

WCHS Board of Trustees Meeting

July 2025



July 29, 2025 Meeting Agenda

1. Executive Session
2. Welcome and Introductions
3. Approval of May and June Minutes
4. Academics
5. Operations
 - a. Approval: Cell-phone policy
6. Facilities
7. Executive Consultant
 - a. Organizational Updates
8. Recruitment and Enrollment
9. Finance
10. Human Resources
11. Accountability and Development
12. Adjournment



Academics - Important Dates 7/28/25

- Financial Literacy Class w/ Brooklyn Neighborhood Services, Tuesdays starting 7/8
- Summer School 7/14-8/6/25 Monday-Thursday
- Summer School Grades Due 8/6/25
- Virtual Incoming Parent Welcome Meeting with PLC 8/11 at 6pm
- Summer Bridge Program 8/12-8/14/25
- August All Faculty/Staff Professional Development 8/18-8/22/25
- Earth Science Lab Practical Exam 8/18 at 1pm in Room 425
- August Regents Exams 8/19-8/20/25
- First Day of School Monday, 8/25/25
- August Graduation 8/29 @2pm

2025 Summer School Information



154 Students Registered for Summer School and 45 enrolled in APEX

Trimester 1: 87 Students received credit

Trimester 2: Ends Today 92 students expected to receive credit

Trimester 3: Begins Tomorrow July 30th and Ends August 6th

Summer School 2025 Schedule			
2 Sessions Available			
Session 1: 8:00am to 11:00 am		Session 2: 11:30am - 2:30pm	
+	<u>Trimester 1:</u>	<u>Trimester 2:</u>	<u>Trimester 3:</u>
	Monday July 14th Tuesday July 15th Wednesday July 16th Thursday July 17th Monday July 21st	Tuesday July 22nd Wednesday July 23rd Thursday July 24th Monday July 28th Tuesday July 29th	Wednesday July 30th Thursday July 31st Monday August 4th Tuesday August 5th Wednesday August 6th



Senior Data



Class of 2025

164 Students Graduated on June 27, 2025

159 Graduates from 2025 Cohort= 75%

2 Graduates from 2023 Cohort

2 Graduates from 2022 Cohort

1 Graduates from 2026 Cohort (Early Graduate)

12 Graduates earned Advanced Regents Diploma



August Graduation Update

Class of 2025

- **Total Remaining Students: 54**
 - 19 students are showing progress in Summer School and APEX
 - 10 students are **Regents Exam Only**

Early Graduates – Class of 2026

- 3 students are on track to graduate early
 - Showing progress in both APEX and Summer School

5th Year Student:

- **Total Remaining Students:**
 - 25 (2024)
 - 9 (2023)
 - 6 (2022)
 - 3 (2021)
 - 11 students are showing progress in Summer School and APEX



2025 Graduate College/ Career Commitments



2 year Private: 5 students

4 year Private: 31 students

SUNY 4 Year: 10 students

SUNY 2 Year: 1 Student

CUNY 4 Year: 34 students

CUNY 2 Year: 21 Students

Trade School: 11 students

Military: 7 students

Employed: 7 Students

No Decision 7 students





Rising Senior Data



Class of 2026

153 Students in the Class of 2026

(3 slated to graduate early in August 2025)

Students in Good Standing!

On Track Slightly On Track 73 Students

OFF TRACK Undercredited: 80 Students

(Many Juniors are in Summer School so we are hopeful that these numbers will increase these numbers)

Regent Accumulation:

Many Students need Regent Exams

Prior to June Regents, 29 students have all of their regents exam

June Teacher of the Month

Congratulations, Ms. Mary Frank-Ulgen!

Ms. Ulgen has been incredibly supportive of our seniors this trimester! While some students were initially uncertain about her high expectations, through persistence and hard work, they came to understand and appreciate the value of those high standards. Over the past two weeks, I have had the pleasure of seeing students leave her classroom with genuine smiles, cheerful and proud after presenting work they clearly invested in. Their excitement speaks volumes about the growth and confidence they have gained in class this year. What truly stands out about Ms. Ulgen is her team-oriented spirit. She consistently collaborates with the dean's office, her department leader and grade team to ensure her students have the support they need academically and socially. Please join me in congratulating Ms. Ulgen for her dedication, teamwork, and the positive impact she continues to make on our school community this month.

