

WILLIAMSBURG CHARTER
BOARD OF TRUSTEES MEETING

MARCH 17, 2026



AGENDA

1. Welcome, Introductions, and Announcements
2. Approval of February Minutes
3. Academics
 - a. Evaluations Proposal
4. Parent Leadership Council
5. Operations
 - a. E-Rate Proposal
6. Finance
7. Facilities
8. Recruitment and Enrollment
 - a. UnderDog Proposal
9. Human Resources
10. Accountability and Development
 - a. Mid-Year Climate Survey and Audit Summaries
11. Adjournment

ACADEMICS: IMPORTANT DATES

1. 2/24-2/27 STAR Testing in ELA/Math (during class); Make-ups 3/2-3/6
2. 2/27 at 6pm Virtual PLC Meeting
3. 2/27 at 3:30pm Winter Concert (Cafeteria)
4. 3/2 - Credit Recovery Group 6 Begins
5. 3/3 - Faculty Yearbook Photos (during your prep period)
6. 3/4 during Advisory - Students Complete NYC DOE Survey
7. 3/6 at 10am Student Recruitment Open House
8. 3/10 -3/12 Final Exams (during class)
9. 3/13 - Final Exam Make-Ups; Credit Recovery Group 6 Ends; Last Day of Trimester 2
10. 3/16 - Trimester 3 Begins; Trimester 2 Grades Due by 3pm; Grade Verification Issued
11. 3/17 - Grade Verifications Due by 3pm; Wear Green & White School Spirit Day
12. 3/18 - Trimester 2 Report Cards Generated; Shark Tank Assembly (during Advisory)
13. 3/19 - Trimester 2 Report Cards Released to Students
14. 3/20 - School Closed - Eid al-Fitr
15. 3/23 - NYSED Monitoring Site Visit (in afternoon); Electives Course Selection Fair (during lunch periods)
16. 3/24 - Soft LockDown Drill @10am; 2026-27 Course Selection during Social Studies Class
17. 3/25 - Annual March Against Gun Violence w/ NYAGV
18. 4/1 - NYC DOE Teacher, Student, Parent Surveys Due
19. 4/2-4/10 School Closed for Spring Break



ACADEMICS

- 2026-27 Summer School Proposal (*2026-27 Calendar Pending DOE Calendar dates):
- School Closed: June 30th-July 3rd (except for Facilities); Non-Instructional staff get 6 additional floating vacation days to be used by 8/15/26; Instructional staff get 6 vacation days on the following Fridays (7/10, 7/17, 7/24, 7/31, 8/7, 8/14), plus School Closed 8/21
- Summer School: July 6th - August 13th, 8am-2:30pm, Monday-Thursday
- Teachers Return for Professional Development: Monday, August 17 2026-August 28, 2026
- August Regents Exams: Tuesday, August 17 & Wednesday August 18
- Freshman Bridge Program: TBD
- First Day of School: Monday, August 31, 2026
- Last Day of School/Rating Day: Friday, June 25, 2027 *projected

August PD Needs: Restorative Practices Advisory Circles, Danielson Rubric for Teachers, Advisory Program, CCR Program, Co-teaching, Curriculum and Lesson Planning, DASA, Mandated Reporter, PLCs and Data Dive, SNAS & ELL Supports



Teacher Evaluations 2025-26

All teachers will receive two (2) evaluations, one informal (unannounced) and one formal (announced) for this school year using the Danielson FFT rubric. Round one will be informal evaluations (Sept - Dec) and Round 2 will be formal evaluations (Feb - May). Teachers may request a third observation any time after their second observation.

All observations will consist of the observation itself (30-45 min) and a debrief session (15 min). The first observation will also include a pre-observation planning meeting (15 min).

Teachers will receive a score in each area of each Danielson domain (1-4) for all formal evaluations. The average final Danielson score/rating for each observation, along with a recommendation from your department leader will be used to determine contract renewal.

