

WILLIAMSBURG CHARTER
BOARD OF TRUSTEES MEETING

NOVEMBER 18, 2025



AGENDA

1. Welcome and Introductions
2. Approval of October Minutes
3. Academics
4. Parent Leadership Council
5. Operations
6. Finance
7. Facilities
8. Recruitment and Enrollment
9. Human Resources
10. Accountability and Development
11. Adjournment

ACADEMICS: IMPORTANT DATES

1. November 18th - Afterschool Clubs Potluck
2. November 19th - Athletics Media Day & Pep Rally; Hamilton Trip
3. November 20th-Virtual PLC Meeting
4. November 20th-21st & November 24th - Trimester 1 Final Exams
5. November 24th - Student Council Debate; Pre-Thanksgiving Dinner@4pm
6. November 25th - Final Exam Make-Ups; Last Day of Trimester 1; Student Council Elections
7. November 26th-28th - School Closed- Thanksgiving Holiday
8. December 1st - Trimester 2 Begins; Trimester 1 Grades Due by 9am
9. December 3rd - Trimester 1 Grade Verifications Due
10. December 5th - Trimester 1 Report Cards Issued



ACADEMICS

- November 4th Virtual Professional Development Day :
 - WCHS Protocols & Procedures, The WCHS Classroom
 - Danielson Rubric and Teacher Evaluations
 - Remote Classroom Set Up (in preparation for any Snow Days)
 - Mandated Reporter Training
 - SPED & ELL Instructional Strategies
 - Naviance & College Recommendation Writing
 - NewsELA Certified Educator Workshop
 - Choose Your Own Adventure: NYC Charter Center On-demand Workshops
- Instructional Consultant to assist with Unannounced Informal Observations 12/8/25-1/16/26; Announced Formal Observations 1/27-5/1/2026

ACADEMICS

- Teacher Supports and Professional Development:
 - Weekly Learning Walks by Admin Team with Glows & Grows
 - Academy Leader Feedback via grade level classroom visits
 - Wednesday & Full Day Professional Development Sessions
 - Department Leader Support and Feedback
 - Weekly lesson plan feedback
 - Gradebook/Canvas expectations
 - Monthly Classroom Walkthroughs
 - Weekly Co-planning & Department meetings in core subject areas
- Upcoming:
 - Lunch 'n Learns
 - Peer Intervisitiation

Teacher, Staff, Advisor of the Month

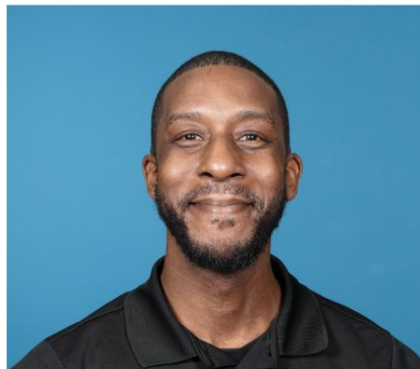
George Georgiadis



We would like to thank Mr. Georgiadis for always being available for students and attentive to student needs in the classroom. We also give him a huge shout out for helping Haunted House.

Mr G is a great history teacher and he is a very patient and outstanding man and is brave for shaving his beard and getting pied in the face .

Nathaniel Robinson



Nate consistently supports both the safety and operations teams, collaborating with colleagues to ensure the school runs smoothly. While primarily posted in the cafeteria, he goes above and beyond to supervise hallways and assist wherever.

Melanie | Griot



Ms. Griot consistently creates a welcoming and supportive environment for her advisory students. She collaborates with her support team, ensures students understand school rules and protocols, and helps them develop language proficiency. She also keeps parents and staff informed and goes above and beyond to support transfer students.

