

WCHS Board of Trustees Meeting

May 2024



Agenda

1. Welcome and Introductions
2. Approval of March and April Minutes
3. Academics
4. Operations
 - a. Vote: Benefits
 - b. Vote: Bell schedule
 - c. Vote: Cell phone policy
5. Facilities
 - a. Review: Modified gym design
6. Recruitment and Enrollment
7. Finance
8. Human Resources
9. Staff Advisor to the Board
10. Accountability
11. Parent Leadership Council
12. Executive Session (if needed)





- Important Dates

- Visual Arts Showcase 5/17 from 3-5pm & 5/18 10am-3pm
- Student-Staff Games at Williamsburg Community Center at 195 Graham Ave 5/20 at 6pm
- Teacher Showcase Prep in next PLC meeting 5/22
- May 20th-24th: STAR Testing
- May 20th-31st Summer School Registration
- Staff vs. Students Athletics Games on 5/20 at 6pm
- Spring Musical at 3pm on 5/22 and at 5pm on 5/23
- Memorial Day - No School May 27th
- Science Fair May 30th Periods 1-8 in 121 then 8th period in Cafeteria
- Virtual PLC Meeting May 30th at 6pm
- Senior Prom on 5/31 at Terrace on the Park

April:

- Teacher of the Month:
- Staff person of the month:



Academics - Events May 2024 - Ceramics Tour



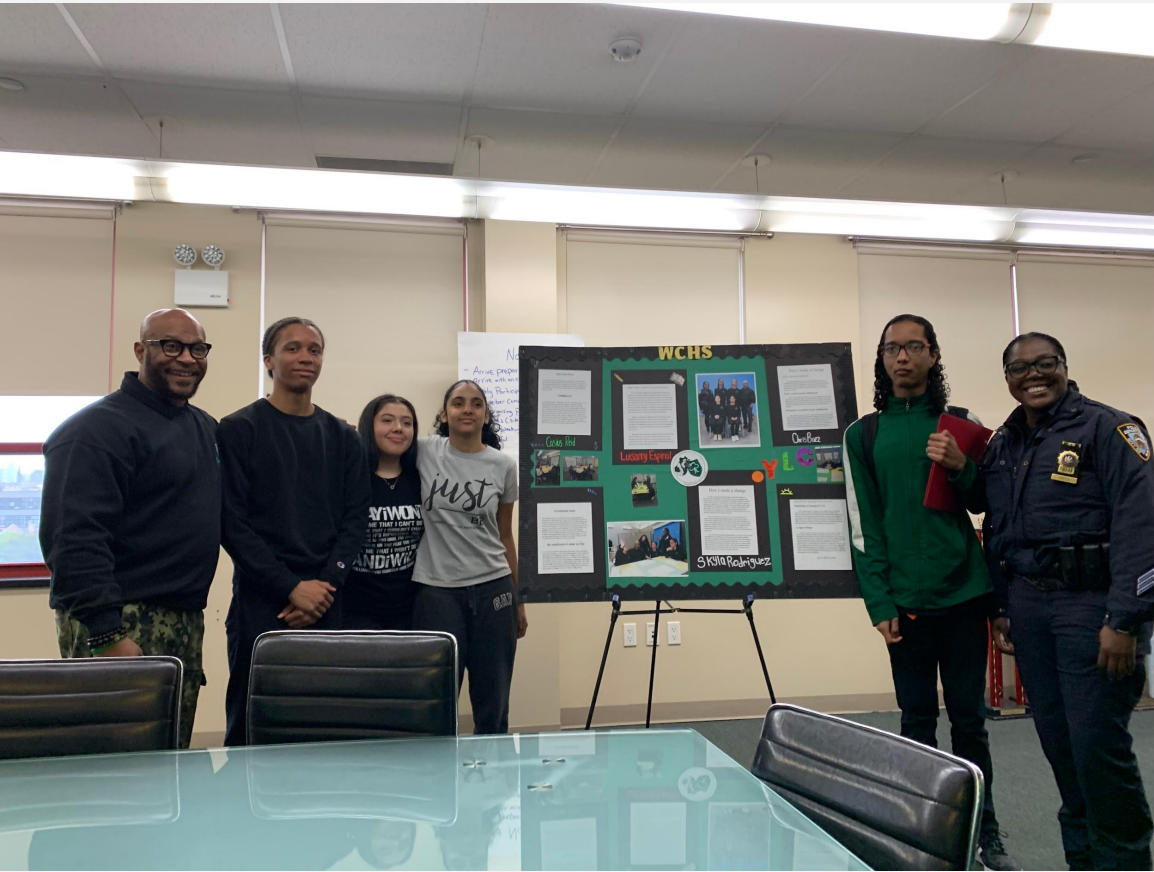
Academics - Events May 2024 - College Decision Day



Academics - Events May 2024 - French Class Crêpe Cookout



Academics - Events May 2024



Youth Leadership Council Presentation



Academics 5/21/24

Updates:

- ❑ Round 2 Teacher Unannounced Observations: complete. Teachers received final Danielson scores, ratings and actionable feedback/next steps.
- ❑ Ratings /percentages: 53/65 = 82% Effective/Highly Effective; 12/65 = 18% Developing
- ❑ Teachers who score below a 2.7 will be afforded a third observation if requested.
- ❑ Performance Improvement Plans will be considered for teachers in need of support in getting to an Effective rating as well as targeted/strategic instructional support for next school year.

Teacher/Staff Professional Development:

- ❑ Restorative Practices Module 5 completed
- ❑ Department PLC's: Teacher Showcase prep
- ❑ Danielson FFT After School PD every Monday is now complete for the year!

Upcoming Teacher Event!

- ❑ June 6th: non instructional PD day - Teacher Showcase of Learning Event in the A.M.



