

WILLIAMSBURG CHARTER
BOARD OF TRUSTEES MEETING

JANUARY 27, 2026



AGENDA

1. Welcome and Introductions
2. Approval of December Minutes
3. Academics
4. Parent Leadership Council
5. Operations
6. Finance
7. Facilities
8. Recruitment and Enrollment
9. Human Resources
 - a. Personnel Handbook
10. Accountability and Development
11. Adjournment

ACADEMICS: IMPORTANT DATES

1. January 7th, 2026 @1:30pm- Earth Science Lab Practical
2. January 8th, 2026 @3pm- Earth Science Lab Practical Make-Up
3. January 10th, 2026- WCHS OPEN HOUSE: Student Recruitment
4. January 14th - Trimester 1 Honor Roll Celebration (Gr 9 & 10)
5. January 19th, 2026-School Closed: Rev. Dr. Martin Luther King Day
6. January 20th, 2026- January 23rd, 2026: REGENTS EXAMS
7. January 26th, 2026- NO SCHOOL FOR STUDENTS: Staff PD Day
8. January 27th, 2026-January 30th, 2026: MIDTERM EXAMS
9. January 28th - Trimester 1 Honor Roll Celebration (Gr 11 & 12)
10. January 29th, 2026- Virtual PLC Meeting
11. February 2nd, 2026 - February 6th - Senior Spirit Week
12. February 4th, 2026 - Progress Report Grades Due by 3pm
13. February 6th, 2026 - Winter Formal; Progress Reports Generated
14. February 9th, 2026 - DOE Survey Opens
15. Parent-Teacher Conferences 2/10 from 4-7pm & 2/11 from 2-4pm



ACADEMICS

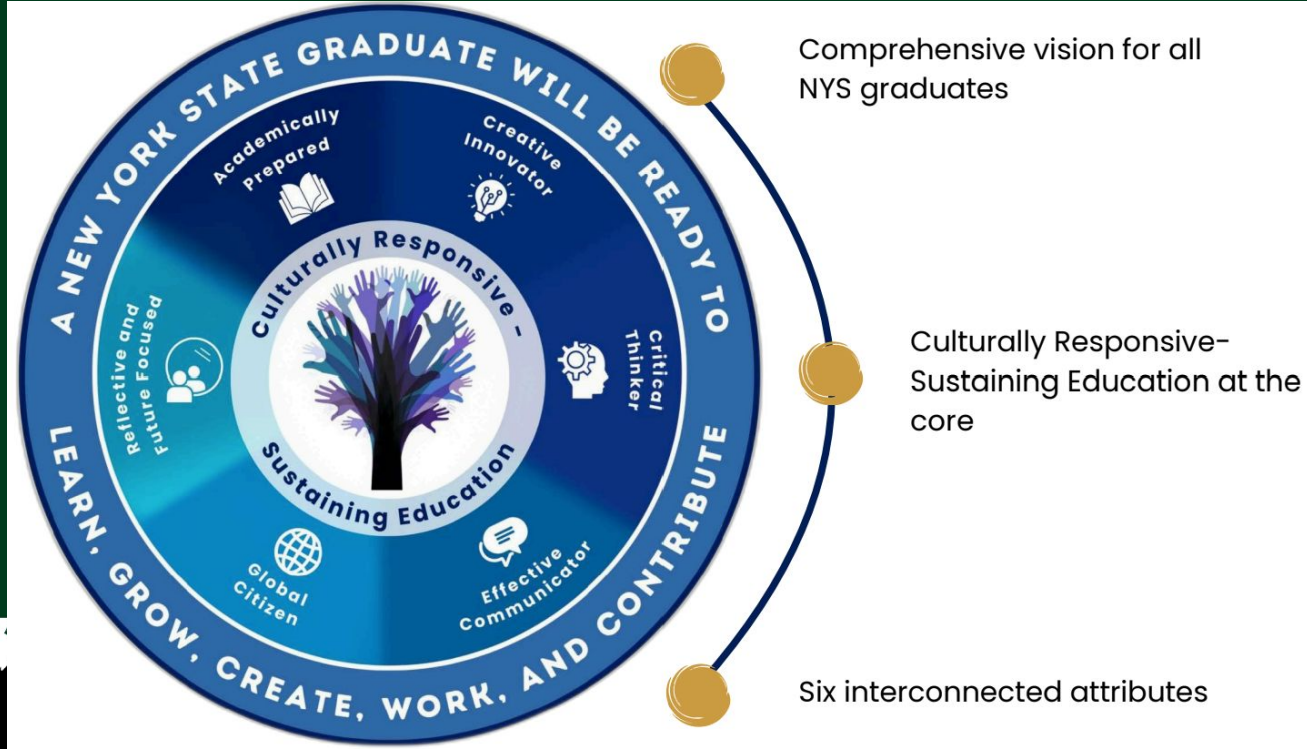
- January 26th Virtual Professional Development Day :
 - Using Data to Drive Student Success: IEP and Accommodations, Discipline and Attendance, Grade Level Trackers and Regents & Transcript Audits; Follow Up During upcoming Lunch 'n Learns
 - Remote Classroom Set Up Refresher (in preparation for any Snow Days)
 - Department Meetings: Regents Scores Review/Curriculum Maps Review/Midterm Exam links/Gradebook updates in PowerSchool/Contact parents of struggling students and Log Entries in PowerSchool/Update IPDP based on your Informal/Course Catalogue Review for 2026-27
 - Choose Your Own Adventure: NYC Charter Center On-demand Workshops
- Compiling data from Unannounced Informal Obs 12/8/25-1/16/26; Seeking proposals from consultants for Announced Formal Obs 2/1-5/1/2026