Senior Committee Haunted House



NHS Pumpkin Carving



Schoolwide Costume Contest & Fright Fest Trip





Class of 2026 Seniors - Progress Update

- 163 Seniors- Class of 2026
- 92 are On Track
- 26 are Slightly Off Track

Regents:

- 56 students have ALL Regents

Graduation Rates:

2024: 82%

2025: 84.1%

NEW INFO:

- APEX: 53 Actively Enrolled
- Credit Recovery: 12 students attending
- 8 days next Group 12/4

5th Year Seniors

- Class of 2025: 25
- Class of 2024: 23
- Class of 2023: 8
- Class of 2022: 3
- Class of 2021: 2

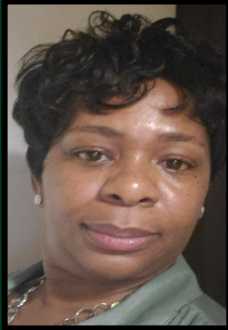
61 Students

College Application Process

- Ongoing Tuesday and Thursday College Application Help w/ Ms. Chery
- College Application
 - a. 84 submitted CUNY applications
 - b. 54 students submitted SUNY and Private Applications
 - c. 10 plus acceptances from the HBCU Fair: Schools such as Lincoln University, Delaware University
- A few students recently visited colleges of their choice:
 - a. Kaylee JP visited Columbia University and Stony Brook University for Biological Sciences.
 - b. Dylan B. plans to visit SUNY Purchase on 11/22 for Music Production.
 - c. Amanda M. visited Fordham University for International Business.
 - d. Vanessa A. visited Fordham University for the Nursing major.



PARENT LEADERSHIP COUNCIL



The Parent
Leadership
Council

Ready to ROAR!

Change the message.
Change the perspective.
Change the world.





Parent Leadership Council
Partners for the Future. Ready for the Future.

Breaking News...Virtual PLC Meeting

DATE: November 20th, 2025

Time: Virtually at 6pm

Edition: 001

Come Join Us! Our presenter will be **The Summer Youth Program at Medgar Evers College CUNY**. They offer Paid Job Opportunities: Work with Government Agencies, Hospitals, Summer Camps, and more. Plus, participants explore Career Interests, develop Leadership Skills, & gain valuable workplace experiences. The program emphasizes structured projects & Community Involvement to prepare NYC youth for future careers. We will have School Updates from Principal Jacobson, Community Resources & Positive Vibes with Ms. Pink, PLC Raffle & Community Table from our Amazing PLC members. Remember, If you miss a PLC Meeting, You Miss A Lot!!! Check your email for login details. Email Ms. Pink for any questions at mpink@the.wcs.org. See you Virtually!





WCHS Parent Leadership Coordinator Daily News

Tuesday October 28th, 2025

Edition: 001

Reported By: Ms. Pink

“WCHS Parent Teacher Conferences & Resource Night”