June Staff of the Month

Congratulations, Ms. Ayisha Gomez!

Since returning to Williamsburg Charter High School, Ayisha Gomez has been a dynamic and dedicated presence in our community. She actively promotes the school, recruits prospective students, and builds strong connections with those already enrolled. Ayisha goes above and beyond to support transfer students, regularly following up to ensure they feel welcomed and are adjusting well to our school culture. Her commitment to our mission is evident in everything she does. Aysha not only embraces the school's values but also brings them to life—staying engaged on social media, attending after-school events like games and award ceremonies, and keeping our community informed through regular updates on our platforms. She is truly deserving of this award.

Teacher of the Year 2025

Congratulations, Ms. Mildred Burchett!

It is with great enthusiasm we award Ms. Burchett the 2025 Teacher of the Year award.

Ms. Burchett is an amazing educator who demonstrates a deep commitment to her students academic and personal growth! She is supportive but yet holds her students to high standards while providing them with meaningful opportunities to engage and succeed.

Ms. Burchett's impact extends beyond the classroom, she actively supports both students and staff throughout the school community. She played a vital role in guiding the Class President and Vice President with their initiatives and was instrumental in co leading the Blood Drive with Mr. Hershman. Ms. Burchett also exemplifies school spirit. She consistently participates in school events, supports student led activities, and thoughtfully decorated her classroom door to celebrate and highlight the accomplishments of her senior students.

Ms. Burchett's Thank you for your dedication, leadership, and support of everyone!

You truly represent the values and spirit of our school community.

Operations as of 7/28/25

For Board Approval: FY2026 Budget (pending modifications as needed)

- Projected FTE 674
- Revenue \$16,063,127
- Expenses \$16,063,127
- Surplus/Deficit (0)

For Board Approval: No Cellphone/Electronic Policy

- WCHS Piloted the “Unplug to Connect” No Cell Phone/Electronics Policy in 2024-25
- Surveyed Parents/Students and Families in Fall 2024 & June 2025 on proposed policy:
 - Parents can contact their child via the Main Office and courtesy phone
 - Students should leave all personal electronic devices at home or must check them in their labeled pouch upon entry for return at the end of the school day
 - Devices will be stored in secured cabinets in the Dean’s Office or other area as per the Principal or Principal’s Designee
 - After reviewing the cell phone survey we noticed that some students want quiet time in the media center during lunch as well as lunchtime games. We are working together to ensure this happens this upcoming year.
- Key Provisions of New York state-wide ban



Overview of New York Distraction Free School Law

- Restriction on Internet-Enabled Devices:** No unsanctioned use of smartphones and other internet-enabled personal devices in K-12 schools for the entire school day
- Storage Plans:** Allows schools to develop their own plans for storing internet-enabled devices during the day
- Funding:** \$13.5 million dollars in aid available to fund storage solutions
- Written Policy:** Schools must adopt a written policy by **August 1, 2025**, and teachers, parents, students and other stakeholders are required to be consulted in developing the policy
- Annual Report:** Requires schools to publish an annual report detailing the enforcement of their policy with the goal of preventing inequitable discipline

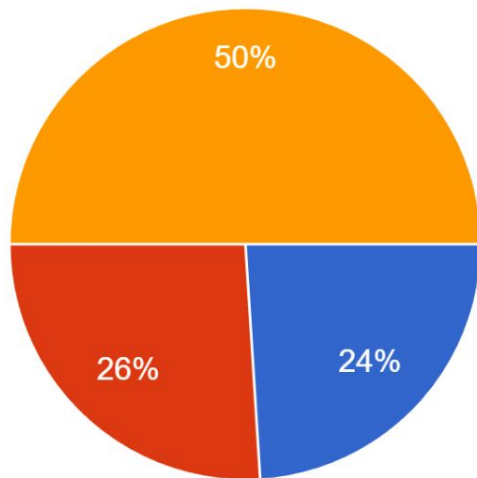


Operations as of 7/28/25

- Results of 2025 Cell Phone Policy Survey
- 150 Responses

Role:

150 responses



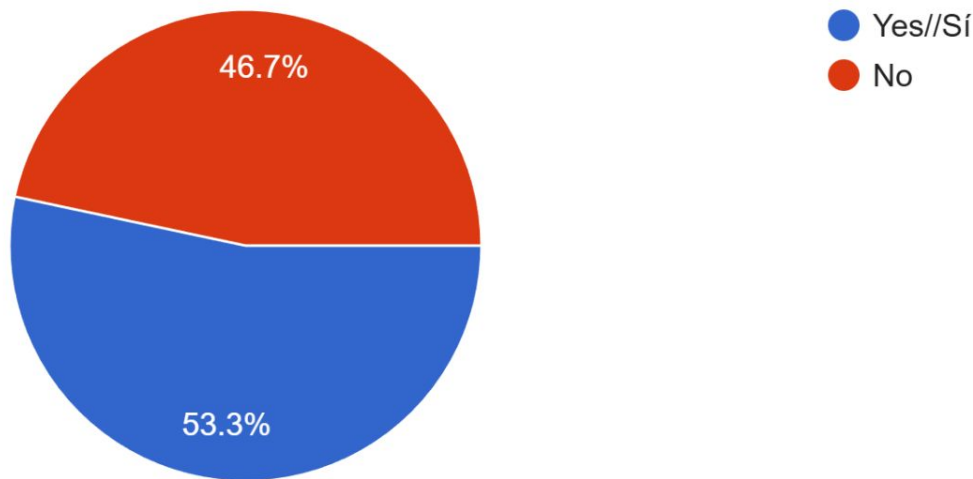
- Teacher/Staff//Maestro/Personal
- Parent//Padre
- Student//Estudiante

Operations as of 7/28/25

- 53.3% found the policy decreased classroom distraction

Do you think the No Cellphone/No Electronics Pilot prevented distraction during class time?//
¿Crees que los teléfonos celulares son una distracción durante el tiempo de clase?

150 responses

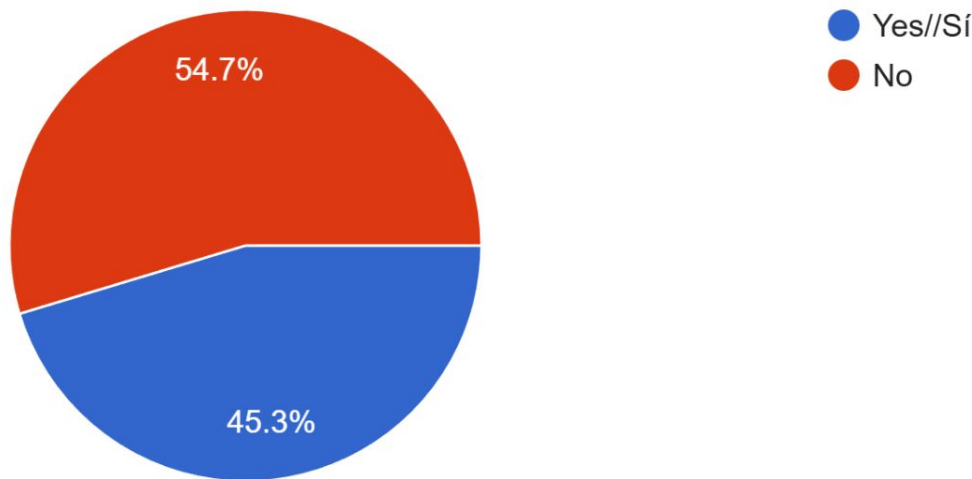


Operations as of 7/28/25

- There is slight division on collecting the phones vs. other storage solutions

Should students turn in their phones at the beginning of the day and have them returned at the end of the day?// ¿Deberían los estudiantes entregar sus... al comienzo del día y devolverlos al final del día?

