

WCHS Board of Trustees Meeting

March 2023



Agenda

1. Welcome and Introductions
2. Approval of January, Special Meeting Meeting, and February Minutes
3. School Safety Update
 - a. Metal Detector Update
 - b. GROW and Rally
4. Academics
 - a. Instruction
 - b. Senior Class Data
5. Operations
6. Facilities
 - a. Gym Update
7. Recruitment and Enrollment
8. Finance
9. Human Resources
10. Accountability
11. Parent Leadership Council
12. Executive Session



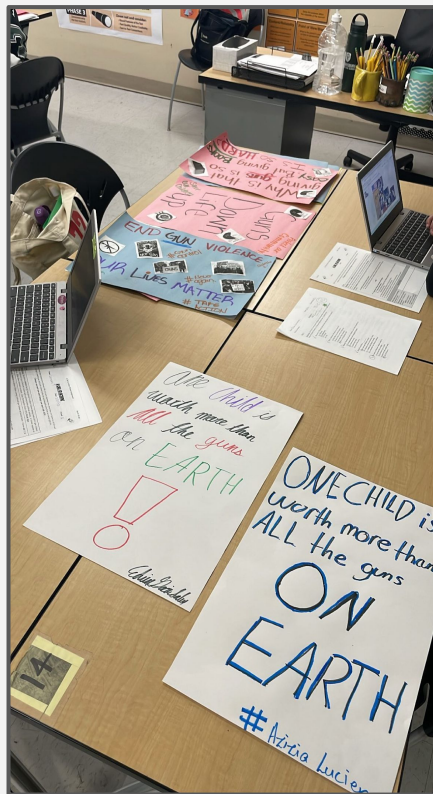
School Safety Update

- Morning school bag checks
- WCHS metal detectors arrived and have been implemented
- Weekly calls with NYPD and area schools
- Continued police presence in front of school
- Continued police presence along common corridors to provide safe passage at arrival and dismissal, plus at subway stations



GROW Community Coalition and Rally

- GROW, WCHS' anti-gun violence coalition, drafted and released a [petition on Change.org](https://petitiononchange.org) and it already has 1000+signatures.
- The petition calls for an end to youth gun violence through expanded partnerships with the NYPD, creation of legislation in support of school to school information sharing, improved use of violence interrupters in our communities, additional funding for school social emotional supports, and increased attention on afterschool programs and job opportunities for our youth
- WCHS is hosting an anti-gun violence rally on 3/29 at 2pm. Teachers and staff have worked with students to create posters and draft statements to read at the event.
- Representatives from New Yorkers Against Gun Violence and students/staff from Community Partnership Charter School will be in attendance.
- The rally will be escorted by members of the 90th precinct.
- Staff and students passed out flyers about the petition and rally to local businesses
- Borough President Reynoso, Congresswoman Nydia Velázquez, Senator Salazar, Assemblywoman Davila, Councilwoman Gutierrez, and Public Advocate Jumaane Williams have been invited to attend
- NYSED, NYCSA, NYC DOE, and NYCCC have been notified about the petition and rally
- SKDK, strategic comms org, volunteered to notify their media contacts about our petition and rally
- WNYC/Gothamist will be in attendance
- WCHS media team offered to make GROW campaign video



WILLIAMSBURG CHARTER STANDS

AGAINST GUN VIOLENCE

Join us

Wednesday March 29th

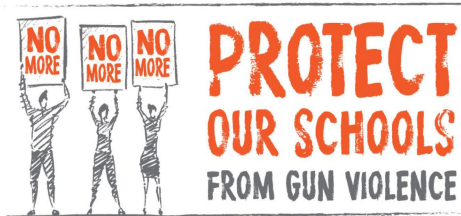
We invite students, staff and community members to meet us at
Justice Gilbert Ramirez Park

AKA

White Park

2PM Sharp!