Exemplary teaching usually lands in the area of 3.5 or higher. The Danielson score ranges are: Distinguished (3.5 - 4.0) b. Proficient (2.8 - 3.4) c. Basic (1.5 - 2.7) d. Unsatisfactory (1.0 - 1.4) Danielson Overview For Reference:

Danielson Framework For Teaching Part 2 PPT: August PD 2024



Teacher Evaluations 2025-26

For Board Approval -Third-Party Educational Consultant Proposals for Round 2 Teacher Formal Observations (Mar-May):

Vendor	Proposal	Price	Notes
School Works	SchoolWorks Proposal	\$53,600	NYSED Renewal evaluators
Danielson Group	Danielson Contract	\$36,000	Creators of Danielson Rubric
Typhani Harris, E.D.	Estimate	\$30-35,000	Former Staff



Teacher of the Month - Feb

Reuben Dilworth



We are very excited to announce Mr. Dilworth as our February Staff Member of the Month!

A huge shout-out to Mr. Dilworth, our Audio Production teacher, for demonstrating incredible school pride and creativity. He initiated several impactful Black History Month events, including the Diaspora Lounge, Juice Tasting and the Art Across Brooklyn Exhibit, during lunch periods, creating powerful learning experiences for our students.

Mr. Dilworth also continues to inspire our community with his annual Pi Day video, bringing excitement, creativity, and school spirit to WCHS.

Thank you, Mr. Dilworth, for pushing your students to new heights and for embodying what we already know our students are true stars!

Pi Day 2026:

<https://youtu.be/bhhLajVacPM>

Staff of the Month - Feb

Rosa Yenque



It is with great pleasure that we nominate Ms. Rosa Yenque as Staff Member of the Month for her continuous support of school operations and her dedication to ensuring that teachers receive the supplies they need to be successful in their classrooms. Rosa is an exceptional team member who consistently goes above and beyond to support the entire school community. From assisting the Dean's Office to supporting teachers across the building, she plays a vital role in maintaining the structure and efficiency of our school. Her reliability, positive attitude, and commitment to helping others make a meaningful difference every day.

We are grateful for Rosa's hard work and proud to recognize her contributions to our school.

Advisor of the Month - Feb

Tiffany Hampton



We are proud to announce **Ms. Hampton** as our **February Advisor of the Month!**

Ms. Hampton has done an **amazing job with her student advisory folders** and consistently **holds her students accountable while still showing them love, care, and support.** Her dedication to her advisory helps ensure students stay organized, focused, and motivated.

Thank you for all that you do, Ms. Hampton! Our students are lucky to have you as their advisor.