Senior Class Data 2024

Total Number of Seniors in Class of 2024: 193

2 Early Graduates (Class of 2025)

Seniors on Track for June: [Senior Tracker \(detailed report\)](#)

- **138 ON TRACK** - 14 of these students Need 1-2 Regent Exams to graduate
- **59 Students OFF Track:**
 - 18 Off Track but June is Possible w/ CR and APEX 6 of these students need 1-2 Regents
 - 19 Off Track but August is Possible
 - 22 Very Off Track with a date after August- 16 of these students have extreme attendance issues

5th Year Seniors: 39

- 8 are in a program such as YABC, APEX or enrolled in classes (May graduate in June 2024)
- 4 are enrolled but not on track for June
- 19 are unresponsive (whereabouts unknown, multiple contacts with no response)
- 8 will age out in August (1 may graduate in June or August)

College Data 2024

Senior College Update

Total Acceptances: 98

SUNY Applicants: 64

CUNY Applicants: 148

Private Applicants: 75

42 Students have committed to a college/ university

Operations as of 5/20/24

- Preparing 2024-25 Course Catalog, scheduling timeline, 24-25 student course selection during Advisory 5/1, Counselor follow up during lunch periods 5/8-5/12 and enter additional course requests; Data Dept then begins to create Master Schedule
- Summer School 2024 Staffing, Planning and Course registration
- Collaborate with Finance, HR, & depts. for FY2025 budget development
- New website photoshoot May 29th by Educational Networks
- Operations & Staff Reviews in TeachBoost
- Collaborate with CCR, SNAS and Instruction for June Regents Review and exams, rosters, rooms, schedules, plus AP and NYSESLAT testing schedules



Operations as of 5/20/24

- **For Approval:** WCHS will **renew existing benefit plans** as is and **absorb the cost of the premium increase for each plan level** for 2024-25 with the following understandings:
 - Employees who keep their same plan level will not see a change in their semi-monthly benefits payroll deduction
- Oxford/UHC initially offered an 11.8% (\$163,880) increase on the Oxford medical plans, a 9% increase on dental, and 4% ADD/Life with 0% on other ancillary plans with the UBundle discount. Broker competitively bid the plans and was able to negotiate the following renewals:
 - Oxford/UHC Medical – 7% (\$97,361)
 - Oxford/UHC Dental – 6.3% (\$2,978)
 - Oxford/UHC Vision – 0%
 - Oxford/UHC Life/ADD – 4% (\$90)
 - Voluntary Life/ADD – 0%
 - Oxford/UHC LTD – 0%
 - UNUM DBL – 0%
- Renewal maintains consistency for faculty/staff:
 - Maintain benefits plans/networks
 - Does not increase out-of-pocket costs (deductibles/co-pays) or employee portion of benefits premium (semi-monthly payroll deduction)
- Post-renewal:
 - Work with our broker & HR Manager to explore additional benefits options, HSA accounts, level-funding, and/or self-funding



For Approval: Bell Schedule for 2024-25

- Non-material change to the charter for Wednesday bell schedule
- Shortened the number of class minutes from 35 minutes to 30 minutes on Wednesday (by 5 minutes per week) for core classes
- Classes would end at 1:20pm instead of at 2pm
- PD would run for 100 min allowing us to have extended in-depth PD sessions or 2 sessions of 45 minutes each with a break in between, depending on PD needs.
- 108 hours per course annually and 180 minutes per week are required for credit in NYS.
- This bell schedule would include 210 min per week which is still above the requirement.



For Approval: Bell Schedule for 2024-25

| PERIOD | MON | Mins | TUE | Mins | WED | Mins | THU | Mins | FRI | Mins | LUNCH |
|-----------------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|----------------|-----------|-------|
| BFAST/0 | 7:15 AM | 40 | 7:15 AM | 40 | 7:15 AM | 40 | 7:15 AM | 40 | 7:15 AM | 40 | |
| 1 | 8:00 AM | 45 | 8:00 AM | 45 | 8:00 AM | 30 | 8:00 AM | 45 | 8:00 AM | 45 | |
| 2 | 8:50 AM | 45 | 8:50 AM | 45 | 8:35 AM | 30 | 8:50 AM | 45 | 8:50 AM | 45 | |
| ADVISORY | 9:40 AM | 15 | 9:40 AM | 15 | 9:10 AM | 40 | 9:40 AM | 15 | 9:40 AM | 15 | |
| 3 | 10:00 AM | 45 | 10:00 AM | 45 | 9:55 AM | 30 | 10:00 AM | 45 | 10:00 AM | 45 | |
| 4 | 10:50 AM | 45 | 10:50 AM | 45 | 10:30 AM | 30 | 10:50 AM | 45 | 10:50 AM | 45 | |
| 5 | 11:40 AM | 45 | 11:40 AM | 45 | 11:05 AM | 30 | 11:40 AM | 45 | 11:40 AM | 45 | |
| 6 | 12:30 PM | 45 | 12:30 PM | 45 | 11:40 AM | 30 | 12:30 PM | 45 | 12:30 PM | 45 | |
| 7 | 1:20 PM | 45 | 1:20 PM | 45 | 12:15 PM | 30 | 1:20 PM | 45 | 1:20 PM | 45 | |
| 8 | 2:10 PM | 45 | 2:10 PM | 45 | 12:50 PM | 30 | 2:10 PM | 45 | 2:10 PM | 45 | |
| 9 | 3:00 PM | 55 | 3:00 PM | 55 | | | 3:00 PM | 55 | 3:00 PM | 55 | |

DEPT MTGS/PD (W) 1:30-3:10pm

Minutes per week per class:

0 Period = $(5 \times 40) = 200$ m

Periods 1-8 = $(45 \times 4) + 30 = 210$ m

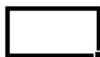
Advisory = $(15 \times 4) + 35 = 95$ m

9th Period = $(55 \times 4) = 200$ m

Advisory = .5 credit per year



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CHARTER HIGH SCHOOL



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Head of Operations Report

- Received letter from 41 teachers to update electronics policy to require students to turn in the cell phones upon entering school to be returned at dismissal.
- Sent [Cell Phone 2024 Survey](#) to Parents/Students/Staff 4/30-5/6/24
- Successfully Piloted Yondr “Be Here Now” Program in 2019 to make Summer School a phone-free space for students.
 - Students lock their phone upon arrival each day and unlock it as the exit at dismissal. The phone/electronics remain in the student’s possession.
 - Parents can call the Main Office at 718-782-9830 to contact their child during the day.
 - Yondr has since improved upon size, durability of the product



Head of Operations Report

- Research shows that the mere presence of cellphones in the classroom can be detrimental to student performance.
 - According to a survey and report from Common Sense Media that involved 1,240 interviews with parents and their 12 to 18-year-old children, 50% of teens feel attached to their mobile devices, and 59% of their parents agree that their kids have a problem putting their devices down (U.S. News & World Report).