150 responses

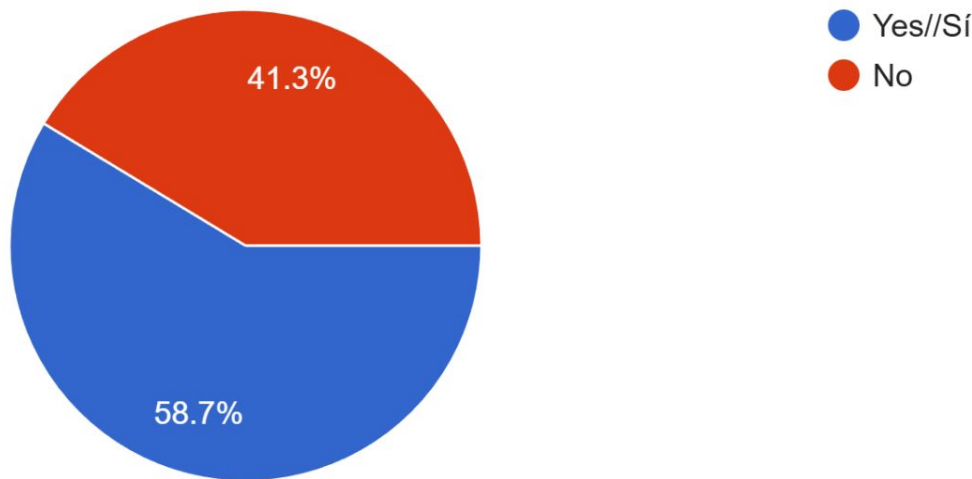


Operations as of 7/28/25

- Though there may be student preference, Yondr remain cost-prohibitive

Should students be required to "Yondr" (lock up their phone like during regents exams) their phone at the beginning of the day upon arriving at school a...r a la escuela y lo desbloqueen al salir por el día?

150 responses

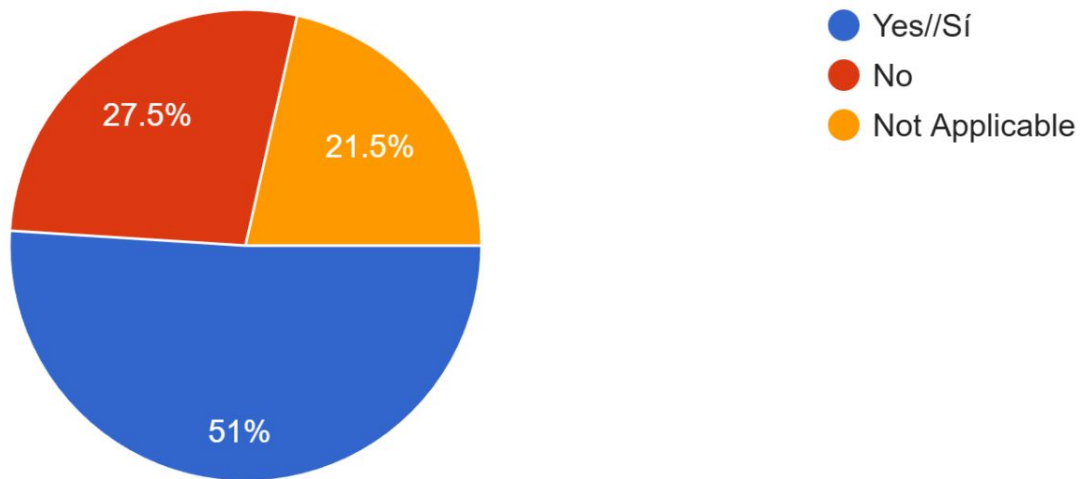


Operations as of 7/28/25

- Students also made suggestions for additional lunch room activities

Did you enjoy the Lunch time activities this year, (such as Karaoke, board games, Bingo, PBIS/snacks)?//¿ ¿Disfrutaste de las actividades d... karaoke, juegos de mesa, bingo, PBIS/bocadillos)?