Women's History Month College Panel



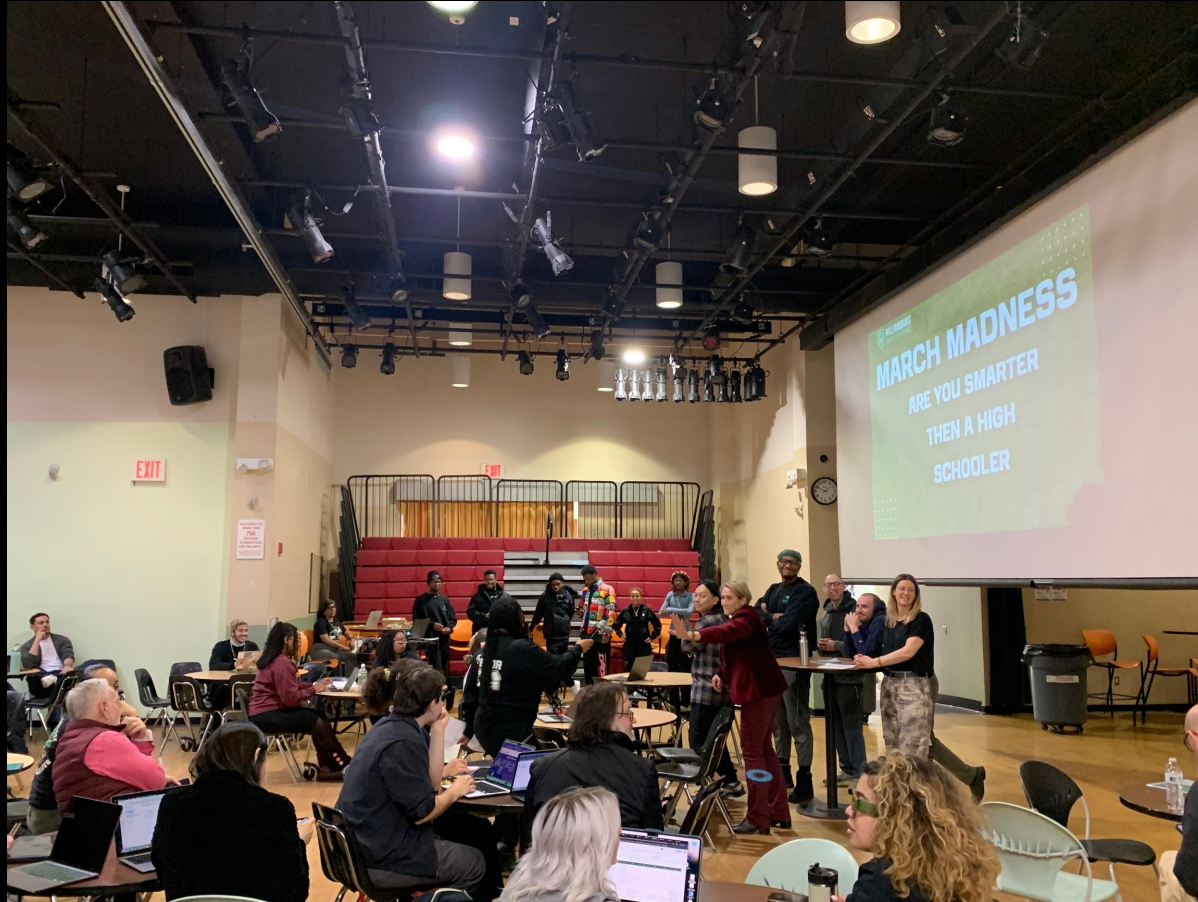
Women's History Month SHE-RO Pop-Up



March Madness Advisory Competitions



March Madness Advisory Competitions





Class of 2026 Seniors - Progress Update

- 160 Seniors- Class of 2026
- 83 are On Track

Regents:

- 60 students have ALL Regents

Graduation Rates:

2024: 82%

2025: 84.1%

5th Year Seniors

- Class of 2025: 20
- Class of 2024: 19
- Class of 2023: 8
- Class of 2022: 3
- Class of 2021: 2

53 Students

8 January Graduates!

4 Class of 2024

4 Class of 2025



Parent Leadership Council
Parents are the Secret Sauce to our School.

PARENT LEADERSHIP COUNCIL



The Parent Leadership Council

Ready to ROAR!

Change the message.
Change the perspective.
Change the world.



COMING SOON



BROOKLYN
NEIGHBORHOOD SERVICES

We are Thrilled to announce our continued partnership with Brooklyn Neighborhood Services for our 3rd year in providing a Financial Literacy Summer Program at WCHS. We will have 25 WCHS Scholars in the program!!