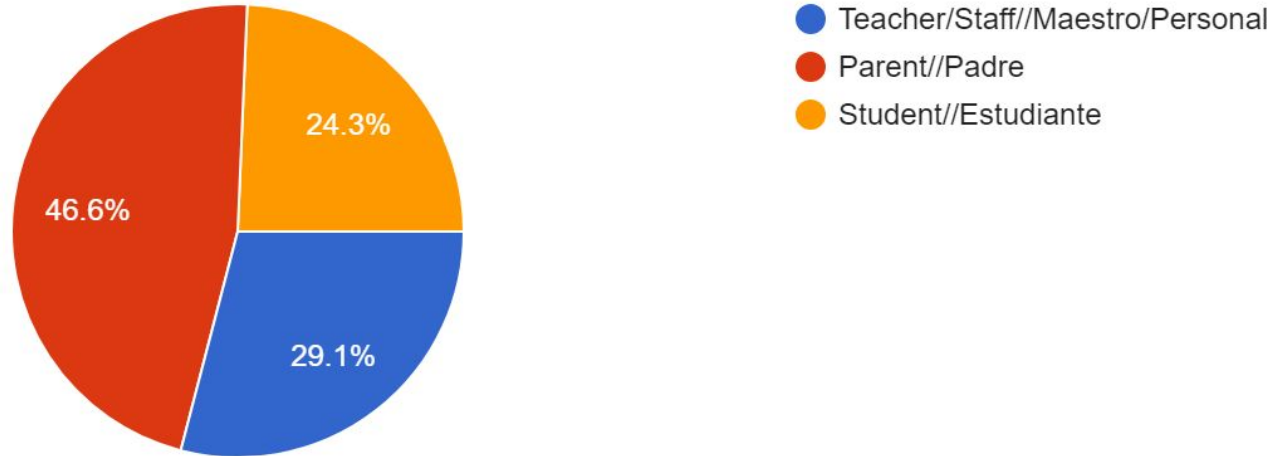
Head of Operations Report

- Teacher/Parent/Student Cell Phone 2024 Survey Results

Role:

 Copy

148 responses



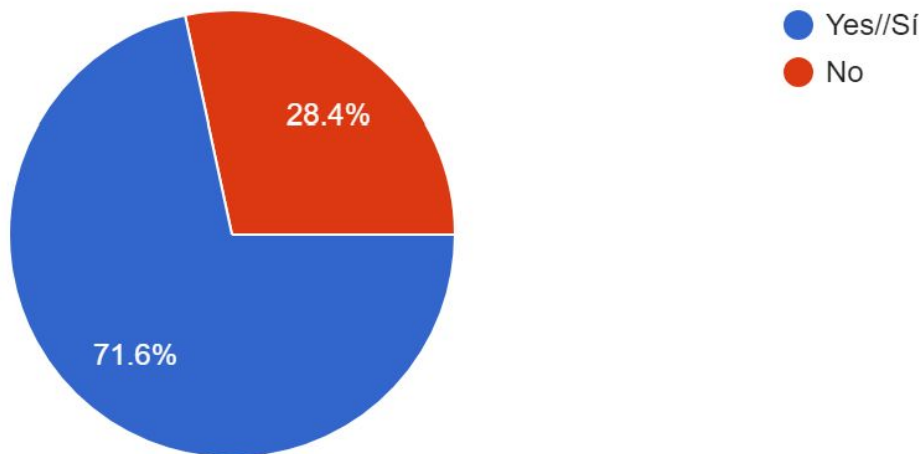
Head of Operations Report

- Teacher/Parent/Student Cell Phone Survey 2024 Results
 - 72% of stakeholders believe cell phones are a distraction in class

Do you think cellphones are a distraction during class time?// ¿Crees que los teléfonos celulares son una distracción durante el tiempo de clase?



148 responses



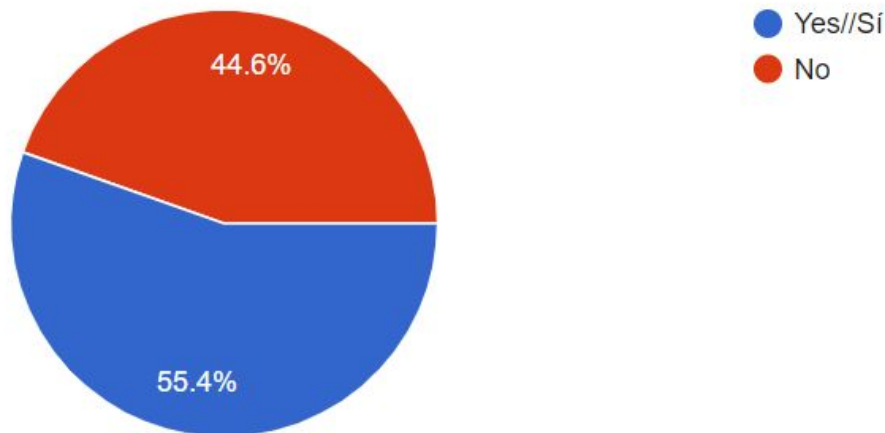
Head of Operations Report

- Teacher/Parent/Student Cell Phone Survey 2024
 - Of those who said “No, ” most are Students (30 out of 36)
 - Of those who said “Yes”, almost all are Parents and Teachers (78/113)

Do you think WCHS should become a cell Phone free zone?// ¿Crees que WCHS debería convertirse en una zona libre de telefonía celular?



