fair, I Will Graduate, HBCU Fair, CUNY City Tech Trip, FIT Trip, U at Albany Trip, 9/11 Museum
 - Seal of Civic Readiness & Seal of Biliteracy

First Annual School Wide Field Day 8/29



First Annual School Wide Field Day 8/29



Senior Parent-Student Breakfast 9/13

AS YOU WAIT FOR US TO BEGIN,
WRITE A LETTER TO YOUR CHILD USING THE PAPER AND
ENVELOPE PROVIDED.

WE WILL PROVIDE THIS LETTER TO YOUR CHILD AS THEY WAIT
FOR GRADUATION TO BEGIN ON
JUNE 29, 2026

WORDS TO GET YOU STARTED:

WHEN YOU WERE BORN I KNEW....

I AM PROUD OF....

I KNOW YOU WILL...

DON'T GIVE UP BECAUSE...



Hispanic Heritage Month Bingo 9/26



September 2025 Teacher, Faculty & Advisor of the Month

Teacher

Karlita Ashman



Faculty

Nitsa Chery



Advisor

Angelica Trujillo



ACADEMICS: SENIOR DATA

- 160 Seniors
- 92 are On Track
- 26 are Slightly Off Track

Graduation Rates:

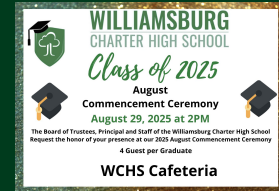
2024: 82%

2025: 84.1%

Regents:

- 56 students have ALL Regents

- 5th Year Seniors
- 27 Students Graduated on August 29th!
 - Class of 2025: 21 Graduates
 - Class of 2024: 4 Graduates
 - Class of 2026: 2 Graduates
 - 1 student graduated recently as she returned from YABC



In School Internships began for seniors

PARENT LEADERSHIP COUNCIL



Visit Parent Coordinator's / PLC Page on WCHS Website for resources, all PLC News, meetings & PLC Recruitment Video. **CLICK LINK:**
[Our Parents - WCHS \(thewcs.org\)](http://thewcs.org)



COME JOIN US!
VIRTUAL PLC
MEETING!!!!

DATE: SEPTEMBER 18th, 2025
TIME: 6pm
LOCATION: VIRTUALLY

CHECK YOUR EMAIL FOR LOGIN DETAILS
FOR MORE DETAILS: EMAIL Ms. PINK AT: mpink@thewcs.org

**SPECIAL GUEST PRESENTERS: RISEBORO
COMMUNITY PARTNERSHIP & THRIVE SCHOLARS**



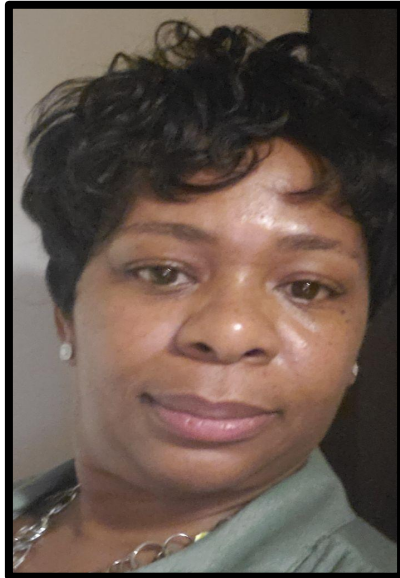
**College in the
Community**

HELLO FAMILIES & SCHOLARS,
JOIN US FOR OUR FIRST PARENT LEADERSHIP COUNCIL(PLC) MEETING FOR THE SCHOOL YEAR. WE WILL HAVE OUR 2025-2026 PLC ELECTIONS, GUEST PRESENTATIONS FROM RISEBORO COMMUNITY PARTNERSHIPS WHO WILL DISCUSS THEIR AMAZING SERVICES & COLLEGE IN THE COMMUNITY PROGRAM. THRIVE SCHOLARS WILL JOIN US TO SHARE THEIR COLLEGE PREP PROGRAM FOR SCHOLARS IN GRADE 11. PLUS SCHOOL NEW, AND POSITIVE VIBES AND RESOURCES FROM Ms. PINK. THIS IS A MEETING YOU DO NOT WANT TO MISS. REMEMBER IF YOU MISS A PLC MEETING, YOU MISS A LOT!!