Parent Leadership Council
Partners and the School Search to our Success

Bklyn
Public Library

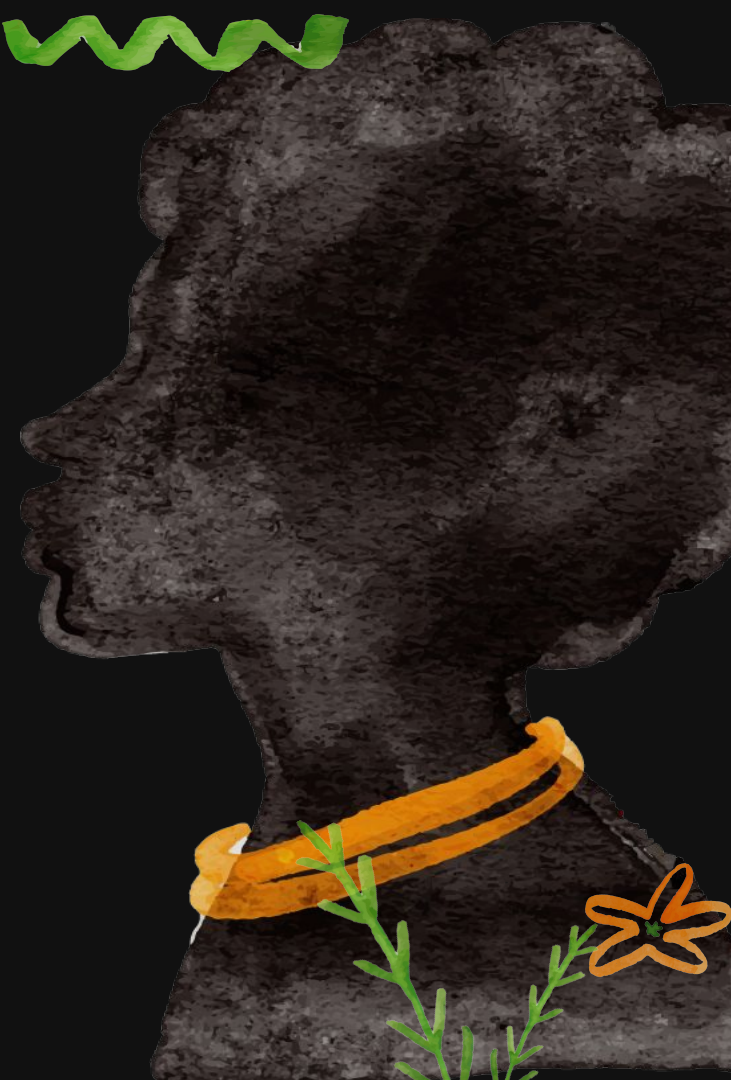
WOMEN'S HISTORY MONTH

WOMEN'S

VIRTUALLY PLC MEETING

MARCH 26th, 2026 at 6pm

We're excited to have you join us for our upcoming meeting. We have a great meeting planned for the evening. Our presenter will be The BKLYN Public Library Macon Branch. Principal Jacobson will share School News, Ms. Pink will provide Community Resources and Positive Vibes. Our Amazing PLC will hold the March Raffle with 2 Amazon gift cards up for grabs & lead our Community Table. Check your email for login details. For more detail email Ms. Pink at mpink@thewcs.org. See you there!



OPERATIONS

- Preparing for NYSED Annual Visit with Department Leaders, Academy Leaders, Safety & Facilities and Accountability Manager
- Planning Spring Regents Tutoring and creating Proctoring Schedules, trainings, exam orders and supplies and scantrons and accommodation rooms and room assignments with Data, SNAS, and Counseling Department for PSAT, AP, NYSESLAT & June Regents Exams
- Issue Trimester 3 schedules, Trimester 2 Grade Verifications and Report Cards
- DOE Teacher Surveys on 3/11, DOE Student & Parent Survey continues through April 1
- Leading Scheduling Team to prepare 26-27 Master Schedule and Student Course Selection screens, including student Course Selection Fair on 3/23 & Selections in Social Studies classes on 3/24 followed by Counselor Follow-up during lunch periods on 3/25
- Submitting Per pupil Invoice #6 by 3/24/26
- Upcoming Soft Lock Down Drill next week for a total of 11 for 2025-26; 1 upcoming drill

OPERATIONS

E-rate 2026-27:

- E-rate is federal program providing schools and libraries with 20-90% discounts on eligible service. Internet access, telecommunications services, and related equipment are eligible for discounts from approved vendors depending on the funding cycle.
- WCHS is in year 2 of our 3-year approved Category 1 internet contract for \$27,594 per year.
- FY2026 begins a new five-year cycle (2026-2030) for Category Two equipment, such as Wi-Fi access points and cabling.
- WCHS has been allocated an estimated Category 2 Budget of \$131,020.50 based on \$200/student x 650 students at an 85% discount (we pay 15%). Top Bid Comparison:

Vendor	GHA Technologies (selected)	Global Computer Systems	iWise Consulting
Quote	\$88,300	\$95,772	\$104,647.70

WCHS Financial Update

Board Meeting – March 17, 2026

This is the Financial Statement as of January 31, 2026.

