

# WCHS Board of Trustees Meeting

May 2025



# May 29, 2025 Meeting Agenda

1. Welcome and Introductions
2. Approval of March Minutes
3. Academics
4. Parent Leadership Council
5. Operations
  - a. Benefits Renewal
  - b. Salary Increase
6. Facilities
7. Safety
8. Recruitment and Enrollment
9. Finance
10. Human Resources
11. Staff Advisor to the Board
12. Accountability and Development
13. Adjournment



# Important Dates 5/29/25

- College Decision Day Celebration - 5/28
- Athletics Awards Banquet 5/28 @4pm
- Piano/Choir Recital 5/29 @3:30 pm in 201
- **Virtual PLC Meeting 5/29/25 @6pm**; Board Meeting @5:30pm
- BCAT May 30th Artists week and Artist Talk; Silent Auction with community
- Senior Prom 5/30 at Terrace on the Park
- Senior Final Exams and Biology/Earth Space/Geo Final Exams 6/2, 6/3, 6/4
- No School 6/5
- PD Day 6/6
- Senior Grades Due 6/9 @8am
- Biology & Earth/Space Science Regents Exams 6/10
- Geometry Regents Exam 6/11
- Senior Awards Dinner 6/13 @6pm
- Final Exams 6/12-6/13; Make-Ups 6/16
- Regents Exams 6/17-6/18
- T3 Grades Due by 8am 6/18, Grade Verifications Released
- Grade Verifications Due by 6/23
- No School 6/19
- Regents Exams 6/20-6/25
- Rating Days 6/26-6/27
- Graduation/End of T3 6/27

# Academics 5/29/25

## Updates:

- ❑ Round 2 Teacher Announced Observations: complete. Teachers received final Danielson scores, ratings and actionable feedback/next steps.
- ❑ Ratings /percentages: 37/49 = 76% Proficient/Distinguished; 12/49 = 24% Basic
- ❑ Teachers afforded a third observation if requested.
- ❑ Performance Improvement Plans will be considered for teachers in need of support in getting to a Proficient rating as well as targeted/strategic instructional support.
- ❑ Most common Components in Basic range: 3b-Using questioning & discussion techniques, 3c-Engaging students in learning, 3d-Using assessment for learning 2c-Maintaining purposeful environments

## Last Year's Data

- ❑ Round 2 Teacher Unannounced Observations
- ❑ Ratings /percentages: 53/65 = 82% Effective/Highly Effective; 12/65 = 18% Developing
- ❑ Teachers scoring 2.7 or below afforded a third observation if requested.
- ❑ Performance Improvement Plans will be considered for teachers in need of support in getting to an Effective rating as well as targeted/strategic instructional support.

## Upcoming Teacher Event!

- ❑ June 6th: non instructional PD day - Teacher Showcase of Learning Event in the A.M.





## April Teacher of the Month



### **Congratulations, Ms. Brianna Martino!**

**We are proud to recognize Ms. Martino as our Teacher of the Month! As an outstanding Social Studies educator, Ms. Martino goes above and beyond to support her students both inside and outside the classroom. Her passion for teaching is evident in the meaningful relationships she builds—students are frequently found spending their free periods with her, drawn by her warmth, guidance, and unwavering support.**

**Ms. Martino ensures every student feels heard and empowered. In addition to her teaching responsibilities, she leads the Senior Committee with grace and creativity, offering thoughtful ideas and seamless organization that enrich the student experience. Ms. Martino's dedication, compassion, and leadership make her a beloved member of our school community. Congratulations, Ms. Martino, and thank you for all that you do!**

## April Staff of the Month

# Congratulations, Ms. Laura Pazour!



**We are thrilled to recognize Ms. Pazour as our Staff of the Month! As our dedicated high school speech pathologist, Ms. Pazour plays a vital role in supporting students' communication skills, confidence, and academic success. Her deep knowledge, patience, and genuine care shine through in everything she does.**