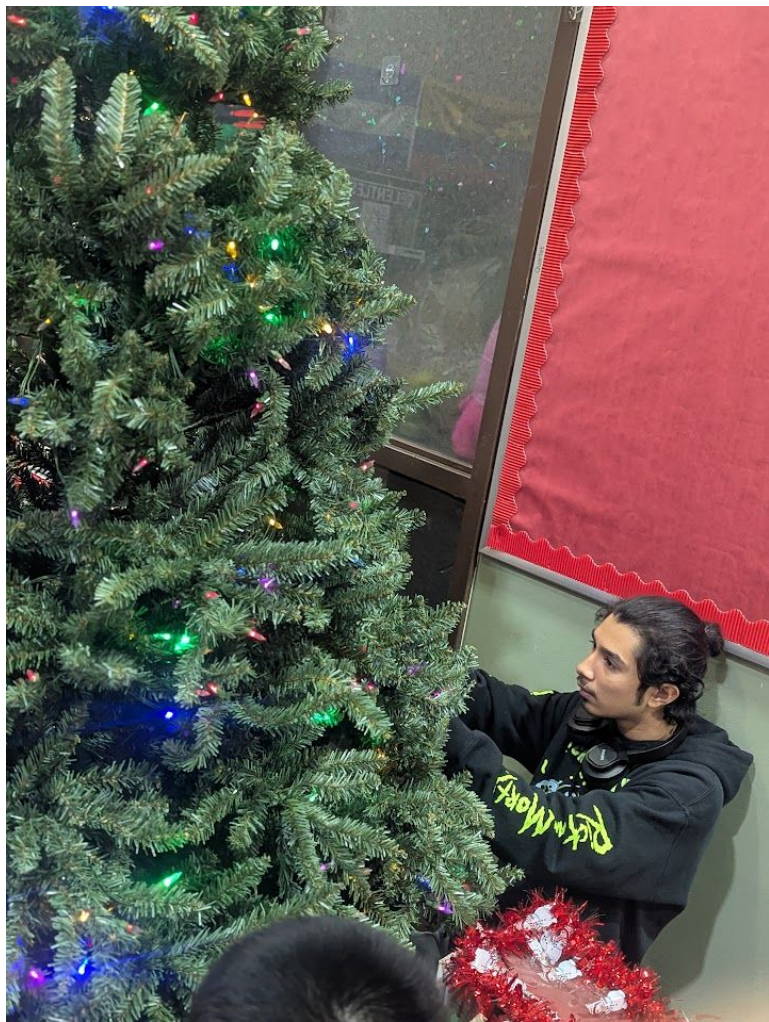




*HOLIDAY DECORATING AT WCHS
WITH Ms. PINK & NHS VOLUNTEER
& ALUMNI FROM CLASS OF 2020*

Video - Google Photos









OPERATIONS

- Preparing January 2026 Regents exam orders, rosters, parent letters, Proctoring Schedules and Room Assignments with the Counseling and SNAS Departments
- Issued Trimester 1 Progress Reports and welcomed over 100 families in person for Parent-Teacher Conferences
- Preparing Trimester 2 teacher and student schedules for issuance prior to December 1 in coordination with the Counseling and Data Departments
- Continuing to collaborate with the Grade Teams to collect 2025-26 School Meal Forms
- Records/Attendance Office collaborating with School Nurse and following up with families regarding immunization compliance
- Conducting monthly School Emergency Response Team Meetings, weekly 504 Team meetings with DOH
- Scheduled annual CPR/AED Training for January PD Day
- Preparing Per Pupil Billing Document #4 with SNAS and Records Departments

Working with Finance, Accountability and Executive Coordinator on exploring:

- Middle School grade level expansion
- Fundraising/Grantwriting and revenue generation
- 188 Varet St

OPERATIONS

Technology Updates - Chromebook Purchases:

- Budget of \$200,000 for capital expenses, \$49,500 spent so far on equipment
- Requesting to use \$12,000 for replacement chromebooks/licenses

We are trying to order low-cost chromebooks for returning students whose chromebooks have malfunctioned/lost or are beyond their useful life. The remainder we have in stock are the new, hard to repair touchscreen models for our chromebook to College initiative.

Chromebooks that have been sign out to students(Oct-Nov) 58

Chromebooks that are Deprovision/Out of Service as of (Oct/Nov) 23

Chromebooks that are Lost /Stolen (Oct/Nov) - 16

Chromebooks (Touchscreen) that are currently in stock are 34

Chromebooks (Non touch) that are currently in stock 10

**Reminder - Touchscreen chromebooks are for incoming freshmen only .

OPERATIONS

For Board Approval:

1. A RESOLUTION: Permitting our Finance Manager to transition the school's existing Fidelity portfolio into cash holdings and invest in a high-yield CD at an FDIC-insured bank.
2. A RESOLUTION: Permitting our Finance Manager to approve the changes to the fund options in the employee retirement plan proposed by the plan's investment advisory team.

WCHS Financial Update

Board Meeting – November 18, 2025

This is the Financial Statement as of September 30, 2025.