ACADEMICS

- Upcoming Professional Development Planning
 - Create Board Training with LG
 - Lunch 'n Learns and Intervisitations
 - Differentiated PD Planning based on analysis of Informal Observations
- SY 26-27 Planning
 - School Calendar (pending NYC DOE updates)
 - School Schedules, Summer School, Course Catalogue Updates
 - Portrait of a Graduate Phase-In (Personal Finance & Climate Ed. for FY'27)
 - Student-Council Led Improvement Initiatives: Advisory Programming, CCR Programming, School Food menu, Uniform Updates
- NYSED Site Visit Check-in: Tentatively scheduled for 3/25/26
 - Classroom visits, Leadership team check-in

ACADEMICS

NYS Portrait of a Graduate



ACADEMICS

NYS Portrait of a Graduate Timeline

P

SY 2024-2025

- Finalize Portrait of a Graduate
- Exemptions from Diploma Assessment Requirements for Major Life Events (effective June 2025)

1

SY 2025-2026

- Release details of new credit requirement (phase in with 2027 cohort)

1

SY 2026-2027

- Prioritized, reformatted learning standards
- Release Portrait of a Graduate rubrics and guidance
- Financial literacy and climate education required

2

SY 2027-2028

- One diploma
- Sunset diploma assessment requirements
- Redefined seals, endorsements
- Finalize rubrics and guidance for prioritized, reformatted learning standards

2

SY 2028-2029

- Highlight and disseminate best practices to encourage innovation and implementation

3

Fall 2029+

- New transcripts with proficiency required in standards and the Portrait of a Graduate (phase in with 2029 cohort)
- New assessments aligned to prioritized learning standards

ACADEMICS

Our Honor Roll criteria

1

Honor Roll

Overall average GPA
of 85% or over

2

High Honor Roll

Overall average GPA
of 90% or over

3

Principal's List

Overall average GPA
of 95% or over

ACADEMICS

Trimester 1 Honor Roll 2025-26

Grade Level	Level	COUNTA of Gr
9	High Honor Roll	18
	Honor Roll	21
	Principal's List	9
9 Total		48
10	High Honor Roll	15
	Honor Roll	26
	Principal's List	20
10 Total		61
11	High Honor Roll	18
	Honor Roll	26
	Principal's List	20
11 Total		64
12	High Honor Roll	16
	Honor Roll	17
	Principal's List	40
12 Total		73
Grand Total		246

Teacher of the Month - Dec

Seth Failla



Congratulations to Mr. Failla for leading the visual arts students and department in creating a student-centered and student-led Holidays Arts and Crafts Fair and fundraiser. The students led tours of the show, priced the art work, led the sale of raffle tickets and conducted the raffle and planned the use of the raffle proceeds to create a coloring book out of student artwork. The ceramics students show exceptional engagement in the well planned arts endeavors aligned with NYS standards and which relate to student's interests. Students take charge of their own learning and are able to explain their techniques using academic vocabulary and critique their own and each other's work with rubrics and exemplars. Thank you for all that you do to keep students inspired and growing.