**In addition to her work in speech and language development, Ms. Pazour extends her impact by leading the Knitting Club. Through this creative outlet, she fosters a welcoming and relaxing space where students can build community, learn new skills, and express themselves in unique ways. Her ability to connect with students through both academic and extracurricular activities highlights her well-rounded dedication to student growth and well-being. Students have great things to say about you as evidenced by their eagerness to shout you out in the weekly wolverine each week. Thank you, Ms. Pazour, for the incredible support, creativity, and compassion you bring to our school community every day!**

# Academics - Visual Arts Show 5/16/25







# Academics - Student Council & Health/PE Department Blood Drive 5/20/25

**According to the NY Blood Center, one (1) pint of blood** saves up to three (3) lives and WCHS helped save approximately **57 lives!** Thank you to all the students, teachers and staff for their assistance and participation!





# 2025 College Decisions!

Decision Day Celebration was held on May 28th.

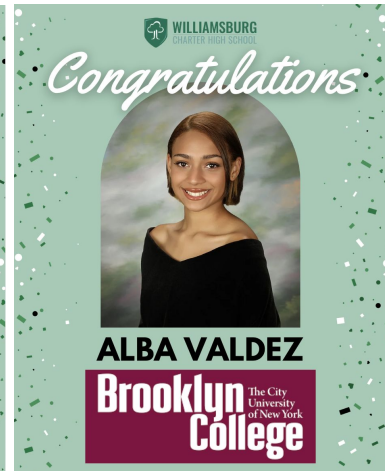
Currently **92** students made their post secondary decision!

Approximately half are attending CUNY

Approximately 20 Living on Campus (SUNY, Privates, UCONN)

Approximately 4 are attending HBCU

Others are attending Trade Schools and Military Options





# Senior Data



## Class of 2025

**213** Students in the Class of 2025

1 Early Graduate: Class of 2026

Students in Good Standing! **ON TRACK** **137**  **127 Last Month**

**Slightly OFF TRACK:** **45**  **50 Last Month**

**OFF TRACK** Severely Undercredited: **31**  **Last Month 36**

### Regent Accumulation:

**123 Students** completed all 5 regent exams

**6 Students** Qualify for CDOS Credential 4 towards a Superintendent Determination and 2 towards their Plus 1 Exam

**24** students can potentially earn an advanced regents diploma

## 5th Year Seniors

48 Students

Class of 2021: 3 Students

Class of 2022: 6 Students

Class of 2023: 11 Students

Class of 2024: 28 Students

**1 Graduate has finished Requirements in January**

Senior Fun:

Prom May 30th: Is Happening we now have 90 attendee's

Senior Trip Kalahari:

**CANCELLED**

Senior Trip Grad Night at Six Flags: June 6th  
6 Students Paid **Still Advertising**

## Actions Taken to Support Senior Graduation Status:

- **Expanded Credit Recovery Options:** Three sessions of Night School have been offered in addition to existing credit recovery programs. We are currently in Session 2. Session 3 will occur after senior grades are stored, providing students with a final opportunity to complete one additional course before graduation.
- **Apex Enrollment and Deadlines:** 46 Students are actively enrolled in Apex. 8 are 5th Year Seniors. The completion deadline is June 13th. Any students with incomplete Apex work by that date will be required to attend school during Regents Week to finish their courses.
- **Prom and Academic Accountability:** Students who are on track for graduation but failing Trimester 3 courses have been notified that Prom is tomorrow. Instead of removing them from Prom, they are required to attend school to work on academic recovery and maintain graduation eligibility. All other students attending Prom are excused from school for the day.
- **Summer School Communication:** All seniors who need or may need summer school have been directly emailed. Families were also contacted and informed of their child's potential or confirmed summer school requirement based on current academic standing.
- **Regents Preparation:** Students in need of Regents exams have been provided with information and resources for Regents review and Regents Dates. About 53 students who are on track/ slightly on track with their credits: Need at least 1 regent (this means we will not know their actual graduation status until regents are done).