149 responses

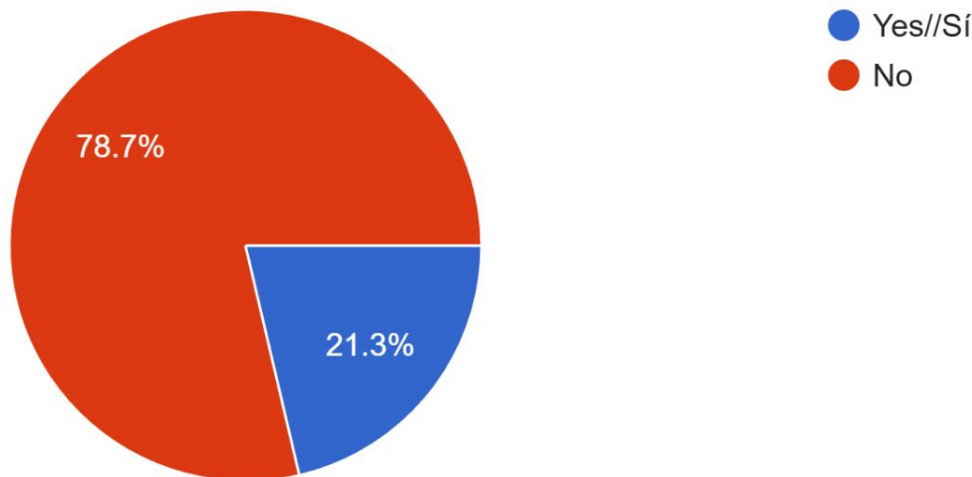


Operations as of 7/28/25

- Suggestions mainly centered on letting students use phones during the day

Do you have any suggestions to improve the No Cell Phone/electronics zone policy?// ¿Tiene alguna sugerencia para mejorar la política de la zon... teléfonos celulares ni dispositivos electrónicos?

150 responses



Facilities

1-The buildings boiler room repairs were made & the DOB Boiler Inspection unit was advised & scheduled to re-inspect the boiler room

2-No new water leaks were observed during heavy rain periods, Facilities placed tarps over the skylights as an additional precaution

3-No air conditioning issues to report

4-Two new water pumps were installed in the basement to replace both units that were burned out. No new flooding issues were reported for the school's basement

5-The FDNY Annual Charter School Inspection is scheduled for August 13th, 2025



Executive Consultant

- Update on organizational condition



Recruitment and Enrollment 7/28/25

<u>Powerschool</u> 498	<u>ATS</u> 573	<u>FTE*</u> 660.446
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1. *As per 7/28/25 Reconciliation Document (pending DOE approval); ATS includes pre-registered students
2. 1 Pending Discharge in ATS, 151 Discharges and 29 Will Not Attend since 7/1/23; 104 Discharges, 10 Aged-out and 29 Will Not Attend since 7/1/24; 15 August graduates 2024
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23); 2023-24 Lottery on 4/4/23 (5 in-person, 71 online)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
5. SchoolMint Applications:

	4/1/21	4/1/22	4/1/23	4/1/24	4/1/25
9th Gr	415	408	279	253	230
10th Gr	29	54	39	42	26
11th Gr	23	39	19	20	20
12th Gr	7	13	11	14	10
Total	474	514	348	335	286



Recruitment and Enrollment as of 7/24/25

Verified Registrations

9th	10th	11th	12th	Total
77	13	2	4	96



Recruitment and Enrollment 7/24/25

Lottery Application for 2025-26

- Lottery Deadline 4/1/25
- Lottery 4/2/25
- 289 Applications as of 4/2/25
- 25-26 Seats Declared: 9th Gr - 220, 10th Gr - 25; 11th Gr - 10; 12th Gr - 0

Applications as of 7/24/25

9th	10th	11th	12th	Total
302	60	39	27	428



SY 25-26 Recruitment and Enrollment as of 7/24/25

Application Dashboard ?

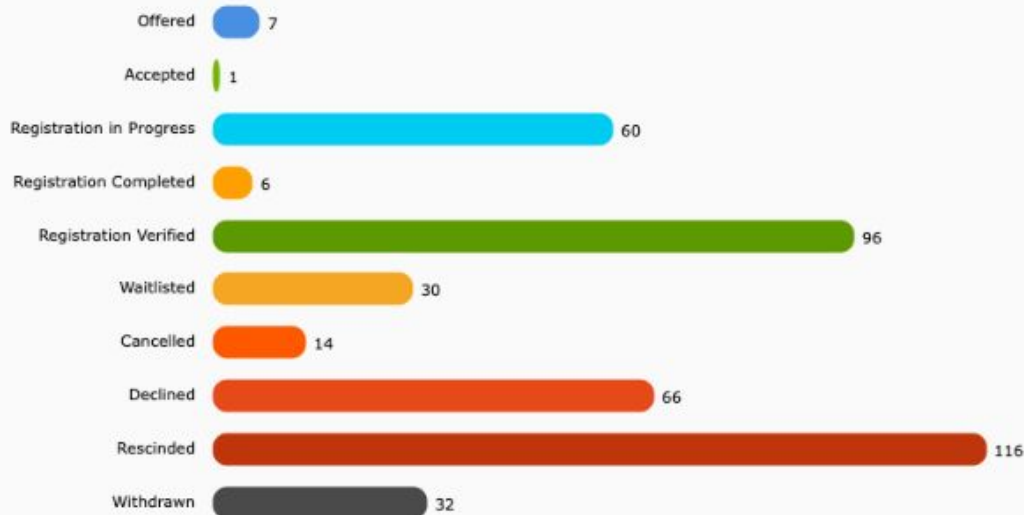
Use this dashboard to see application numbers per school and per grade.