148 responses



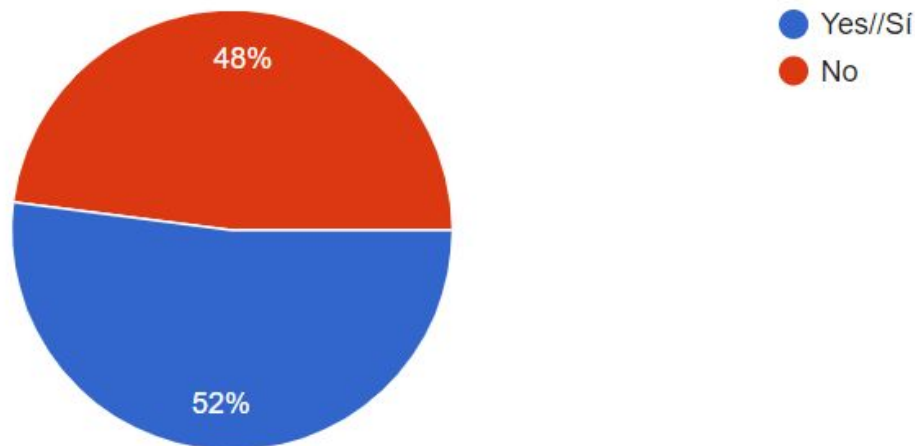
Head of Operations Report

- Teacher/Parent/Student Cell Phone Survey 2024 Results

Should students turn in their phones at the beginning of the day and have them returned at the end of the day?// ¿Deberían los estudiantes entregar sus teléfonos al comienzo del día y devolverlos al final del día?



148 responses



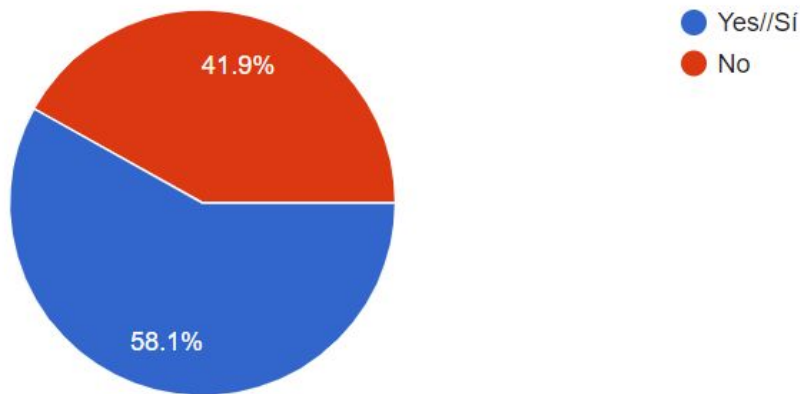
Head of Operations Report

- Teacher/Parent/Student Cell Phone Survey 2024 Results
 - Respondent preferred Yondr (58%) to phone collection (52%)

Should students be required to "Yondr" (lock up their phone like during regents exams) their phone at the beginning of the day upon arriving at school and unlock it upon leaving for the day?// ¿Se debería exigir a los estudiantes que usen el "Yondr" (bloqueen su teléfono como durante los exámenes Regents) al comienzo del día al llegar a la escuela y lo desbloqueen al salir por el día?



148 responses



Head of Operations Report

- How will a phone/electronics-free school help?

We believe this will allow our students to be:

- Engaged in classroom activities and assignments
- Less dependent on electronics to do classwork
- Less likely to engage in conversations around bullying
- Less likely to be distracted and procrastinate on assignments in class

Ask: Requesting a Board resolution to update Community Covenant Cell Phone/Electronics policy to reflect students locking their phone/electronics in the Yondr case upon arrival and keeping it locked for the entire school day until they exit the building.

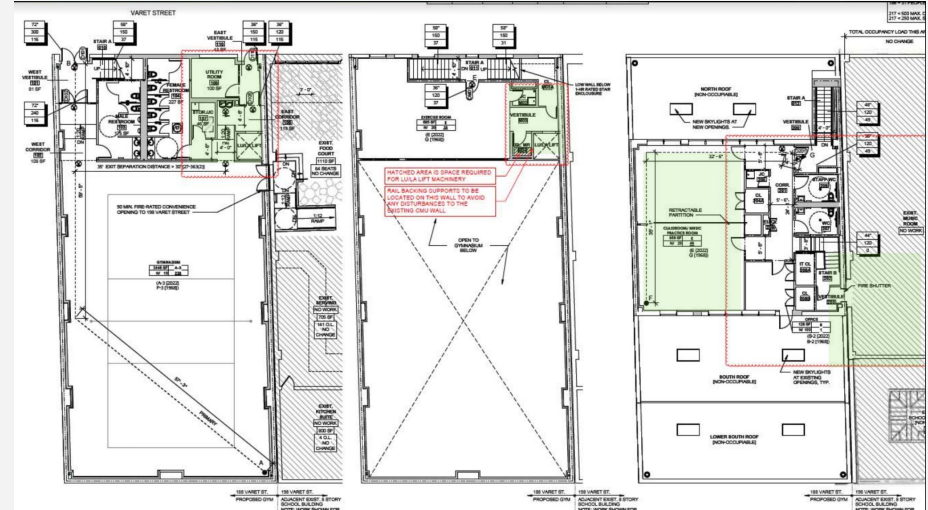
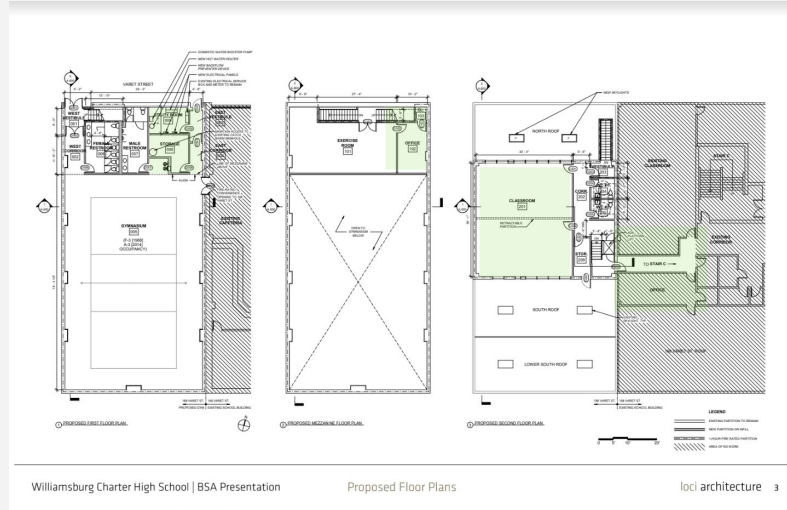


BE HERE NOW



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Facilities - New Gym Update



- Manny worked with architect to find alternative solution to permanent easement
- Changes:
 - The second floor usable space was reduced to lower occupancy to 49 people.
 - This removes the requirement of having 2 exits from the second floor. The stairway to the mezzanine will be enough.
 - A lift (small elevator) will be installed to give handicap access to the mezzanine
 - This fulfils handicap requirements allowing access to mezzanine
 - The openings into 198 Varet will be considered convenience openings and not require an easement.