Parent Leadership Council
Parents are the Secret Sauce to our School

MEET OUR PARENT LEADERSHIP COUNCIL (PLC) MEMBERS FOR 2025- 2026 SCHOOL YEAR



**OUR PLC PRESIDENT
MONIQUE BOWENS**



**OUR PARENT
COORDINATOR / PLC
LIAISON MS. PINK**





Parent Leadership Council
Parents are the Secret Sauce to our School



**OUR PLC PARENT
FUNDRAISING COORDINATOR
CATHERINA DAVIUS**



**OUR PLC TREASURER
LUCIA MARTINEZ-
JIMENEZ**

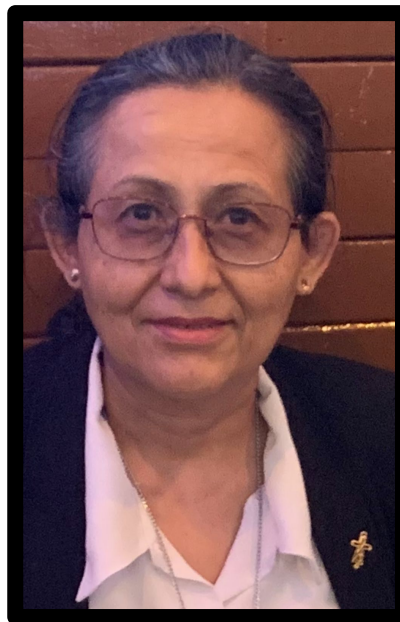


Parent Leadership Council

Parents are the Secret Sauce to our School

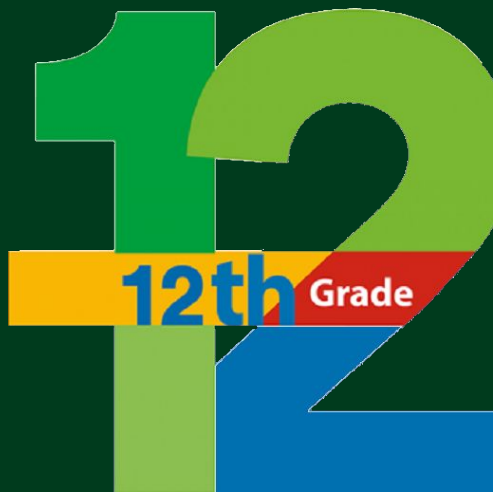


**OUR PLC ALUMNI
PARENT VOLUNTEER
DENISE TURNER**



**OUR PLC PARENT
VOLUNTEER ANGELICA
PEREZ**

**WCHS SENIOR ORIENTATION BREAKFAST SEPTEMBER 13th, 2025:
PARENT COORDINATOR PROVIDED RESOURCES/ INFO & PRESENTATION ON
“HEALTH CAREER DAY” FROM OUR COMMUNITY PARTNER AT WOODHULL
HOSPITAL.**





WILLIAMSBURG

CHARTER HIGH SCHOOL

SOPHOMORE & JUNIOR

ORIENTATION

AND CURRICULUM NIGHT


VIRTUAL ZOOM SESSION

SEPTEMBER 16, 6PM -7:30 PM

MEETING ID: 818 3114 2705

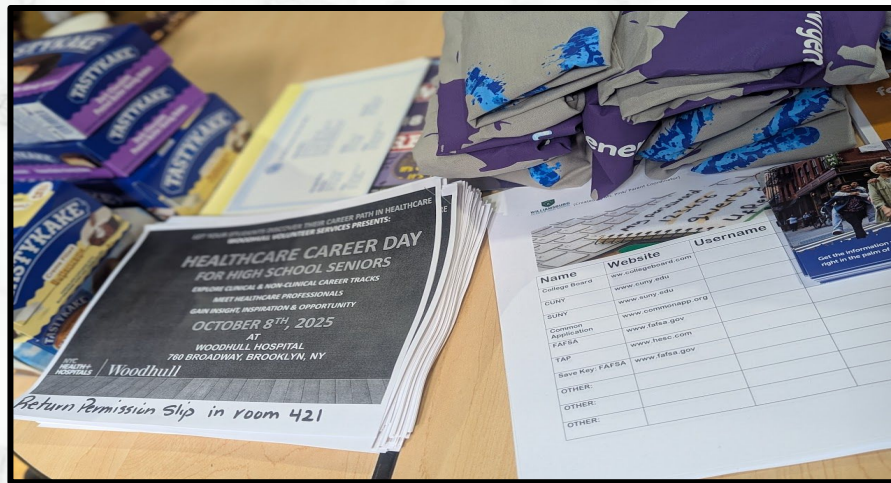
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**YOU'RE INVITED! DISCOVER WHAT'S AHEAD THIS SCHOOL YEAR
JOIN US FOR AN IMPORTANT AND EXCITING SESSION WHERE YOU'LL
LEARN ALL ABOUT:**