## Operations as of 5/29/25

- Prepared for NYSED Annual Visit with Department Leaders, Academy Leaders, Safety & Facilities and Accountability Manager
- Summer School 2025 staffing, planning, and course registration
- Planning Spring Regents Review and creating Proctoring Schedules, trainings, exam orders and supplies and scantrons and accommodation rooms and room assignments with Data, SNAS, and Counseling Department for June Regents Exams
- Scheduling Team preparing 25-26 Master Schedule and Student Courses requests
- Emergency Readiness Drills: total of 12 for 2024-25 completed
- Non-instructional staff evaluations and E-portfolios in TeachBoost February-May
- Covered vacancies internally (17 sections) while recruiting for 1 Science Teacher/Coach, 1 SNAS Vacancy
- Launching “NO Cell Phone Zone” Policy Survey for Governor Hochul’s statewide ban
- Reviewing budget and completing 25-26 Budget with Finance Dept and Board Committee, including exploring long-term needs and plans:
  - Fundraiser/grant writer
  - Discretionary funding applications
  - Real estate
- **For Approval:** WCHS will grant a 3% salary increase to existing 2024-25 salaries for the 2025-26 school year starting August 16, 2025 for all faculty and staff employed as of that date.



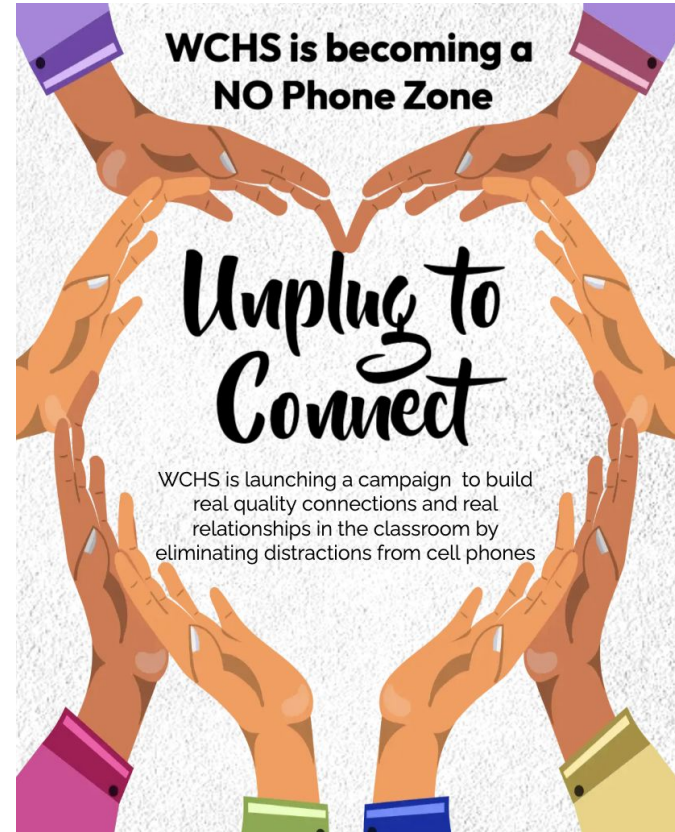
# Operations as of 5/29/25

- **For Approval:** WCHS will **renew existing benefit plans** as is and **absorb the cost of the premium increase for each plan level** for 2025-26 with the following understandings:
  - Employees who keep their same plan level will not see a change in their semi-monthly benefits payroll deduction
- Oxford/UHC initially offered a +15.9% (\$198,138) increase on the Oxford medical plans and then reduced it to a +8% (\$99,501) increase for a noo-market bid. Broker was then able to negotiate the following renewals with no plan changes and the UBundle discount:
  - Oxford/UHC Medical – +4.95% (\$61,566)
  - Oxford/UHC Dental – PPO +7.4% (\$2,975); DMO +5% (\$88)
  - Oxford/UHC Vision – 0%
  - Oxford/UHC Life/ADD – 0%
  - Voluntary Life/ADD – 0%
  - Oxford/UHC LTD – 0%
  - UNUM DBL – 0%
- Renewal maintains consistency for faculty/staff:
  - Maintain benefits plans/networks
  - Does not increase out-of-pocket costs (deductibles/co-pays) or employee portion of benefits premium (semi-monthly payroll deduction)
- Post-renewal:
  - Work with our broker & HR Manager to explore additional benefits options, HSA accounts, level-funding, and/or self-funding