Facilities

1- The school's HVAC air unit filters have been replaced

2- The schools Generator is in working order & inspected monthly

3-One elevator car # 1 is out of service due to a PC Board & Processor issue. No update on a repair date. Parts are on back order

4-The building is preparing to re-enter the ConEdison NY Demand Response program. This entails the school being notified to reduce power after school hours by conducting energy shut downs, When in high use. This will earn the school income via payments from the program. "Save The Brooklyn Power Plant"



Facilities

- 1-Replace entire HVAC unit\$13,450
- 2-Replace compressor.....\$ 3,700
- 3-Drain line.....\$ 1,300
- 4-AC control board.....\$. 850
- 5-Replace transformer.....\$. 675
- 6- Replace circuit breaker\$. 450



Recruitment and Enrollment 5/20/24

| | Jun. 23 | Oct. 23 | Nov. 23 | Jan. 24 | Feb. 24 | Mar. 24 | April 24 | May 24 |
|-------------|--------------------|--------------------|----------------|--------------------|--------------------|--------------------|---------------------|-------------------|
| PowerSchool | 908 | 775 | 775 | 779 | 772 | 767 | 766 | 758 |
| FTE | 922.9 | 770.6 | 775.8 | 773.5 | 772.5 | 770.8 | 770.8 | 770.5 |

| | Discharges |
|-----------------|-------------------|
| Graduated | 204 |
| Will not Attend | 29 |
| Aged-out | 18 |
| 2/8-6/30/23 | 55 |
| 7/1/23-5/20/24 | 151 |



Recruitment and Enrollment 5/20/24

What are we doing about it?

- Social Media Advertising
- In print and online publication advertising
- Radio advertising
- Cinema Screen advertising
- Bus route advertising
- In-person events with community organizations
- In-person high school fairs at local middle schools
- In-person open houses
- In-person school tours for middle schools
- Weekly Email blasts
- Mailings to local middle school counselors
- Mailings to NYC DOE mailing list and additional addresses in feeder zip codes
- Canvassing local establishments with updated brochures and postcards
- Seeking proposals for online lead generation services
- Seeking proposals for marketing/branding/reputation management services



Recruitment and Enrollment 5/20/24

| | | |
|---------------------------|-------------------|-----------------------|
| <u>Powerschool</u> 758 | <u>ATS</u> 759 | <u>FTE*</u> 770.55 |
|---------------------------|-------------------|-----------------------|

1. *Per Pupil Billing Document FY24 Reconciliation Due 7/31
2. 1 Pending Discharge, 151 Discharges and 29 Will Not Attend since 7/1/23;
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
5. SchoolMint Applications:

| | 4/1/21 | 4/1/22 | 4/1/23 | 4/1/24 |
|--------------|------------|------------|------------|------------|
| 9th Gr | 415 | 408 | 279 | 253 |
| 10th Gr | 29 | 54 | 39 | 42 |
| 11th Gr | 23 | 39 | 19 | 20 |
| 12th Gr | 7 | 13 | 11 | 14 |
| Total | 474 | 514 | 348 | 335 |