Staff of the Month - Dec

Alejandro Ceballos



We are pleased to nominate Alejandro Ceballos as Staff Member of the Month for December. Alejandro is consistently willing to lend a helping hand whenever support is needed, always doing so with a bright smile and a positive attitude.

During morning arrival, he actively contributes to ensuring that students comply with the school's electronic device policies. He provides dependable support to the Operations Team and works closely with Mr. Failla to ensure daily operations run smoothly in the ceramic room.

Alejandro is deserving of this recognition for many reasons, but most importantly, he is reliable and someone you can truly count on to complete tasks efficiently and effectively. His dedication and commitment to our school community do not go unnoticed.

Advisor of the Month - Dec

Peter McMath



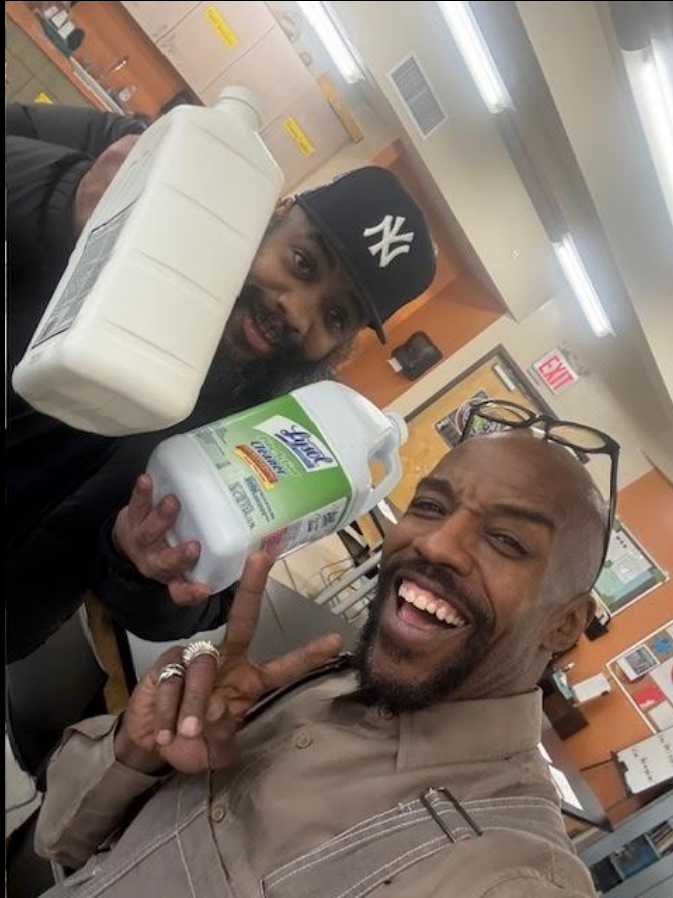
This month, we would like to acknowledge and recognize Mr. McMath for his tireless dedication and commitment to actively engaging his advisory students in meaningful school activities while educating them on the importance of giving back to the community.

During the Day of Service, Mr. McMath took the initiative to beautify the school by developing and leading a comprehensive cleaning plan. He welcomed and encouraged other advisors to join in this effort and collaborated closely with the facilities team to secure the necessary materials to support the work.

Over the past several years, Mr. McMath has been a beacon of instructional support and mentorship for new teachers in the building. It is inspiring to see that same level of commitment and care extended to his advisors.

Mr. McMath is truly deserving of this recognition, and it is our pleasure to nominate him as Advisor of the Month for December.