Total collected revenue for the period \$3,835,616 million. (97% Per Pupil Revenue, 3% other)

Total expenses for the period \$4,052,372 million.
(61% Personnel Services, 5% Contracted Services, 22% Rent, 4% Utilities, 8% Other expenses)

Total revenue over expenses for the period is **\$(216,755)**

Following lines have reached or exceeded the Budget limit:

- Supplies
- Classroom supplies
- Equipment repairs/maintenance
- Student field trips
- Staff recruitment



FINANCE



Assets		
Cash and Cash Equivalents	9.0	Bank Acct, Petty Cash,
Account Receivable	327,632	Title Funds
Total Fixed Assets	2.0	Leasehold improvement, Furniture, Equipment, software
New Building	4.2	New Building Cost
Building Security Deposit	1.5	Rent Deposit
Prepaid expenses and Deposits	368,007	Utility, Insurances, other
Total Assets	17.5	
Liabilities		
Accounts Payable, Accrued expenses	834,296	Bills, Accrued salaries/taxes
Unearned Revenue	1.1	Advanced Per Pupil fund
Total Liabilities & Net Assets	17.5	3.8 Unrestricted Net Assets

FACILITIES

1-An FDNY Public Assembly Inspection was conducted on 11/19/25 The schools PA permits, Floor plans & record keeping were all inspected with no violations or warnings issued, The FDNY responded to the school on 11/23/25 on a false alarm,

2-No Health, Environmental Services or Department of Buildings visits were conducted

3-The school reported heating issues in Rooms 701, 601, 424 & 324 that were corrected

4-Two lavatory flushers were replaced in Restrooms 429 & 428, One malfunctioning lock & door closer was replaced in Room 815

SAFETY

- Arrival procedures continue to run smoothly as students enter the building between 7:45 a.m. and 8:10 a.m. Dismissal remains structured, as we continue to release students by floor to ensure a safer and more efficient flow as they exit the building. Ms. Pratt and Ms. Natasha are actively contacting parents for students who are arriving late.
- The Dean's Office, with support from Mr. Dilworth, continues to ensure that students are in compliance with the school uniform policy during morning arrival. Ms. Natasha and Ms. Pratt continue to conduct random uniform checks throughout the day and confiscate coats and non-uniform items.
- On October 6th, 20th, 27th and November 3rd, 10th, and 17th, 2025, WCHS participated in virtual conferences with the 90th Precinct.
- During the months of October and November, there were four incidents that resulted in Out-of-School Suspensions.

RECRUITMENT AND ENROLLMENT

PowerSchool

595

ATS

597

FTE*

587.81

1. *As per Billing Document #4 (pending DOE approval and submitted 11/25/25);
2. 2 Pending Discharge, 2 Duplicates; 28 August Grads; 54 Discharges in ATS, 7 Will Not Attend, 10 Aged Out since 7/2/25; 151 Discharges and 29 Will Not Attend since 7/1/25 104 Discharges, 10 Aged-out and 29 Will Not Attend since 7/1/24; 15 August graduates 2024
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0

	4/1/21	4/1/22	4/1/23	4/1/24	4/1/25
9th Gr	415	408	279	253	230
10th Gr	29	54	39	42	26
11th Gr	23	39	19	20	20
12th Gr	7	13	11	14	10
Total	474	514	348	335	286



RECRUITMENT AND ENROLLMENT

LOTTERY APPLICATIONS

- Lottery Deadline 4/1/25
- Lottery 4/2/25
- 289 Applications as of 4/2/25
- 25-26 Seats Declared: 9th Gr - 220, 10th Gr - 25; 11th Gr - 10; 12th Gr - 0

APPLICATIONS AS OF 11/18/25

9th	10th	11th	12th	Total
359	90	66	44	559

SY 25-26 RECRUITMENT AND ENROLLMENT AS OF 11/18/25

Grade Level	Total in Grade	2021	2022	2023	2024	2025	2026	2027	2028	2029
9	111	0	0	0	0	0	0	0	1	110
	M 52 /F 59	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 1	M 52 /F 58
10	122	0	0	0	0	0	0	2	120	0
	M 63 /F 59	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 1 /F 1	M 62 /F 58	M 0 /F 0
11	140	0	0	0	0	0	3	137	0	0
	M 80 /F 60	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 0 /F 0	M 1 /F 2	M 79 /F 58	M 0 /F 0	M 0 /F 0
12	222	2	3	8	23	26	160	0	0	0
	M 120 /F 102	M 0 /F 2	M 3 /F 0	M 4 /F 4	M 13 /F 10	M 14 /F 12	M 86 /F 74	M 0 /F 0	M 0 /F 0	M 0 /F 0
Total	595	2	3	8	23	26	163	139	121	110
	M 315 /F 280	M 0 /F 2	M 3 /F 0	M 4 /F 4	M 13 /F 10	M 14 /F 12	M 87 /F 76	M 80 /F 59	M 62 /F 59	M 52 /F 58