# Head of Operations Report

- **New cell phone removal pilot went into effect 7/29**
  - Policy is a result of letter signed by 41 teachers, stakeholder surveys, research, and comparable policies going into effect at city and possibly state level
  - Cell phones are collected from students at the beginning of each day and returned at the end of day
  - Parents can call the Main Office at 718-782-9830 to contact their child during the day
- **Continuing No Phone Zone Pilot Program from Summer School.**
- **We believe this will allow our students to be:**
  - Engaged in classroom activities and assignments
  - Less dependent on electronics to do classwork
  - Less likely to engage in conversations around bullying
  - Less likely to be distracted and procrastinate on assignments in class



# Head of Operations Report

Community Covenant Updates: WCHS as a “No Cell Phone Zone”. Pending budget & results of the Pilot program, we may still consider Yondr—if students do bring a device, they must lock it in Yondr upon entry and can only unlock it upon exiting school. If students forget, lose or damage their Yondr, consequences will be issued as per the Community Covenant.

Vendor	Price	Quote
<a href="#">Yondr</a>	\$25,155	<a href="#">Revised Quote 8-7-24</a>
<a href="#">Jordiam LLC</a>	\$85,000	<a href="#">Quote 8-1-24</a>
<a href="#">Fixby</a>	AUS\$9,532	<a href="#">Quote 8-9-24</a>
<a href="#">Phone Locker</a>	N/A	Cannot sell in US due to Yondr’s patent

# Head of Operations Report

- How will a phone/electronics-free school help?



BE HERE NOW

We believe this will allow our students to be:

- Engaged in classroom activities and assignments
- Less dependent on electronics to do classwork
- Less likely to engage in conversations around bullying
- Less likely to be distracted and procrastinate on assignments in class

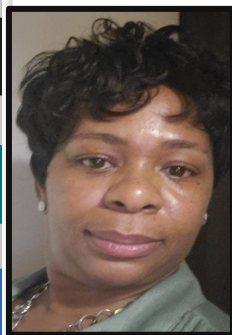
Ask: Requesting the Board update Community Covenant Cell Phone/Electronics policy to reflect students turn in phones upon arrival to be returned at the end of the day



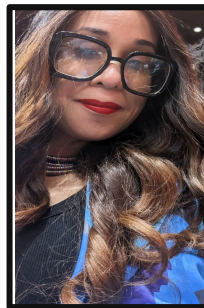
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CHARTER HIGH SCHOOL



# MEET OUR PARENT LEADERSHIP COUNCIL (PLC) MEMBERS FOR 2024- 2025 SCHOOL YEAR



**OUR PLC PRESIDENT  
MONIQUE BOWENS**



**OUR PARENT COORDINATOR  
/ PLC LIAISON MS. PINK**



**OUR PLC PARENT FUNDRAISING  
COORDINATOR CATHERINA DAVIUS**



**OUR PLC SECRETARY  
DENISE TURNER**



**OUR PLC TREASURER  
LUCIA MARTINEZ- JIMENEZ**



*We're excited to invite you to our **May Virtual PLC Meeting on this evening, Thursday, May 29th, at 6 PM!** We have an amazing evening planned, and we can't wait for you to join us. We're thrilled to welcome our special guest presenters: Ms. Kim Robinson from **Youthbridge** and Mr. Justin Usher from the **New York Civic Engagement Commission (CEC)**. They'll be sharing some fantastic insights on youth opportunities, programming & upcoming initiatives with us!*

*In addition to our guest speakers, we'll have updates from our Head of School Principal Jacobson & Ms. Pink will bring us Community Resources & Positive Vibes to uplift our spirits. And don't forget about our Mother's Day PLC Raffle, where we'll have 4 lucky winners! We can't wait to see you all virtually! Remember if you miss a PLC meeting, you miss A lot!*

*Warmest Regards,  
Your PLC & Ms. Pink*

**Parent Leadership Council**  
Parents are the School's Partner in our Success

**JOIN US FOR  
OUR VIRTUAL  
PLC MEETING**

**MAY  
THURSDAY  
29  
6PM**

**YOUTH  
bridge  
new york**

**CEC NYC**  
Civic Engagement  
Commission

**The People's Money  
YOU PICK  
WE PAY!**  
NYC's citywide participatory  
budgeting program!

Our first presenter will be Youthbridge New York. Youthbridge brings together 10th and 11th graders from diverse ethnic & religious backgrounds to develop leadership skills through a dynamic blend of workshops and community projects designed to inspire and equip them for future challenges and opportunities.