Total collected revenue for the period \$8,314,401 million. (94% Per Pupil Revenue, 6% other)

Total expenses for the period \$9,178,309 million.
(60% Personnel Services, 5% Contracted Services, 22% Rent, 4% Utilities, 9% Other expenses)

Total revenue over expenses for the period is **\$(863,908)**

Projected year-end total Deficit (\$890,621)



FINANCE



Assets		
Cash and Cash Equivalents	8.2	Bank Acct, Petty Cash,
Account Receivable	327,632	Title Funds
Total Fixed Assets	2.0	Leasehold improvement, Furniture, Equipment, software
New Building	4.2	New Building Cost
Building Security Deposit	1.5	Rent Deposit
Prepaid expenses and Deposits	432,062	Utility, Insurances, other
Total Assets	16.7	
Liabilities		
Accounts Payable, Accrued expenses	819,722	Bills, Accrued salaries/taxes
Unearned Revenue	1.0	Advanced Per Pupil fund
Total Liabilities & Net Assets	16.7	3.1 Unrestricted Net Assets

Notes:

FACILITIES

1- No school visits or inspections were done for the month from the Fire Department, Board of Health, or Environment Services or The Department of Buildings

2-The school's air conditioners are being prepared for the upcoming Summer of 2026 checking filters & motors

3- The school sustained no leaks during heavy rainfall, The cellar had no issues, This was due to the school replacing a defective water pump & ConEdison sealing their utility entry points

5-All hallways are being stripped & waxed & classrooms being prepared for the State visit



SAFETY

- The Dean's Office is actively developing and implementing interventions to support students in arriving on time, such as daily check-ins and calls to parents. The safety team continues to inform the Dean's office students who are actively late to ensure communication to parents happen as soon as the student arrive to the school.
- On March 2nd, 9th, and 16th, WCHS attended the weekly meeting with the 90th Precinct and other local schools. During these meetings, we informed them about the different activities scheduled for the remainder of the month. They agreed to provide support for the March Against Violence on March 25th, 2026.
- Calls to parents for students who arrive late to school, late to class, or out of uniform continue to be made through the Dean's Office.
- During the month of March, there were two incidents that resulted in out-of-school suspensions.
- Hallway sweeps are continuing, and students found in the hallways after the late bell will automatically receive after-school ACT to deter lateness to class.
- We are continuing to encourage students to use their lockers to ensure they remain in uniform throughout the school day. The Dean's Office continues to confiscate non-uniform items from students who do not comply with the rules and returns the items to students at the end of the day.

RECRUITMENT AND ENROLLMENT

PowerSchool

595

ATS

595

FTE*

589.098

1. *As per Billing Document #5 (submitted 1/26/26; FY '27 Projection = 650
2. 8 January Graduates; 28 August Grads; 72 Discharges in ATS, 7 Will Not Attend, 10 Aged Out since 7/2/25; 151 Discharges and 29 Will Not Attend since 7/1/25; 104 Discharges, 10 Aged-out and 29 Will Not Attend since 7/1/24;
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0

	4/1/21	4/1/22	4/1/23	4/1/24	4/1/25
9th Gr	415	408	279	253	230
10th Gr	29	54	39	42	26
11th Gr	23	39	19	20	20
12th Gr	7	13	11	14	10
Total	474	514	348	335	286



RECRUITMENT AND ENROLLMENT

LOTTERY APPLICATIONS

- Lottery Deadline 4/1/26
- Lottery 4/13/26
- 189 Applications as of 2/24/26
- 26-27 Seats Declared: TBD

APPLICATIONS AS OF 3/17/26

9th	10th	11th	12th	Total
178	20	18	3	219

SY 25-26 RECRUITMENT AND ENROLLMENT AS OF 3/17/26

Grade Level	Total in Grade	2021	2022	2023	2024	2025	2026	2027	2028	2029
9	124									124
10	119								119	
11	141						1	140		
12	210	2	3	8	18	20	159			
Total	594	2	3	8	18	20	160	140	119	124