We will then March in UNITY back to
WCHS to sign our
GROW: anti-gun violence petition



Academics

- ❑ Student Remote Requests
 - ❑ *Applications: 66*
 - ❑ *Approved: 10*
- ❑ Report Card Pick Up–March 28, 2023; Report cards mailed and emailed
- ❑ Mock Regents exam for grade 9 students
- ❑ Regents Review Preparation
- ❑ PSAT make ups (grade 10); SAT Exam (all grade 11 students)--March 22, 2023
- ❑ School Improvement Plan Committee



Academics

Instruction

❏ FOLLOW UP: INSTRUCTIONAL NEXT STEPS/ IMPLICATIONS FROM REMOTE TEACHING/LEARNING:

Academic Intervention Teacher Meetings/Plans:

Goals:

- Plan for student academic success before T2 finals (*Danielson Domain 1: Planning & Preparation*)
- Review student artifacts e.g T2 midterms using “Looking at Student Work” protocol
- Support and coaching for lesson planning and instructional rigor + group coaching
- Teacher Deliverable: academic skills intervention plans outlining lesson plans & assessments +
Future Planning: Academic Skills Intervention for students below grade level standards
- Co-planning support meetings with co-teachers

Questions Guiding The Work:

How can we create thoughtful and intentional, skills based lesson plans?

How can we use student data to outline instructional plans with steps?



Academics

Instruction

- ❑ **T2 Finals:** administered March 14th -17th
- ❑ Opportunities provided for students to make up work for Trimester 2

- ❑ **PLC's:** continued focus on **Using Assessment Data to Differentiate Instruction (May 3rd)**
 - **Aligns to Danielson Domains** *1c: Setting instructional outcomes, 1f: Planning for student assessment, 3d: Using assessment in instruction*

Goals:

- Analyzing data to inform instruction through “*Looking At Student Work*” protocols - analyzing data from recent quiz, unit assessment or mock regents.
- Teachers will be able to adapt future assessments to meet the needs of all students by explicitly designing and adding one scaffold/scaffolded activity to an upcoming lesson.
- Teacher Deliverable: outline one explicit action with a learning scaffold to help students progress towards proficiency/mastery + design the next student formative assessment to demonstrate the adjustment.



Academics

Instruction

- ❑ **IPDP's:** deadline for initial updates 3/10; 24 teachers submitted individual professional development plans for supervisory feedback (this was optional). IPDP's will be formally reviewed during round 2 post observation meetings.
- ❑ **Formal Observations Round 2:** begins March 27th - May 15th and will focus on the Danielson domain growth areas from round 1 observations and other select domains based on instructional coaching goals.
- ❑ **Spring Lunch 'n' Learn 3/31:** topic *Differentiation*. Focus will be on **Content, Process and Product** - teachers will be able to explain and apply at least 3 ways to differentiate their own classroom lessons and assessments.
- ❑ **The Collaborative For Inclusive Education Visit #2 3/23:** direct support with ENL programming & systems, thought partnership and support with SNAS programming & systems and targeted resources to support staff.



Senior Class Data

Senior Class Data

Total Number of Seniors	235 seniors (4 are early-graduates)
On track for June Graduation	164 students (71 not on track)
Regents	43 students still need regents
5th Year Students	44 students in total 5 January Graduates

Number of Seniors who Completed ALL Credit Recovery: 39

College and Career

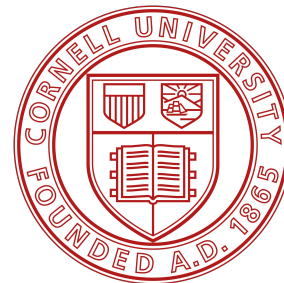
12th Grade College Application Update

Acceptances are rolling in!