Our second presenter will be the New York Civic Engagement Commission (CEC). They will discuss "The People's Money". It's New York City's annual citywide Participatory Budgeting (PB) initiative where the community decide how to spend part of the city's budget & what ideas you want to see come to life in your borough! PLUS our Mother's Day Raffle where there will be 4 Winners. Remember If you miss a PLC meeting, you miss A lot!

**APPLY AT:  
WWW.YOUTHBRIDGENY.O  
FELLOWSHIP**

**Contact Ms. Pink for more details at: mpink@thewcs.org**



"Strengthening Communities"

## FINANCIAL LITERACY SUMMER 2025 FINANCIAL LITERACY EDUCATION PROGRAM: YOUTH

Brooklyn Neighborhood Services is partnering with Williamsburg Charter High School to bring a six-week summer financial literacy education program. The program will teach students the essentials of personal finance, understanding debt and credit, learn basic money management skills and investing for the future.

Completing the six-week program, we promise that you will end up smarter about money!

### Session Topics will include:

- The Nature of Money
- Budgeting & Savings
- Credit Cards & Debt
- Tracking Money and Expenses
- Financial World of Money and Investing
- Financial Planning for Your Future

**Students who attend ALL sessions, complete assigned activities will be granted with a \$500.00 stipend at the program's completion. Program limited to 25 students.**

**Day One:** Class Introduction & Discussion: What is money?  
**Day Two:** The Meaning of Enough and Target Marketing  
**Day Three:** Learn about Financial Statements – Net Worth  
**Day Four:** Money Tracking and Financial Products  
**Day Five:** Field Trip to Federal Reserve Bank of New York (TBA)  
**Day Six:** Becoming Financially Intelligent | Course Completion!

For Financial Literacy Program Information:  
**Brooklyn Neighborhood Services (BNS)/**  
**Financial Literacy & Integrity Program**  
Contact: Hector Ramos  
General: (718) 919-2100



### Financial Literacy Education Youth Program at:

**Williamsburg Charter High School**  
198 Varet Street  
Brooklyn, NY 11206

### Six Week Summer Workshop Details:

**Dates:** Tuesday, July 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>,  
August 5<sup>th</sup> and 12<sup>th</sup>

**Times:** 10:00 AM – 12:00 PM

**Instructor:** Hector Ramos  
Financial Literacy Instructor  
Brooklyn Neighborhood Services  
hramos@bnsdc.org

**Contact:** Charisse Johnson  
Williamsburg Charter High School  
cjohnson@thewcs.org



Through Ms. Pink's Community Partnership with **Brooklyn Neighborhood Services** WCHS will run the "Financial Literacy Summer 2025 Education Program". This is the second year WCHS will have this program. We will have 25 scholars participate this year on a first come sign up basis. Upon completion of this summer program our scholars will not only gain financial literacy, a certificate of completion, they will receive a stipend of **\$500** dollars.

**Student Sign Up here:**

<https://forms.gle/8vehqXdZ9hSnjwcK9>



# Facilities

1-Two AC units are in need of replacement, Unit 5-8 serving the 5th floor hallway & Unit 5-6 Serving Room 518 (computer room)



2-An FDNY Bi-annual fire department building inspection was conducted on 5/15/25 with no warnings or violations issued

3-A Department of Health visit was conducted on 5/21/25 with 3 warnings issued, Stained ceiling tile, One shatter proof light bulb protector & two piping gaps in the kitchens ceiling, All warnings are being corrected