Schoolwide Community Service Day



Schoolwide Community Service Day



Holiday Arts & Crafts Fair & Fundraiser



Holiday Events



Honor Roll Assemblies





Class of 2026 Seniors - Progress Update

- 162 Seniors- Class of 2026
- 83 are On Track (92 Last Month)

Regents:

- 56 students have ALL Regents

Graduation Rates:

2024: 82%

2025: 84.1%

5th Year Seniors

- Class of 2025: 24
- Class of 2024: 23
- Class of 2023: 8
- Class of 2022: 3
- Class of 2021: 2

61 Students

January Graduates

We are estimating 8 potential graduates for January pending they pass the regent exams. Actively reaching out for them to attend regents review



Parent Leadership Council
Parents are the Secret Sauce to our School.

PARENT LEADERSHIP COUNCIL



The Parent Leadership Council

Ready to ROAR!

Change the message.
Change the perspective.
Change the world.





Parent Leadership Council
Parents are the most powerful force for change.

Breaking News...Virtual PLC Meeting

DATE: JANUARY 29th, 2026 TIME: 6PM



COME JOIN US!!!

OUR SPECIAL GUEST PRESENTER WILL BE RISEBORO COMMUNITY PARTNERSHIP. THEY WILL DISCUSS THEIR COLLEGE IN THE COMMUNITY PROGRAM & ALL OF RISEBORO'S SERVICES. PLUS A SPECIAL COMMERCIAL BREAK WITH BRIDGE STREET DEVELOPMENT WHO WILL DISCUSS SYEP FOR ALL OF OUR SCHOLARS & HOW TO APPLY AT THEIR SITE. SCHOLARS YOU DO NOT WANT TO MISS THIS!

PRINCIPAL JACOBSON WILL SHARE SCHOOL NEWS, Ms. PINK WILL SHARE COMMUNITY RESOURCES & POSITIVE VIBES AND OUR PLC WILL HAVE THE JANUARY RAFFLE & LED THE COMMUNITY TABLE. PLEASE EMAIL Ms. PINK AT MPINK@THEWCS.ORG FOR MORE DETAILS. CHECK YOUR EMAIL FOR MEETING LINK.



Parent Leadership Council
Promoting the Parent Voice in Our Schools

PLC BREAKING NEWS

COME JOIN US!

**PARENT TEACHER CONFERENCES / PLC FUNDRAISER
& PARENT COORDINATOR RESOURCES FAIR**

DATE: FEBRUARY 10th, 2026

TIME: 4PM-7PM

LOCATION: Williamsburg Charter High School

MEDIA CENTER 1ST FLOOR

198 Varet Street, Brooklyn N.Y. 11206

- *PLC WILL BE SELLING DELICIOUS HOT FOOD & DESSERTS*
- *Ms. PINK WILL HAVE COMMUNITY RESOURCES FROM OUR COMMUNITY PARTNERS (FBI, BRIDGE STREET COMMUNITY DEVELOPMENT, WOODHULL HOSPITAL, THE WICK, YOUTH SERVICE COORDINATION AND MORE..*
- *WE WILL HAVE THE TAKE WHAT YOU NEED TABLE FILLED WITH FREE CLOTHING (NEW & GENTLY USED) BOOKS, FOOD PANTRY BAGS & MORE...*

PLEASE JOIN US!



OPERATIONS

- Collaborate with Human Resources on updates to the Personnel Handbook for 2025-26 for Board Approval
- January 2026 Regents exam scanning and score report generation via ATS in concert with the Department Leaders/Scoring teams and NYSED/NYCDOE protocols, followed by uploading scores to PowerSchool and student transcripts
- Generating Student transcripts for Transcript Audits to be conducted by counselors and during Advisory for inclusion in student portfolios in preparation for Student-Led Conferences in March 2026
- NYC DOE Parent/Student/Teacher Survey preparation and planning for 2/9-4/1
- Preparing for Trimester 2 Progress Reports and Parent-Teacher Conferences
- Working with Technology Department for E-rate 2026-2028
- Held monthly School Emergency Response Team meeting and re-scheduled annual CPR/AED Training for June 4th PD Day
- Preparing Per Pupil Billing Document #5 with SNAS and Records Departments plus FY27 Per Pupil Projections
- Finalizing website revisions and content updates with Operations and Technology Teams
- Working with First Step Program for an Operations/Hallway Monitor Intern

WCHS Financial Update Board Meeting – January 27, 2026

This is the Financial Statement as of November 30, 2025.