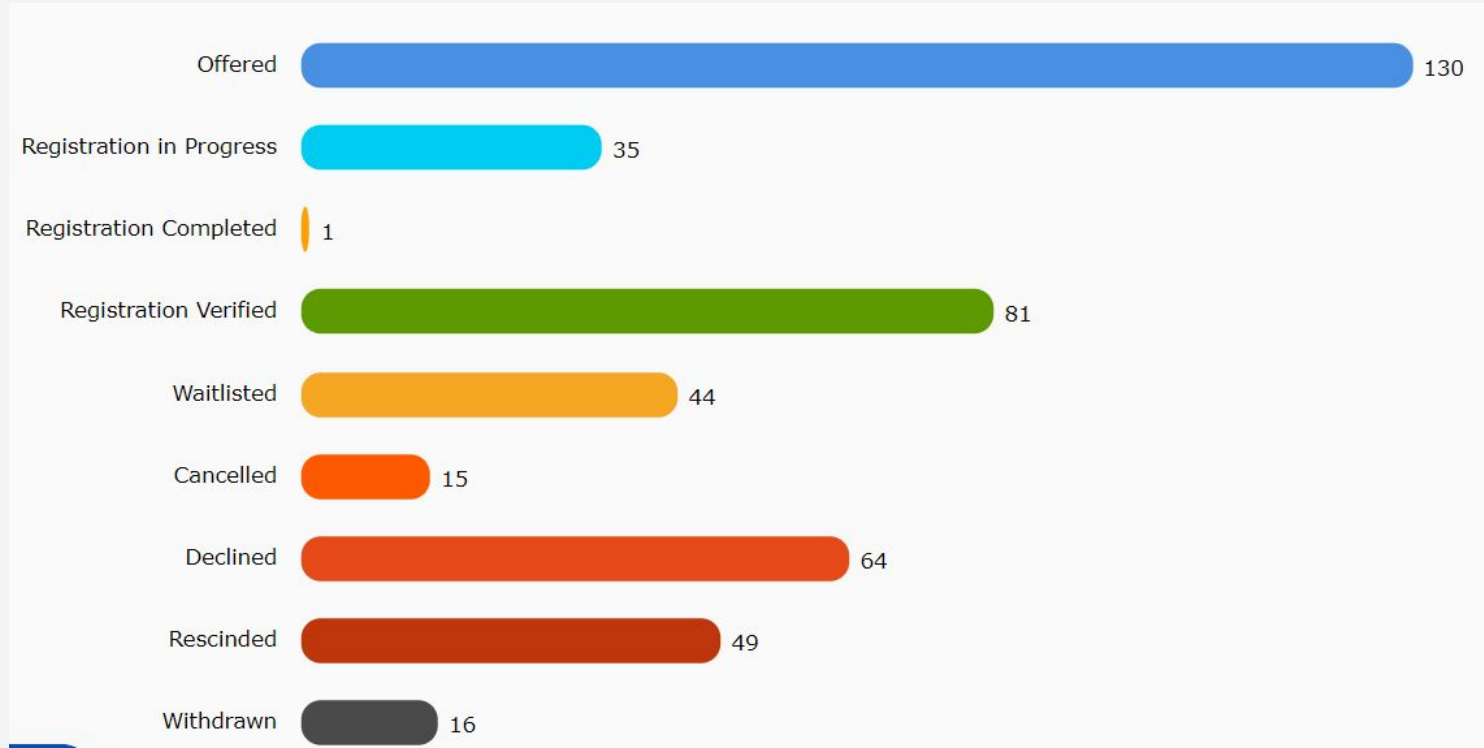


Recruitment and Enrollment as of 5/20/24

| Grade Level | Total in Grade | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|-------------|---------------------|---------------|---------------|----------------|-----------------|--------------------|--------------------|-------------------|-------------------|
| 9 | 125 M 67 /F 58 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 1 M 1 /F 0 | 1 M 1 /F 0 | 123 M 65 /F 58 |
| 10 | 173 M 94 /F 79 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 2 M 0 /F 2 | 170 M 94 /F 76 | 1 M 0 /F 1 |
| 11 | 243 M 102 /F 141 | 0 M 0 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 | 9 M 6 /F 3 | 8 M 3 /F 5 | 226 M 93 /F 133 | 0 M 0 /F 0 | 0 M 0 /F 0 |
| 12 | 217 M 101 /F 116 | 2 M 2 /F 0 | 7 M 4 /F 3 | 12 M 9 /F 3 | 10 M 5 /F 5 | 185 M 80 /F 105 | 1 M 1 /F 0 | 0 M 0 /F 0 | 0 M 0 /F 0 |
| TOTAL | 758 M 364 /F 394 | 2 M 2 /F 0 | 7 M 4 /F 3 | 12 M 9 /F 3 | 19 M 11 /F 8 | 193 M 83 /F 110 | 230 M 95 /F 135 | 171 M 95 /F 76 | 124 M 65 /F 59 |

Recruitment and Enrollment as of 5/20/24

- 2024-25: 435 Applications, 81 Verified, 1 Complete
- 130 Offered/Accepted; 35 in Process; 44 Waitlisted



Recruitment and Enrollment as of 5/20/24

2024-25 Lottery Application Numbers

- Registrations Completed & Verified = 82

| 9th | 10th | 11th | 12th | Total |
|-----|------|------|------|-------|
| 68 | 9 | 5 | 0 | 82 |

- Registrations in Process =35

| 9th | 10th | 11th | 12th | Total |
|-----|------|------|------|-------|
| 29 | 4 | 2 | 0 | 35 |

- Offered =130

| 9th | 10th | 11th | 12th | Total |
|-----|------|------|------|-------|
| 114 | 16 | 0 | 0 | 130 |

Recruitment and Enrollment 5/20/24

- Applications Waitlisted = 44

| 9th | 10th | 11th | 12th | Total |
|-----|------|------|------|-------|
| 0 | 16 | 9 | 19 | 44 |

Lottery Application for 2024-25

- Lottery Deadline 4/1/24
- Lottery 4/2/24 @6pm; Attendees: 23 families, 8 community partners, 1 virtual
- Application Launches 9/1/23; Common Application launches 10/1/23
- 435 Applications as of 5/20/24
- 24-25 Seats Declared: 9th Gr - 240, 10th Gr - 30; 11th Gr - 15; 12th Gr - 0


| 9th | 10th | 11th | 12th | Total |
|-----|------|------|------|-------|
| 329 | 53 | 32 | 21 | 435 |

Recruitment and Enrollment 5/20/24

- **Canvassing local businesses, community boards, enrollment centers**
 - Scholes St Community BBQ, 5/27 Scholes Street Children's Garden, 134-136 Scholes Street Brooklyn,
 - Community Board 3 meeting on 6/21
 - School Counselor Association meetings
- **Marketing and outreach for schoolwide events on social media:**
 - College Decision Day with the CCR Department 5/15
 - Clay Workshop for families with the Visual Arts Department 5/17
- **Student Initiatives**
 - Senior student intern in Recruitment Dept
 - Art students to design "Proud parent of ..." bumper stickers and/or banner ads
 - Video testimonials
- **Recruitment Open House @198 Varet ST**
 - 4/6/24 @10am (21 attendees); ; 4/16 from 4-6pm Registration Help Session (4 families attended)
 - 5/18/24 Open House, Registration Help & Clay Wshp @10am (28 RSVPs, 11 attendees)
 - 6/15 @10am (57 RSVPs, 25 families attended)