- **GRADUATION REQUIREMENTS**
 - **WHAT YOUR STUDENT WILL BE LEARNING THIS YEAR IN THEIR CORE CLASSES**
 - **ELECTIVE OPTIONS: EXPLORE THE VARIETY OF CLASSES YOUR STUDENT CAN CHOOSE FROM**
 - **HOW TO SIGN UP FOR ELECTIVES AND MAKE THE MOST OF THE SCHOOL EXPERIENCE**
- 









OPERATIONS

For Board Approval in October : FY2026 Budget (Due to NYSED 11/1/1025)

- Original: Projected FTE 674 Updated: Projected FTE 615
- Original: Revenue \$16,063,127 Updated: Revenue \$15,231,582
- Original: Expenses \$16,063,127 Updated: Expenses \$15,979,832
- Original: Surplus/Deficit (0) Updated: Surplus/Deficit (\$748,250)

Working with Finance, Accountability and Executive Coordinator on exploring:

- Middle School grade level expansion
- Fundraising/Grantwriting
- 188 Varet St

- Conducted 6 fire drills, 2 additional drills this week, including 1 Soft Lockdown drill
- 8 emergency preparedness drills required by 12/1/25 plus 4 more by 6/30/26
- Collaborated with Counseling, SNAS and IT to create proctoring schedule, training, Digital Readiness checks and testing accommodation rooms for PSAT Day 10/22
- Successful Pilot Care Day payout program from Aug 2025- 32 staff participated

FACILITIES

- An FDNY inspection took place on 9-16-25 with the following verbal recommendation issued:
 - A) A permit must be obtained to install any new air handling unit with a different Brand name other than the original unit
- No new building leaks were found during heavy rainfall for the month
- No visits were conducted by the Department of Buildings, Health Department or Environmental Control Board
- An ECB hearing scheduled for 9-30-25 was postponed, The hearing was to certify corrections made to the schools self closing doors
- The elevator key fob installation project is ongoing

SAFETY

- Arrival procedures continue to be successful as we have communicated with students and families to ensure they arrive at the building before 7:45 a.m.
- We continue to dismiss students by floor to create a smoother flow of students leaving the building.
- Cell phones are distributed by the Assistant Deans and Ms. Johnson between 2:20 p.m. and 2:45 p.m.
- On September 9, 2025, the school administration team met with the 90th Precinct Youth Coordination Officers (YCOs) and the new Quality of Life team to discuss coverage in the area during arrival and dismissal.
- There have been 8 incidents that have led to Out-of-School Suspensions, including an Impartial Hearing.
- There were two 911 calls made in September.

RECRUITMENT AND ENROLLMENT

PowerSchool

586

ATS

590

FTE*

585.899

1. *As per Billing Document #3 (pending DOE approval)
2. 2 Pending YABC Grads, 2 Duplicates; 28 August Grads; 47 Discharges in ATS, 7 Will Not Attend, 10 Aged Out since 7/2/25; 151 Discharges and 29 Will Not Attend since 7/1/25 104 Discharges, 10 Aged-out and 29 Will Not Attend since 7/1/24; 15 August graduates 2024
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0

	4/1/21	4/1/22	4/1/23	4/1/24	4/1/25
9th Gr	415	408	279	253	230
10th Gr	29	54	39	42	26
11th Gr	23	39	19	20	20
12th Gr	7	13	11	14	10
Total	474	514	348	335	286



RECRUITMENT AND ENROLLMENT

LOTTERY APPLICATIONS

- Lottery Deadline 4/1/25
- Lottery 4/2/25
- 289 Applications as of 4/2/25
- 25-26 Seats Declared: 9th Gr - 220, 10th Gr - 25; 11th Gr - 10; 12th Gr - 0

APPLICATIONS AS OF 9/30/25

9th	10th	11th	12th	Total
344	84	57	42	527

SY 25-26 RECRUITMENT AND ENROLLMENT AS OF 9/30/25

Grade Level	Total in Grade	2021	2022	2023	2024	2025	2026	2027	2028	2029
9	107	0	0	0	0	0	0	0	1	106
	M 49 /F 58	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 1	M 49 /F 57
10	120	0	0	0	0	0	0	2	118	0
	M 62 /F 58	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 1 /F 1	M 61 /F 57	M 0 /F 0
11	137	0	0	0	0	0	2	135	0	0
	M 82 /F 55	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 1 /F 1	M 81 /F 54	M 0 /F 0	M 0 /F 0
12	221	2	4	8	23	25	159	0	0	0
	M 120 /F 101	M 0 /F 2	M 3 /F 1	M 4 /F 4	M 13 /F 10	M 14 /F 11	M 86 /F 73	M 0 /F 0	M 0 /F 0	M 0 /F 0
Total	585	2	4	8	23	25	161	137	119	106
	M 313 /F 272	M 0 /F 2	M 3 /F 1	M 4 /F 4	M 13 /F 10	M 14 /F 11	M 87 /F 74	M 82 /F 55	M 61 /F 58	M 49 /F 57