Total collected revenue for the period \$6,081,593 million. (96% Per Pupil Revenue, 4% other)

Total expenses for the period \$6,698,239 million.
(60% Personnel Services, 5% Contracted Services, 22% Rent, 4% Utilities, 9% Other expenses)

Total revenue over expenses for the period is **\$(616,646)**

Projected year-end total Deficit (\$890,621)

Assets		
Cash and Cash Equivalents	8.6	Bank Acct, Petty Cash,
Account Receivable	327,632	Title Funds
Total Fixed Assets	2.0	Leasehold improvement, Furniture, Equipment, software
New Building	4.2	New Building Cost
Building Security Deposit	1.5	Rent Deposit
Prepaid expenses and Deposits	328,707	Utility, Insurances, other
Total Assets	16.9	
Liabilities		
Accounts Payable, Accrued expenses	860,039	Bills, Accrued salaries/taxes
Unearned Revenue	971,003	Advanced Per Pupil fund
Total Liabilities & Net Assets	16.9	3.3 Unrestricted Net Assets

Notes:

FINANCE

FACILITIES

1- No school visits or inspections were done for the month from the Fire Department, Board of Health, or Environment & The Department of Buildings

2-The heating system saw minor repairs needed to classrooms 701 & 424

3-Repairs had to be made to staff bathroom #118, Toilet needed resealing

4-An inspection is due for the school's Local Law 152 for the gas piping system, A past violation is pending correction

5-The school acquired the services of BM Snow Removal to clear the sidewalk of heavy snow storms

SAFETY

- The Dean's Office, with support from Mr. Dilworth, continues to ensure student compliance with the school uniform policy during morning arrival. Ms. Natasha and Ms. Pratt also conduct random uniform checks throughout the day and confiscate coats and other non-uniform items as needed.
- The Dean's Office is actively developing and implementing interventions to support students in arriving on time.
- On January 5 and January 12, WCHS participated in virtual conferences with the 90th Precinct and other high schools in the area.
- The Dean's Office made several calls to parents, and over 45 students served detention for lateness to school and/or class, and uniforms in the month of January.
- During the month of January, there were three incidents that resulted in out-of-school suspensions.
- On January 22, Youth Coordination Officers (YCOs) visited the building to inform students about the NYPD's "Stay Safe Campaign," which aims to educate students on strategies to keep themselves safe while traveling from school to home.

RECRUITMENT AND ENROLLMENT

PowerSchool

597

ATS

599

FTE*

589.098

1. *As per Billing Document #5 (pending DOE approval and submitted 1/26/26; FY '27 Projection = 650
2. 2 Pending Discharge, 2 Duplicates; 28 August Grads; 54 Discharges in ATS, 7 Will Not Attend, 10 Aged Out since 7/2/25; 151 Discharges and 29 Will Not Attend since 7/1/25 104 Discharges, 10 Aged-out and 29 Will Not Attend since 7/1/24; 15 August graduates 2024
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0

	4/1/21	4/1/22	4/1/23	4/1/24	4/1/25
9th Gr	415	408	279	253	230
10th Gr	29	54	39	42	26
11th Gr	23	39	19	20	20
12th Gr	7	13	11	14	10
Total	474	514	348	335	286



RECRUITMENT AND ENROLLMENT

LOTTERY APPLICATIONS

- Lottery Deadline 4/1/25
- Lottery 4/2/25
- 289 Applications as of 4/2/25
- 25-26 Seats Declared: 9th Gr - 220, 10th Gr - 25; 11th Gr - 10; 12th Gr - 0