RECRUITMENT AND ENROLLMENT

Recruitment Events & Community Engagement

- **High School Fairs:**
 - Cypress Hills Local Development Corporation/Liberty Avenue Middle School
 - Riverton Charter School
 - Philippa Schuyler
- **Community Events:**
 - Community Board 1 Meeting
 - Bushwick & Bed-Stuy Community Partnership Meetings
 - Halloween Costume Crawl with Assemblywoman Davila
 - Moore Street Market Resource Fair
 - Brooklyn Family Magazine Fair



RECRUITMENT AND ENROLLMENT

Open House:

First Open House (Nov. 8):

- 32 attendees; strong family interest execution with support from our Student Ambassadors

Upcoming:

Counselors' Breakfast (Nov. 20):

- RSVPs from Brooklyn Excelsior, MS 126, PS 84, IS 318



HUMAN RESOURCES

- October New Hires - 1 Instructional 2 Sports Coaches.
- October Separations - 1 Instructional.
- Leave of Absence - 2 Employees currently on Leave.
- Continue bi-weekly HR/Finance meetings.
- Recruiting for SPED (Math/Science) Leave Replacement and a new Music Teacher.
- Contracts were issued for After School Clubs, Fright Fest, Instructional Coach/DL Coordinator.
- PIP's for 2024-25 lateness drafted for staff with more than 3 monthly warnings for the year.
- Drafted documentation to address abuse of Staff sign in log at the front desk.
- Discussions with Safety on transitioning 2 employees to JC Security.

STAFF LIAISON TO THE BOARD

- Appreciation from Staff for Remote PD Day. Thank you for implementing feedback from staff regarding it being remote
- Positive feedback on the content of PD. Great SEL activity centered around gratitude and many new teachers had an opportunity to get further acclimated to procedures and protocols at WCHS
- Appreciation for NY Against Gun Violence workshop. School responsiveness for teacher mental well being was noted by many and appreciated by folks who've been at other institutions and haven't seen this level of commitment to staff.
- Continued thanks to Sunshine Committee for finding small yet meaningful ways to brighten school culture.

ACCOUNTABILITY

- ACCOUNTABILITY/GOVERNANCE

- Annual Report submitted on November 3 deadline
 - Budget, Audit, Progress Towards Goals
- BEDS IMF report submitted ahead of November 14 deadline
- CSPR Title IV Data Collection Survey due in January

DEVELOPMENT/OUTREACH

- GRANTS

- Submitted grant request for \$50,000 from NY Giants organization. Funds would support our after school programs.

- SPACE USAGE

- FILM

- Received an additional response from **Location Managers/Location Assistants** outreach. New response rate 11/47 (23% up from 21%).
 - New response was from Power Book and Gossip Girl Location Scout
- **Rock Productions** a location management group from Rockaway wants to scout for us but would receive a 20% cut on donations
- Small production filmed 11/22 and 11/23 at the school - \$808 donation
- Film scouts for a winter exterior shoot came 11/25.

- OTHER

- Focusing on nonprofits, community organizations, and businesses next
- With permission from leadership and teachers who use the space, may consider renting out studio spaces to local musicians and artists

- OUTREACH/COMMUNITY

- Ms. Gomez and I met with Mets representative re: attending a game in spring 2026. There are various packages they can offer depending on budget, including an on-field photo.
- Will launch Giving Tuesday campaign next week. If interested in donating, please [donate here](#)





THANK YOU
FOR COMING!

The image features a hand-drawn graphic on a black background. It has a white, textured border. The text "THANK YOU" is written in yellow, and "FOR COMING!" is written in blue. There are several decorative elements: three blue lines radiating from the top left, a pink ribbon-like swirl on the right, and a yellow wavy line at the bottom.