2 Music Teachers
3 Music Studios
13 Music Students
2 Grand Pianos
15 Piano Keyboards
1 Professional Recording Studio

no cost  **Grades 9 - 12**

www.thewcs.org/apply



Recruitment and Enrollment 5/20/24

2023-24 Open House Dates

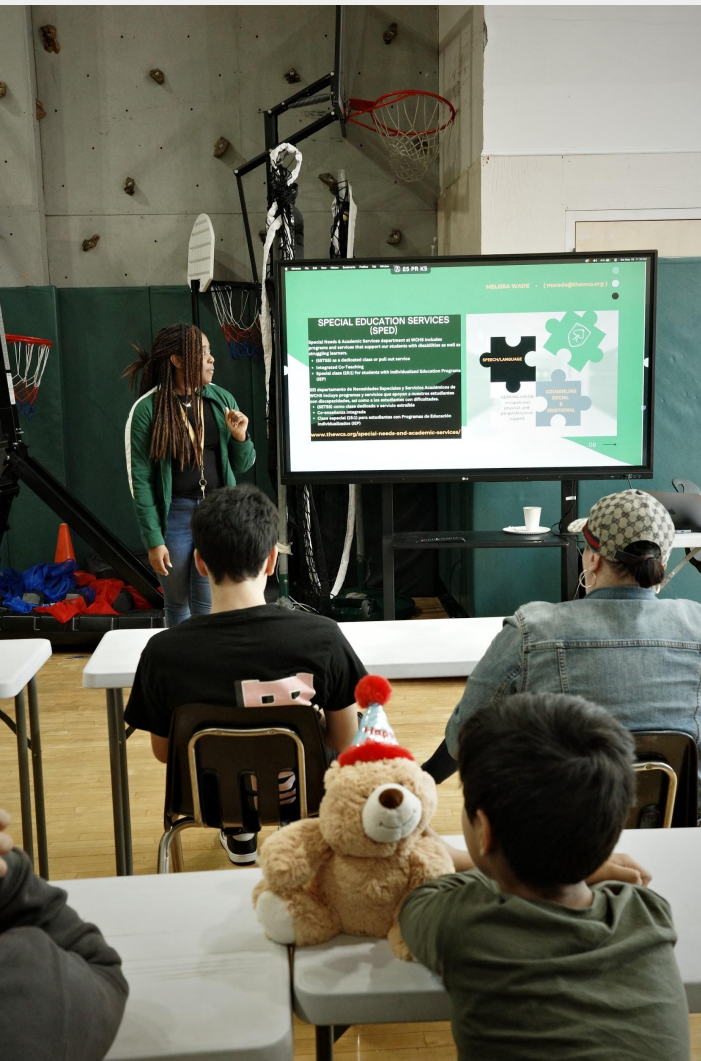
Beacon.ai/wchs



1. Saturday, October 28, 9:30AM / Sábado 28 de octubre, 9:30AM
2. Saturday, November 18, 10AM / Sábado 18 de noviembre, 10AM
3. Saturday, December 16, 10AM / Sábado 16 de diciembre, 10AM
4. Saturday, January 20, 10AM / Sábado 20 de enero, 10AM
5. Saturday, February 10, 10AM / Sábado 10 de febrero, 10AM
6. Saturday, March 16, 10AM / Sábado 16 de marzo, 10AM
7. Saturday, April 6, 10AM / Sábado 6 de abril, 10AM
8. Saturday, May 18, 10AM / Sábado 18 de mayo, 10AM
9. Saturday, June 15, 10AM / Sábado 15 de junio, 10AM



Open House & Ceramics Workshop 5/17/24



Recruitment and Enrollment 5/20/24

- **Vanguard Postcard mailing**
 - 30,260 postcards in 15 zip codes: 11203, 11205, 11206, 11207, 11208, 11211, 11212, 11213, 11216, 11221, 11233, 11236, 11237, 11249, 11385
- **Brooklyn Family, New York Family & Queens Family Magazine**
 - Upcoming in June Graduation issue in print and online
- **SBS Radio El Amor & La Mega Online Radio ads & impressions**
 - Campaign dates 12/14/23-6/15/24
 - PNG creative- 300x250, 320x50, 728x90 and 300x600 sizes for banners
- **1010WINS Radio ad - TBD**
- **Google Ads:** General and special populations ads
- **Other Social Media:** TikTok, Facebook, Instagram, Schola.com, Niche.com
- **Weekly Email Blast** to mailing list
- **Online testimonials** from parents, students, teachers on Niche.com
- **Free Marketing Opportunity from NYCSA:** Nominate someone for the new Our Charter Stories feature- <https://nycharters.net/our-charter-stories/>





**SUPPORT OUR SCHOOL
GIVE US A REVIEW**



Creating in Community since 2004

[Click here to fill out survey about your experience at WCHS](#)



THANK YOU!



WILLIAMSBURG
CHARTER HIGH SCHOOL

**APPLY
NOW!**
APLIQUE AHORA!

GRADES 9-12

APPLY NOW FOR 2024-25 SCHOOL YEAR
SOLICITE AHORA PARA EL AÑO ESCOLAR 2024-25

SCAN WITH YOUR PHONE
FOR MORE INFO

→
www.thewcs.org/apply
www.thewcs.org/aplique



CELEBRATING 20 YEARS OF CREATING BRIGHTER FUTURES!

- College and Career Courses + Advanced Classes + Honor Classes
- English as a new language services
- 25 Sports + club activities + internships and M+RE!

Like a private school but free!



OPEN HOUSE DATES: MAY 4 / MAY 18 / JUNE 15 Starts @ 10 am

CASA ABIERTA EVENTOS: MAYO 4 / MAYO 18 / JUNIO 15

(347) 217 6995

ADMISSIONS@THEWCS.ORG



WILLIAMSBURG
CHARTER HIGH SCHOOL

198 VARET STREET
BROOKLYN NY, 11206

ADMISSIONS@THEWCS.ORG
(347) 217-6995

WWW.THEWCS.ORG/APPLY
WWW.THEWCS.ORG/APLIQUE



"CREATING IN COMMUNITY"

**CHOOSE YOUR FUTURE:
CHOOSE CHARTER.**

"CREANDO EN COMUNIDAD"

**ELIJA SU FUTURO:
ELIJA CHARTER.**

¡CELEBRANDO 20 AÑOS CREANDO FUTUROS MÁS BRILLANTES!

- Cursos universitarios y profesionales + Clases avanzadas + Clases de honor
- Servicios de inglés como nuevo idioma.
- ¡Deportes, actividades de clubes y prácticas! Como una escuela privada pero gratis!