APPLICATIONS AS OF 1/27/26

9th	10th	11th	12th	Total
368	94	69	44	575

SY 25-26 RECRUITMENT AND ENROLLMENT AS OF 1/27/26

Grade Level	Total in Grade	2021	2022	2023	2024	2025	2026	2027	2028	2029	Unclassified
9	118 M 57 /F 61	0 /F 0	0 /F 0	0 /F 0	0 /F 0	0 /F 0	0 /F 0	0 /F 0	1 /F 1	116 M 56 /F 60	1 M 1 /F 0
10	121 M 64 /F 57	0 /F 0	0 /F 0	0 /F 0	0 /F 0	0 /F 0	0 /F 0	2 M 1 /F 1	118 M 62 /F 56	0 /F 0	1 M 1 /F 0
11	140 M 82 /F 58	0 /F 0	0 /F 0	0 /F 0	0 /F 0	0 /F 0	2 M 1 /F 1	137 M 80 /F 57	0 /F 0	0 /F 0	1 M 1 /F 0
12	218 M 116 /F 102	2 /F 2	3 /F 0	8 /F 4	23 /F 10	23 /F 12	159 M 85 /F 74	0 /F 0	0 /F 0	0 /F 0	0 M 0 /F 0
Total	597 M 319 /F 278	2 /F 2	3 /F 0	8 /F 4	23 /F 10	23 /F 12	161 M 86 /F 75	139 M 81 /F 58	119 M 62 /F 57	116 M 56 /F 60	3 M 3 /F 0

RECRUITMENT AND ENROLLMENT

Recruitment and Marketing

Open House (s)

- January 10th Open House
 - 6 families
- February 7th Open House
 - 5 RSVPs

Upcoming Events

- Family Magazine Charter Fair, February 1st
- Hyde Leadership Middle School Visit, February 4th



RECRUITMENT AND ENROLLMENT

Recruitment and Marketing Cont..

Marketing

- Bus Shelters 2/16-3/15
 - 6 Shelters strategically placed near; Uncommon Bedstuy East, Philippa Schuyler, AF Bushwick Middle, MS 267, Bushwick Ascend Middle, AF Apollo Middle
- Daily News, El Diario
 - Email Blasts, Charter School, Social Media Retargeting
- Underdog Strategies
 - Underdog Strategies helps schools connect with families by combining digital outreach with on-the-ground community engagement.

HUMAN RESOURCES

- For Approval: 2025-26 Personnel Handbook
- Last year - Women's rights under Governor Hochul, FMLA, Lateness policy
- Non exempt hourly employees need to pass their initial 90 day probationary period before getting paid time off (except where required by law)
- No children allowed in the workplace except for special occasions and only with prior approval from the Head of School
- Staff sign in log by Security is for emergency use only
- Notify Department Leader (and Co-teachers where applicable) in addition to Head of School if you will be absent for the day
- Unpaid time off can only be requested through ADP if all Care Time has already been exhausted

HUMAN RESOURCES

- December New Hires - 2 Instructional.
- December Separations - 1 Instructional.
- Leave of Absence - 3 Employees currently on Leave.
- Recruiting for SPED (Multiple Subjects).
- Contracts were issued for Senior Sleepover, Winter Coaches, After School Clubs and Field Trips.
- Worked on promoting Carlyle James in the Information Technology department to Senior IT Coordinator with a pathway to IT Manager.
- Worked on a role for Reuben Dilworth to compliment Safety and the Dean's office in supporting Student arrival & dismissal working under Shante Martin.
- Completed a large employee demographics data spreadsheet project with Quayhn (WCHS Data).

STAFF LIAISON TO THE BOARD

- Thank you for early responsiveness to remote PD Day. The added time knowing allowed us to better prepare necessary arrangements.
- Anecdotal information about Regents testing- Observation about seniors taking regents quite seriously.
- Perhaps it's time to do a Mid Year Climate Survey. If there is targeted information that the Board would like us to present to the staff, feel free to share those with me.

ACCOUNTABILITY

- NYSED Check-In Visit scheduled for morning of Wednesday, March 25, 2026

DEVELOPMENT/OUTREACH

- GRANTS

- Should be hearing re: \$50,000 NY Giants grant soon, has not yet been reviewed. Funds would support our after school programs.

- FILMING/SPACE USAGE

- 12/22 vertical film = \$1,220
- 1/11 music video - \$480
- 1/17 and 1/18 vertical film shoot = \$4,000
- 1/19 indie film = \$415

- **TOTAL FILM FUNDS RAISED: \$10,923**

- **TOTAL RAISED: \$11,323**



THANK YOU
FOR COMING!