RECRUITMENT AND ENROLLMENT

Recruitment and Marketing

- March 7th Open House - 13 families in attendance
- Recruitment
 - Bushwick Canvassing Today
 - Bushwick Community Partnership Meeting (Hope Gardens)
 - IS 291
 - JHS 383
 - Riseboro Community Resource Fair Tomorrow
 - Williamsburg Canvassing This Week
 - MS 577
 - JHS 126
 - IS 084
 - MS 50
- Recruitment Department has applied for WCHS to be a SYEP worksite this summer!
Requested 6 - youth (18+) to support recruitment, operations and Summer Bridge

RECRUITMENT AND ENROLLMENT

Lottery Night Prep is Underway!

- Monday, April 13th, 6PM
- Featuring
 - Independent Observer: Det. Smith
 - Advanced Choir
 - Parent Leadership Council Community Resources



WILLIAMSBURG
CHARTER HIGH SCHOOL

2026-2027 ADMISSIONS LOTTERY

Join us for an exciting evening as we announce the WCHS Admissions Lottery Results for the 2026-2027 school year!

Celebrate with us as we welcome the next class of Wolverines and connect with members of our school community.

Featuring:

- The National Honor Society's Café
- WCHS Advanced Choir
- WCHS Parent Leadership Council
- Community Resources
- ...and more!



Monday, April 13th 5:00 PM - 7:00 PM

WCHS -198 Varet St. Brooklyn, NY 11206

RECRUITMENT AND ENROLLMENT

Underdog Proposal

WCHS is seeking to partner with Underdog Strategies to address current enrollment gaps and hit recruitment targets for the upcoming school year. Since our last board meeting we have combined the data of our marketing efforts from the last three years to identify our strengths and weakness.

- **Word of Mouth - Strong:** Referrals from friends and family account for a high volume of interest, showing strong community trust.
- **Digital Reach vs. Conversion:** While 42 people found the school through internet searches, only 1 of those leads resulted in a verified registration.
- **Social Media Underperformance:** Current social media efforts resulted in only 1 verified registration for the 2025-26 cycle.
- **The Conversion Gap:** There is a significant drop-off between families showing initial interest online and completing the registration process.

RECRUITMENT AND ENROLLMENT

Underdog Proposal

The Solution: Underdog Strategies

- **Active Lead Gen:** Targeted Social Media ads in English and Spanish to find new families.
- **High-Touch Outreach:** Bilingual team calls/texts leads up to **6 times** to lead families through the SchoolMint portal.
- **Local Awareness:** 24 canvassing shifts in high-potential Brooklyn neighborhoods such as Canarsie and East New York.

Why This Benefits WCHS

- **Bridging the Gap:** Converts "clicks" into students through persistent, personalized follow-up.
- **Immediate Scale:** Provides an instant recruitment engine without hiring full-time staff.
- **ROI:** Program costs are offset by the per-pupil funding after several enrolled students.

RECRUITMENT AND ENROLLMENT

Underdog Proposal

Anticipated Results

- **Lead Volume:** 194 total new leads projected.
- **New Enrollments:** 32 new applications, focusing on 9th and 10th-grade growth
- **Total Project Cost:** \$30,350

Month	Partnership Management	Digital Spending	Canvassing	Lead Outreach	Totals
April 2026	\$4,000	\$4,000	\$0	\$2,175	\$10,175
May 2026	\$4,000	\$4,000	\$9,000	\$3,175	\$20,175
Totals	\$8,000	\$8,000	\$9,000	\$5,350	\$30,350

HUMAN RESOURCES

- February New Hires - 1 Instructional & 1 Operations Rehire On Call.
- February Separations - None.
- Leave of Absence - 2 Employees currently on Leave.
- Recruiting - Math Leave Replacement. General posting for SY 2026-27.
- Worked with the Athletics department on Spring coaches and required certifications.
- Distributed memo to all SO's as a reminder of responsibilities.
- Held annual Ops/HR guidelines PD presentation.
- Continue working with Leadership on student safety, attire, arrival and departures.