Total Schools: 1



Overview Of All Applications

Total Applications: 428



Recruitment and Enrollment 7/24/25

- **Open House (s):**

- One on One Tours have been happening all month with Mr. Myers, followed by registration with Ms. Gomez
 - In the last month we've had about 15 families join in person to register

- **Recruitment:**

- Sumner Community Center Summer Camp
- Tompkins Community Center
- Bushwick Community Center
 - i. Summer Camp
 - ii. Food Pantry

- **Marketing:**

- Bus Shelter Advertising
 - i. 7 Shelters in 11206 and 11221
- Daily News Back to School Special
- Brooklyn & Queens Family Magazine

- **Upcoming Events:**

- New Parents: Virtual Welcome Session with the PLC, August 11th
- Summer Bridge: August 12-14



WILLIAMSBURG
CHARTER HIGH SCHOOL

Setting the Standard in Academics, Athletics
& the Arts – Experience Excellence for Free!

Three images: a person in a black shirt performing a dance move, a person in a black shirt with a 'NATIONAL HUMAN SOCIETY' logo, and two people in basketball uniforms (one green and white, one green and black) holding basketballs.

ENROLL TODAY
thewcs.org/apply
(347) 217 - 6995

QR code linking to the enrollment page.

WILLIAMSBURG
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WCHS Parent Corner: Virtual Welcome Session

COME JOIN US!

DATE: MONDAY AUGUST 11th, 2025

TIME: 6PM VIRTUALLY VIA GOOGLEMEETS

Join us for our Family Welcome Session! This is a fantastic opportunity to meet our Principal, Ms. Valerie Jacobson, who will share key information about what to expect in the upcoming school year, including details on uniforms, grade-level support, and much more.

You'll also have the chance to connect with our Recruitment Manager, Ms. Ayisha Gomez, who can guide you on how to enroll a sibling, family member, or friend. Plus, meet our Parent Coordinator, Ms. Melody Pink, who will introduce you to valuable resources for your entire family, monthly parent meetings, how to get involved in our Parent Leadership Council (PLC) & a Special Commercial Break with RISEBORO Community Partnership.

Don't miss out on this informative session—it's a great way to kick off the school year and ensure you have all the information you need! We can't wait to see you there!

For further details contact Ms. Pink via email at mpink@thewcs.org P.S. scan the QR Code to see past parent meetings, resources and more.



Esquina para Padres de WCHS: Sesión Virtual de Bienvenida

¡ÚNASE A NOSOTROS!

FECHA: LUNES 11 DE AGOSTO DE 2025

HORA: 6PM VIRTUAL A TRAVEZ DE GOOGLEMEETS

¡Únase a nosotros para nuestra Sesión de Bienvenida Familiar! Esta es una oportunidad fantástica para conocer a nuestra directora, la Sra. Valerie Jacobson, quien compartirá información clave sobre qué esperar en el próximo año escolar, incluidos detalles sobre uniformes, apoyo por nivel de grado y mucho más.

También tendrá la oportunidad de conectarse con nuestra Gerente de Reclutamiento, la Sra. Ayisha Gómez, quien puede guiarlo sobre cómo inscribir a un hermano, familiar o amigo. Además, conozca a nuestra Coordinadora de Padres, la Sra. Melody Pink, quien le presentará recursos valiosos para toda su familia, reuniones mensuales de padres y cómo participar en nuestro Consejo de Liderazgo de Padres (PLC) y una pausa comercial especial con RISEBORO Community Partnership.