**¡Como una escuela privada pero
gratis!**

SCAN WITH YOUR PHONE
FOR MORE INFO

ESCANEE EL ENLACE CON SU
TELÉFONO PARA MÁS
INFORMACIÓN



OPEN HOUSE DATES: MAY 4 / MAY 18 / JUNE 15 Starts @ 10 am

CASA ABIERTA EVENTOS: MAYO 4 / MAYO 18 / JUNIO 15

(347) 217 6995

ADMISSIONS@THEWCS.ORG

Finance

WCHS Financial Update Board Meeting – May 28, 2024

As of March 31, 2024 total collected revenue for the period is \$13,365,855
(92% Per Pupil Revenue, 8% other)

Total expenses for the period are \$15,291,077 million.
(60% Personnel Services, 10% Contracted Services, 17% Rent, 2% Utilities, 10% Other expenses)

Total deficiency of received revenue over expenses for the period is (\$1,925,222).

| | | |
|---|-------------|---|
| Assets | | |
| Cash and Cash Equivalents | 11.6 | Bank Acct, Petty Cash, |
| Account Receivable | 837,473 | Title Funds/ESSER |
| Total Fixed Assets | 2.2 | Leasehold improvement, Furniture, Equipment, software |
| New Building | 4.2 | New Building |
| Building Security Deposit | 1.5 | Rent Deposit |
| Prepaid expenses and Deposits | 231,063 | Utility, Insurances, other |
| Total Assets | 20.8 | |
| | | |
| Liabilities | | |
| Accounts Payable, Accrued expenses | 1.1 | Bills, Accrued salaries/taxes |
| Unearned Revenue | 1,162,664 | Advanced Per Pupil fund |
| | | |
| Total Liabilities & Net Assets | 20.8 | 7.1 Net Assets |



Human Resources

- Workplace Violence Prevention Law training and OCFS Mandatory Reporter training are now part of new hire employee onboarding.
- Renewals on insurance rates have been provided by Operations. Looking into STD options and an HSA product with Broker.
- April instructional new hires - 1, April instructional terminations - 1
- LOA - 2 operations employees currently on Leave.
- Proposed additional recruiting strategies through Indeed. Waiting on budget.
- Secured new contract with an outside Recruiter at a 20% fee to aid in the search for a Safety Manager. Negotiated current LHH contract down to 20% from 25%.
- Held a Hiring Event in conjunction with the ceramics & pottery workshop.
- Outside audits have begun. BKD annual audit is ongoing. Currently working with Finance on 403(b) audit.
- Getting ready for Open Enrollment. Meeting with ADP to see about getting EDI feed into PPI from data entered into ADP.
- Changes to NYLL 206-c effective 6/19/24 - The employee break of up to 30 minutes to express milk will now be paid by the Employer for up to 3 years after birth.



- ❑ Circulated Survey and Katie Synthesized initial data for trends
- ❑ Attended meetings with Administration to discuss 4 topics
 - ❑ Cellphone (presented teacher letter), PD Wednesday Schedule, Advisory, Student Government/ Student Rep to Board
- ❑ Great Events & More Upcoming ([Little Mermaid Video](#))
- ❑ Possible Student Climate Survey
- ❑ Next steps to develop School Improvement Committee



Staff Advisor
To The Board
Updates

Staff Climate Survey Summary

| Strengths (2023-24) | Needs Improvement (2023-24) | Staff Recommended Next Steps (2024-25) |
|---|--|---|
| <ul style="list-style-type: none">● Improved morale and school climate across 2023-24 school year● Interim leadership● Interdepartmental and schoolwide collaboration● Return to “normal” and positive school wide events● Supportive environment● Student achievement and trips● Feeling safe to provide feedback● Professional opportunities<ul style="list-style-type: none">○ Lunch n’ Learn○ Classroom intervisitation○ Coaching● Curriculum design is culturally relevant● School operations<ul style="list-style-type: none">○ Access to materials, supplies, books● Work/life balance | <ul style="list-style-type: none">● More in-person student and events● Adherence to school policies (cell-phone, uniform, discipline)● Community and school stakeholder engagement● While improved, schoolwide communication could be better● Review of staff incentives and benefits (financial, lifestyle)● Streamlined implementation of new initiatives | <ul style="list-style-type: none">● MORE student events, opportunities, learning experiences, collaboration● Strengthen and/or create partnerships with parents, student, and the broader community<ul style="list-style-type: none">○ Reinstate student board rep● Review of school policies and improve adherence<ul style="list-style-type: none">○ Cell phone policy● Professional development<ul style="list-style-type: none">○ Update bell schedule for PD time○ Teambuilding, collaboration● Improved contract process |

Accountability and Development

- **Accountability**
 - Renewal application
 - Factual corrections to draft renewal site visit report reviewed and submitted. Most corrections were accepted.
 - Upcoming dates:
 - June 3 - brief meeting with NYSED CSO to find out recommendation
 - **June 10 - NYSED Board of Regents meeting approval**
 - Title monies
 - PAR forms will be sent out
 - ESF Audit
 - Corrections due June 13
 - The updates are not substantial
 - Title II Survey and FRPL enrollment form submitted
 - Title allocation revisions submitted by CSBM



PARENT LEADERSHIP COUNCIL (PLC)

The Parent Leadership Council

Ready to ROAR!

Change the message.
Change the perspective.
Change the world.





Good Evening All,

Our next **Virtual PLC Meeting** will take place on **May 30th, 2024 at 6pm**. We're excited to have you join us for our upcoming meeting. We have a great lineup planned for the evening.

We will have **The Made in New York Animation Project (TAP)** they are a non-profit therapy, education & workforce development program. Storytelling & animation are their wheelhouse. They prepare untapped creatives for the media & animation industries through direct-service software training, career readiness mentorship, & personal development guidance.

Our second presenter will be CAMBA LEAP: At LEAP (LGBTQ+ Education and Acceptance Project), Strives to create a society where every LGBTQ+ young person can thrive within the loving embrace of their family & community, building bridges of understanding, empathy, & acceptance through their support groups, educational workshops, and one-on-one counseling offerings.

Our third presenter will be EDUCATED LITTLE MONSTERS: ELM: Empowering Lives through Music, Art & Media Since 2013, ELM has been dedicated to creating safe spaces for youth of color in gentrifying neighborhoods. With a deep commitment to ensuring that our communities embrace the music, art & media.

Our PLC will share School News, Ms. Pink will provide Community Resources and Positive Vibes, and don't forget about our **PLC May Raffle** with two \$25 Amazon gift cards up for grabs. **Remember if you miss a PLC meeting, you Miss A lot!**



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VIRTUAL PLC MEETING

DATE: MAY 30th, 2024

TIME: 6pm

CHECK YOUR EMAIL FOR LOGIN DETAILS

The Made in New York Animation Project (TAP) is a non-profit therapy, education & workforce development program. Storytelling, animation & self actualization are their wheelhouse. They prepare untapped creatives for the media & animation industries through direct-service software training, career readiness mentorship, & personal development guidance

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