STAFF LIAISON TO THE BOARD

- Thank you Katie for creating and disseminating the Climate Survey
- March Madness is adding excitement to the month.
- Partnerships with TDF- Lion King, Backstage at Operation Mincemeat.

ACCOUNTABILITY

Mid-Year Climate Survey Summary

- **Strong staff commitment and community.** Across 43 responses, staff consistently highlighted genuine affection for students and colleagues, the school's collaborative culture, and meaningful family relationships as favorite aspects of working at WCHS. Survey results reflect a workforce invested in student success.
- **Vibrant school culture and programming recognized as a key strength.** Staff celebrated enrichment events, arts programming, athletics, and community celebrations as standout highlights of the year and notably identified strong staff-student relationships as the school's most effective student retention strategy.
- **Staff are engaged and solutions-oriented around retention.** Survey responses show staff are thoughtfully reflecting on what keeps students connected to WCHS and what could be strengthened. Staff cite relationship-building, earlier academic intervention, and structured family outreach as areas of focus.
- **ELL and SPED programming is a recognized strength.** Staff widely praised the co-teaching model, bilingual resources, IEP fidelity, and the SPED/ENL coordinator's leadership as meaningful supports for the school's multilingual and special education populations.
- **Policy adherence rated 7.2/10**, with staff feedback suggesting that clearer communication of expectations and more consistent follow-through are the primary opportunities for growth going forward.
- **The survey reflects a culture of accountability and continuous improvement.** Staff responded candidly and constructively, and their feedback is actively informing school-wide planning for the year ahead.

ACCOUNTABILITY

Enrollment Audit Summary

- **WCHS proactively commissioned a comprehensive enrollment audit** to better understand student retention trends and strengthen school systems.
- **Retention is improving.** The net difference between students enrolled and students discharged has grown meaningfully each year, with 2025–26 showing the strongest performance in four years. It seems like current retention strategies are working.
- **Enrollment trends reflect broader market conditions** in the Bushwick/Bed-Stuy area, including increased competition for high school seats and ongoing post-pandemic pressures facing urban schools citywide.
- **The audit identified opportunities to strengthen internal systems**, including student onboarding, family engagement, and discharge processes. The school is actively reviewing protocols and staff guidance in response.
- **Recruitment efforts are multi-faceted and expanding**, with word-of-mouth remaining the school's strongest channel and new strategies in development to convert digital interest into enrollment.
- **The Board will continue to monitor progress** on audit recommendations through regular reporting from school leadership.

ACCOUNTABILITY/BOARD

- NYSED Check-In Visit scheduled for afternoon of **Monday, March 23, 2026**
 - Updates to the WCHS Action Plan are due **March 20**.
 - Leadership will hold a prep meeting on **March 19**.
- **NEXT BOARD MEETING:** Tentatively April 21, 2026

DEVELOPMENT/OUTREACH

- **FILMING/FUNDRAISING**

- Student Film 2/28 - \$420
- Pending Film Shoots
 - DramaBox film shoot for May cancelled
 - NYU film shoots - TBD, but likely \$420/each
 - Summer Holiday Film Shoot - TBD
 - Psychological Thriller - ½ day likely in June, offered \$1,000-\$2,500/day
 - **TOTAL FILM FUNDS RAISED: \$11,593**
 - **TOTAL RAISED: \$11,993**
- Seeking additional grants/funding

- **OUTREACH**

- Will work with Ms. Gomez and Ms. Johnson to highlight Friday lunch Bingo and Karaoke
- Will promote NYAGV rally 3/25



THANK YOU
FOR COMING!

The image features a hand-drawn graphic on a black background. A white, textured border frames the central area. The text "THANK YOU" is written in a yellow, hand-drawn font, and "FOR COMING!" is written in a blue, hand-drawn font. To the left of the text are three short, blue diagonal lines. To the right is a pink, hand-drawn scribble. At the bottom, there are three thick, blue, hand-drawn wavy lines.