RECRUITMENT AND ENROLLMENT

SEPTEMBER EVENTS

- **Enrollment:** We've added 37 students to our student body since the first day of school
- **Recruitment & Outreach:** Active engagement with local shelters, St. Marks enrollment center visits weekly, community events (South Bushwick Church Block Party), feeder middle schools, and monthly visits to the Bedstuy & Bushwick Community Partnership meetings; flyers and information distributed widely via canvassing; follow-ups ongoing with offered, in-progress, and waitlisted families.
- **Admissions & Open Houses:** Multiple open houses planned with new RSVP forms; The 2026-2027 WCHS application and the common application launch on tomorrow 10/1; themed open houses like Shark Tank and Open Arts are in the works to engage prospective families.

RECRUITMENT AND ENROLLMENT

UPCOMING INITIATIVES

- October 1st - High School Fair at St. Stanislaus Kostka Catholic Academy
- Parent Marketing Survey - Revising a marketing plan for our target audience
- Expanding our canvassing efforts along the L train line - DYCD programs, Community and Faith based organizations

MARKETING

- Direct mailing postcards via Taradel are in progress, targeting 6,000+ households and emails
- Instagram and Facebook Ad boosting starting 10/7
- Launch of student-led social media content creation loading! Our student intern officially joins us tomorrow. The student is familiar with the recruitment department as she assisted in Summer Bridge for the Class of 2029.

HUMAN RESOURCES

- August New Hires - 4 Instructional.
- August Separations - 9 Instructional and 4 Operations.
- Leave of Absence - 0 Employees currently on Leave.
- Continue bi-weekly HR/Finance meetings.
- A lot of recruiting for Science, Spanish, Math, Social Studies, Physical Education and ELA instructors.
- Restructured the Department with all tasks now being performed by a sole practitioner.
- Open Door policy shifted to email and calendar appointments based on urgency.
- Minor changes to recruiting and onboarding to maximize efficiency and the new employee experience coupled with continuous engagement of new Staff.

STAFF LIAISON TO THE BOARD

- School Improvement Committee was held recently. Dialogue about start of year and feedback was very positive on school morale and how things are going.
- Noticeable improvement with past struggles with Uniform. Kudos to all for diligently monitoring.
- Desire still for continued and more flowing communication.
- Engagement and excitement for community involvement.

ACCOUNTABILITY

- ACCOUNTABILITY/GOVERNANCE

- Working with HR to maintain streamlined staff roster for 2025-26, will help with certification tracking
- BEDS IMF report due November 14

- REPORTING

- 2025-26 Title I was submitted in August ahead of deadline by CSBM
 - Stakeholder meeting was held, fall parent meeting to be scheduled
- Annual Report due November 1
 - Budget, Audit, Progress Towards Goals



DEVELOPMENT/OUTREACH

- GRANTS

- Met with Instrumental re: grants research platform and associated costs (\$3,588)

- SPACE USAGE

- Will be signing up for 30-day iMDB trial to reach out to NYC-based location managers for large television and movie productions re: using our space
- Created new brochure to circulate featuring spaces in school
- Spoke with three different film crews re: filming but their needs didn't match our space at this time
- Have joined various online forums and am searching for folks who need space/promoting school there

- OUTREACH

- Asking staff to provide me with advance notice of school events in order to have costs covered and/or sponsored by local businesses and organizations
- Will be working with Recruitment re: additional outreach in further neighborhoods, specifically targeting areas with more affordable housing
- Will be inviting electeds to upcoming school events
- Seeking product donations from sites like Goods360
- WCHS circulated information re: Girls for Gender Equity (GGE), a Brooklyn-based program offering two stipended programs for young folks to boost leadership development and advocacy awareness, YWAC (Young Women's Advisory Council) focuses on civic engagement and SIS (Sisters in Strength) supports survivors (and allies) of sexual assault in healing, joy and building advocacy skills



THANK YOU
FOR COMING!