## Safety

- Morning Entry and Dismissal procedures continue to be a success.
- NYPD provides coverage for morning arrival and dismissal on Bushwick ave, and White Street.
- Weekly Online meeting with 90 pct Commanding Officer, and YCO. No Concerns to report.
- Conducted our Last Fire Drill on 5/28 - 5 min - Success 🎉🎉
- **REMINDER- IF YOU SEE SOMETHING OR HEAR SOMETHING. SAY SOMETHING.**



# Recruitment and Enrollment 7/16/24

	<b>Jun. 23</b>	<b>Oct. 23</b>	<b>Nov. 23</b>	<b>Jan. 24</b>	<b>Feb. 24</b>	<b>Mar. 24</b>	<b>April 24</b>	<b>May 24</b>	<b>Jun 24</b>	<b>Jul 24</b>
PowerSchool	908	775	775	779	772	767	766	758	758	597
FY 24 FTE	922. 9	770. 6	775.8	773.5	772.5	770.8	770.8	770.5	770.5	768.1

	<b>Discharges</b>
Graduated	160
Will not Attend	29
Aged-out	18
2/8-6/30/23	55
7/1/23-6/20/24	152



# Recruitment and Enrollment 1/27/25

## Recruitment/Marketing Plan

- Social Media Advertising
- In print and online publication advertising
- Radio advertising
- Cinema Screen advertising
- Bus route advertising
- In-person events with community organizations
- In-person high school fairs at local middle schools
- In-person open houses
- In-person school tours for middle schools
- Weekly Email blasts
- Mailings to local middle school counselors
- Mailings to NYC DOE mailing list and additional addresses in feeder zip codes
- Canvassing local establishments with updated brochures and postcards
- Seeking proposals for online lead generation services
- Seeking proposals for marketing/branding/reputation management services



# Recruitment and Enrollment 5/29/25

<u>Powerschool</u> 662	<u>ATS</u> 665	<u>FTE*</u> 658.249
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1. \*As per 3/14/25 Billing Document
2. 3 Pending Discharge in ATS, 151 Discharges and 29 Will Not Attend since 7/1/23; 94 Discharges, 10 Aged-out and 29 Will Not Attend since 7/1/24; 15 August graduates
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
5. SchoolMint Applications:

	4/1/21	4/1/22	4/1/23	4/1/24	4/1/25
9th Gr	415	408	279	253	230
10th Gr	29	54	39	42	26
11th Gr	23	39	19	20	20
12th Gr	7	13	11	14	10
<b>Total</b>	<b>474</b>	<b>514</b>	<b>348</b>	<b>335</b>	<b>286</b>



# Recruitment and Enrollment 5/29/25

## Lottery Application for 2025-26

- Lottery Deadline 4/1/25
- Lottery 4/2/25
- 289 Applications as of 4/2/25
- 25-26 Seats Declared: 9th Gr - 220, 10th Gr - 25; 11th Gr - 10; 12th Gr - 0

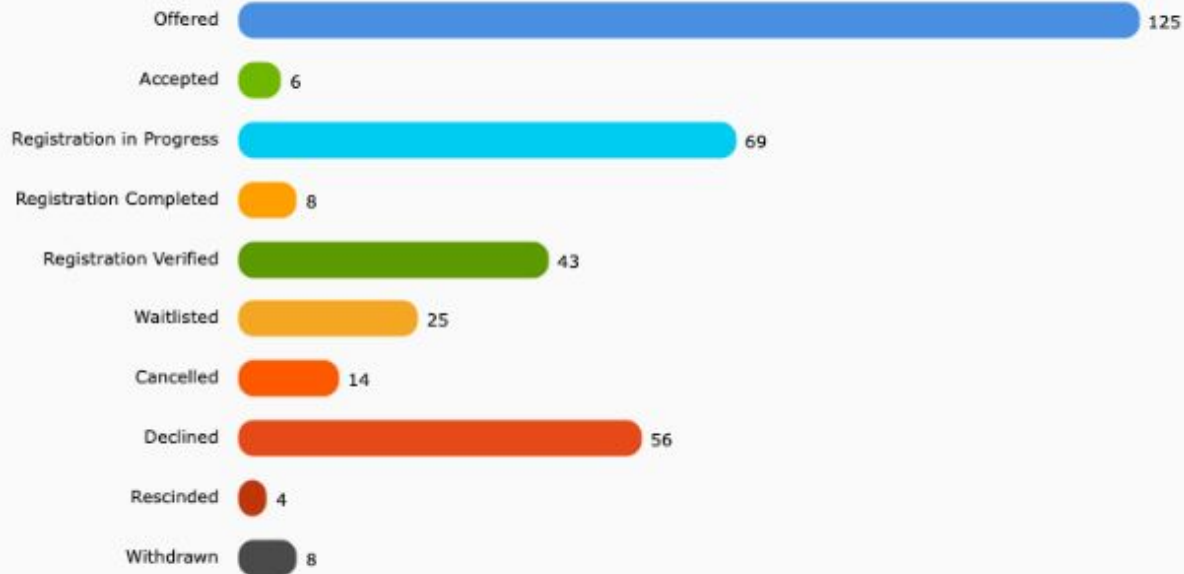
## Applications as of 5/29/25:

School Name	9th	10th	11th	12th	Total
Williamsburg Charter High School	267	45	31	15	358

# SY 25-26 Recruitment and Enrollment as of 5/29/25

## Overview Of All Applications

Total Applications: 358



# Recruitment and Enrollment as of 5/29/25

Grade Level	Total in Grade	2021	2022	2023	2024	2025	2026	2027	2028
9	110 M 64 /F 46	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	2 M 1 /F 1	108 M 63 /F 45
10	140 M 81 /F 59	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	2 M 1 /F 1	138 M 80 /F 58	0 M 0 /F 0
11	153 M 83 /F 70	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 0 /F 1	152 M 83 /F 69	0 M 0 /F 0	0 M 0 /F 0
12	259 M 116 /F 143	3 M 1 /F 2	6 M 5 /F 1	11 M 7 /F 4	27 M 16 /F 11	212 M 87 /F 125	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0
Total	662 M 344 /F 318	3 M 1 /F 2	6 M 5 /F 1	11 M 7 /F 4	27 M 16 /F 11	213 M 87 /F 126	154 M 84 /F 70	140 M 81 /F 59	108 M 63 /F 45





# Recruitment and Enrollment 5/29/25

- **Open House (s):**

- May 17th - 4 Families
- Next Open House, June 14th

- **Recruitment:**

- **Schola Partner Support:**  
Text blasts, new flyer distribution, phone outreach
- Bushwick & Bed-Stuy Partnership Meetings
- CB4 Shape Up Bushwick June 5th
- Gomez + Myers Northside Canvassing June 3rd

## New Family Engagement:

- WCHS Family Night at Citi Field – 5/28 [Postponed]
- 8th Grade Graduation Ceremonies

## Summer Programming:

- Financial Literacy with BNS
- Summer Bridge: August 12–14

## Marketing In Progress:

### Campaigns Launched:

Taradel:

Hulu Ad (Flight Date(s): 6/2/2025 - 6/26/2025), Email Campaign 11,000+, Postcards 5,5231

**WILLIAMSBURG**  
CHARTER HIGH SCHOOL



# ENROLL NOW

Discover What Makes WCHS Special!

Join our upcoming  
open house on  
Saturday, June 14th, at 10 AM!



**20+ EXTRACURRICULARS:**  
sports, arts, clubs,  
and leadership

**10+ COLLEGE-  
CREDITED COURSES:**  
AP & SUPA options

## EXCEPTIONAL STUDENT SUPPORT SETS US APART

Special Needs & Academic Services (SNAS): SETSS, ICT, 15:1 classes, IEPs, counseling, and speech/language therapy	Strong English as a New Language (ENL) program with co-teaching, translation tools & language development	Industry-standard music recording studio  Fully equipped ceramics and arts studios
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(347) 217 6995 • [www.thewcs.org](http://www.thewcs.org)  
[admissions@thewcs.org](mailto:admissions@thewcs.org)