No te pierdas esta sesión informativa—¡es una excelente manera de comenzar el año escolar y asegurarse de tener toda la información que necesita! ¡Estamos ansiosos por verte allí!

Para más detalles, comuníquese con la Sra. Pink por correo electrónico a mpink@thewcs.org P.D. escanee el código QR para ver reuniones de padres anteriores, recursos y más.



Finance

WCHS Financial Update Board Meeting – July 29, 2025

This is the Financial Statement as of May 31, 2025
total collected revenue for the period \$13,941,505 million.
(93% Per Pupil Revenue, 7% other)

Total expenses for the period \$15,332,814 million.
(56% Personnel Services, 10% Contracted Services, 21% Rent, 2% Utilities, 11% Other expenses)

Total revenue over expenses for the period is **\$(1,391,309)**
Projected end of the year deficit (1.6) Million

Assets		
Cash and Cash Equivalents	9.5	Bank Acct, Petty Cash,
Account Receivable	0	Title Funds
Total Fixed Assets	2.1	Leasehold improvement, Furniture, Equipment, software
New Building	4.2	New Building Cost
Building Security Deposit	1.5	Rent Deposit
Prepaid expenses and Deposits	515,588	Utility, Insurances, other
Total Assets	17.8	
Liabilities		
Accounts Payable, Accrued expenses	25,375	Bills, Accrued salaries/taxes
Unearned Revenue	1.0	Advanced Per Pupil fund
Total Liabilities & Net Assets	17.8	5.4 Unrestricted Net Assets

Notes:

- General Audit is Scheduled for August 27th.



Human Resources

- June New Hires - 1 Operations.
- June Separations - 1 Instructional and 4 Operations.
- Sent out new Contracts for the 2025/2026 school year.
- Held an Open Enrollment presentation for all staff for a 7/1/25 effective date.
- **Worked with our Broker on setting up a new employee paid STD policy.**
- Sent out Addendums for Summer School, Scheduling and APEX.
- Recruiting for Academy Leader, Science and Spanish.
- Put together a recruiting spreadsheet to document outcomes along with a daily recap email advising on our efforts.
- Increased HR/Finance meetings to twice a week.
- Helped with graduation by signing in WCHS staff and acting as Will call for parents and the family of our graduates.



Accountability and Development

Accountability/Board Governance

- **NYSED Check-In Memo**
 - Need for improvement: Student performance, Enrollment, Teacher Certification Compliance
- **Summer Reporting**
 - 2025-26 Title I planning has begun
 - SSEC report submitted July 17
 - Annual Report due August 1
 - Disclosure of Financial Interest forms circulated to Board via Dropbox Sign
- **2025-26 Board Calendar**
 - Tuesday, July 29 at 3pm
 - **Tuesday, August 26 at 5:30pm***
 - Tuesday, September 16 at 5:30pm
 - Tuesday, October 21 at 5:30pm
 - Tuesday, November 18 at 5:30pm
 - Tuesday, December 16 at 5:30pm
 - Tuesday, January 20 at 5:30pm
 - Tuesday, February 24 at 5:30pm
 - Tuesday, March 24 at 5:30pm
 - Tuesday, April 21 at 5:30pm
 - Tuesday, May 19 at 5:30pm
 - Tuesday, June 23 at 5:30pm

Development/Community

- **Events**
 - Brooklyn Cyclones Game - August 29
 - [RSVP HERE](#)
 - **Donate to our [T-Shirt Campaign here!](#)**
 - **Enter our [First Pitch Raffle here!](#)**
(\$5/entry)
 - \$80 raised so far
- **Grants**
 - Submitted Walentas Grant application **(\$25,000)** for a Teacher Mentoring Program
 - Consists of Danielson training for DLs, Mentoring Program Coordinator, fees for Mentors, and materials costs
 - New York Civic Engagement Commission (CEC) is offering stipends for orgs who can offer space and host community engagement sessions re: city budget education + brainstorming projects to address community needs. Stipends range from **\$9,000-\$15,000**. Meeting w/ Ms. Pink and Ms. Jacobson August 4 to discuss.