SCAN WITH YOUR  
PHONE FOR MORE INFO

**WILLIAMSBURG**  
CHARTER HIGH SCHOOL

# Finance

## WCHS Financial Update Board Meeting – May 29, 2025

This is the Financial Statement as of March 31, 2025  
total collected revenue for the period \$11,755,105 million.  
**(93% Per Pupil Revenue, 7% other)**

Total expenses for the period \$12,370,155 million.  
**(56% Personnel Services, 10% Contracted Services, 21% Rent, 2% Utilities, 11% Other expenses)**

Total revenue over expenses for the period is **\$(615,050)**

<b>Assets</b>		
Cash and Cash Equivalents	10.6	Bank Acct, Petty Cash,
Account Receivable	0	Title Funds
Total Fixed Assets	2.1	Leasehold improvement, Furniture, Equipment, software
New Building	4.2	New Building Cost
Building Security Deposit	1.5	Rent Deposit
Prepaid expenses and Deposits	269,743	Utility, Insurances, other
<b>Total Assets</b>	<b>18.7</b>	
<b>Liabilities</b>		
Accounts Payable, Accrued expenses	4,021	Bills, Accrued salaries/taxes
Unearned Revenue	1.0	Advanced Per Pupil fund
<b>Total Liabilities &amp; Net Assets</b>	<b>18.7</b>	6.2 Unrestricted Net Assets

Notes:

- 403B audit has been completed
- Interim Audit is in process.



# Human Resources

- April New Hires - 1 Instructional & 4 Operations.
- April Separations - 1 Operations resignation.
- LOA - 2 Operations employees are currently on Leave.
- We transitioned to the *in house* cleaning staff, and are currently working to get the proper crew in place.
- Proposed a more robust STD policy for our benefits renewal in 2025/2026.
- Proposed changing the vendor on our FSA & Commuter insurance. This will be rolled out next year 2026/2027.
- Attended a large benefits conference in Manhattan surrounding healthcare.
- Started weekly meetings with Finance & Sam to keep everyone on the same page with deliverables.
- Submitted certification worksheet to NYC Charter Schools for review of our staff and their certification status.
- Updated Indeed to aid in our recruiting efforts highlighting harder to fill roles and enabling a resume search feature based on a set list of criteria.



# Updates from the Staff Liaison to the Board

- 1.) Wonderful Cultural Events: Visual Arts Show, Mystery One Acts and Addams Family, College Decision Day, Athletic Banquet!
- 2.) Thank you Sunshine Committee- Upcoming PD Day event.
- 3.) Teacher Showcase of Learning- Thoughts from Staff
- 4.) Discussions in motion for additional School Improvement Ideas that have been discussed surrounding Care Time, Sports programming and other aspects of school improvement and identity.
- 5.) Culture of Gratitude- Student Council/Government



# Accountability and Development

## Accountability

- **NYSED Check-In Visit** - Thursday, May 8
  - Ms. Marshall visited our Ceramics, Global 9 Honors, SUPA Gender Texts, Intro to Theater, ICT Algebra I, Studio Art, and Drawing and Painting classes.
  - She was impressed with the professionalism of arts programming in the school and was particularly impressed with Mr. Kronenberg, Mr. Dilworth, and Mr. Failla.
  - Ms. Marshall said she might have a fingerprinting compliance question but she has not yet followed up.
- **Summer Reporting**
  - 2025-26 Title I planning has begun
  - SSEC report due mid July (opens in June)
  - Annual Report due August 1

## Development/Community

- **Events**
  - Ayisha Gomez organized Mets night out for 25 incoming WCHS students and families - rained out 5/28 but Ms. Gomez is working with Mets to hopefully reschedule. We also reached out to the Yankees and are awaiting a response.
  - Graduation - please let Ms. Johnson know if you are able to attend
- **Fundraising**
  - Total Raised = **\$35,905**
- **Grants**
  - Security Reimbursement Program Application submitted May 14 by CSBM
  - Will be applying to Walentas Grant in the summer (\$25,000)
  - Applying to a parks grant that will cover expenses for student field trip to a NY park