- Acceptances: 111
- CUNY Applicants: 135
- SUNY Applicants: 95
- Private Applicants: 141
- **Not Applied: 16 (some are not on track to graduate in June)**
- Trade Schools: 17
- Culinary School: 2
- Military: 5
- Work: 5
- All Grade 12 students are required to complete Common Application
- Two student athletes received scholarships to Mount Saint Vincent

COLUMBIA

Penn
UNIVERSITY of PENNSYLVANIA



THE UNIVERSITY OF
CHICAGO

Operations as of 3/27/23

- NYC School Survey & NYSED Charter School Office Survey administration for parents, students, teachers from 2/13-3/31
- Conducted virtual Town Hall at 6pm on 3/9
- Collaborated with CCR Office and Math and Science Departments to administer the PSAT Make-ups (Gr 10), SAT Exam (Gr 11), and Math and Science Mock Regents Exams (Gr 9) on 3/22
- Generated Trimester 2 Report Cards and prepared for mailing and distribution on 3/28 from 5-7pm at Parent Report Card Pick Up
- Collaborating with Finance and Instructional Team for 23-24 Budget, Summer School, and Calendar planning
- Recruitment ongoing for Safety Manager
- Covering Teacher vacancies: 1 CCR, 2 SNAS, 1 ELA, 1 Science
- Continue to collaborate with various departments and internal and external stakeholders to implement WCHS C.A.R.E. plan and GROW community coalition



CDC Local COVID-19 Transmission as of 3/27/23

- Level of transmission (3/17-3/23/23) in Kings County, NY

<https://covid.cdc.gov/covid-data-tracker/#county-view>

Kings County, New York

[State Health Department](#)

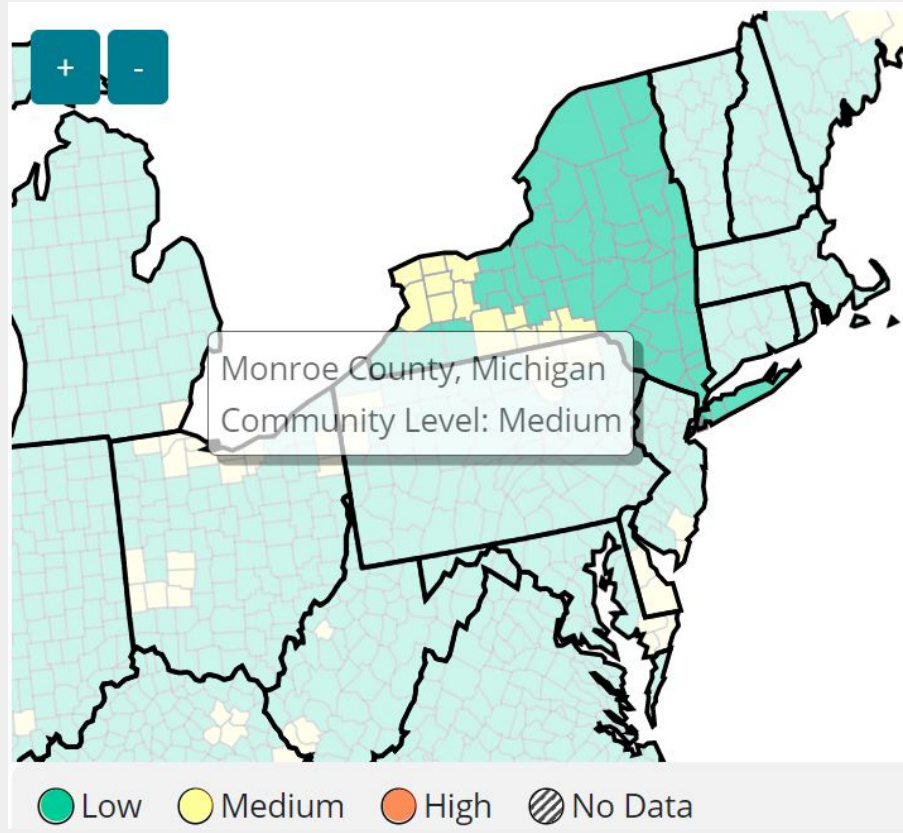
COVID-19 Community Level ● Low

Recommended actions based on current level

[Stay up to date](#) with COVID-19 vaccines, including recommended booster doses. Maintain [ventilation improvements](#). Avoid contact with people who have suspected or confirmed COVID-19. Follow recommendations for [isolation](#) if you have suspected or confirmed COVID-19. Follow the recommendations for [what to do if you are exposed](#) to someone with COVID-19. If you are at [high risk of getting very sick](#), talk with a healthcare provider about additional prevention actions.

Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	41.99
New COVID-19 admissions per 100,000 population	2.8
% Staffed inpatient beds in use by patients with confirmed COVID-19	1.8%



NYC COVID-19 Transmission Data 3/27/23

For the Last 7 days, 3/20-3/26/23; Source: [COVID-19: Latest Data - NYC Health](#)

Measure	Last 7 days	Trend
Percent positive	3.2%	Decreasing
Cases (daily average)	414	Decreasing
Case rate (7-day rate per 100,000 people)	31.93	
Hospitalizations (daily average)	20	Decreasing
Hospitalization rate (7-day rate per 100,000)	3.66	
Inpatient COVID bed occupancy (7-day average)	2.30%	
Deaths (daily average)	2	Decreasing

Updated: March 27, 2023

Website Development Proposals -3 Bids

Re-design of school website to improve communication with families (included in ARP-ESSR Grant):

Vendor	Proposal	Fee Structure	Price	Monthly Maintenance
Educational Networks Inc	12-19-22 Quote	Annual Fee	\$4,200.00	\$300
AmericanEagle.com	1-4-23 Quote	One-Time Fee	\$65,000 Plus \$150/hr copy editing	\$1,785
Xposure LLC	1-27-23 Quote	One-Time Fee	\$7,500	\$400

Facilities

1-All heating units are operational & air filters are scheduled for replacements during Spring break

2-No visits from the DOB, ECB or DOH for the month

3-The schools boiler was Re inspected, Violations were dismissed & entered into the Department of Buildings database on 3/20/23

4-Two walk through metal detectors were placed in our lobby “C” exit doors for metal scanning



Facilities - New Gym Update



Recruitment and Enrollment 3/27/23

<u>Powerschool</u> 926	<u>ATS</u> 926	<u>FTE*</u> 927.875
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1. *Per Pupil Billing Document #6 submitted 3/28/23 pending approval
2. 0 Pending Discharge and 26 Zero Attendance; 183 Discharges (34 since 2/9/23) and 118 Will Not Attend since 7/1/22; 42 Class of 2022+
3. 2021-22 Admissions Lottery on 4/12/21 at 6pm (~196 attendees); 2022-23 Admission Lottery on 4/4/22 at 6pm (Zoom Attendees: 162, In-person Attendees: 21, Volunteers: 23)
4. 22-23 Incoming 9th Grade seats = 330; Incoming seats in grades 10th= 25 , 11th= 25 , 12th= 0
5. SchoolMint Applications:

	4/1/21	4/1/22
9th Grade	415	408
10th Grade	29	54
11th Grade	23	39
12th Grade	7	13
Total	474	514

Recruitment and Enrollment as of 3/27/23

Grade Level	Total in Grade	2018	2019	2020	2021	2022	2023	2024	2025	2026
9	193 M 105 /F 88	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	3 M 2 /F 1	189 M 102 /F 87
10	259 M 111 /F 148	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	0 M 0 /F 0	1 M 1 /F 0	17 M 9 /F 8	241 M 101 /F 140	0 M 0 /F 0
11	261 M 127 /F 134	1 M 0 /F 1	0 M 0 /F 0	1 M 1 /F 0	5 M 3 /F 2	1 M 1 /F 0	52 M 32 /F 20	201 M 90 /F 111	0 M 0 /F 0	0 M 0 /F 0
12	213 M 90 /F 123	3 M 2 /F 1	4 M 3 /F 1	7 M 3 /F 4	7 M 5 /F 2	12 M 8 /F 4	179 M 69 /F 110	1 M 0 /F 1	0 M 0 /F 0	0 M 0 /F 0
TOTAL	926 M 433 /F 493	4 M 2 /F 2	4 M 3 /F 1	9 M 5 /F 4	12 M 8 /F 4	13 M 9 /F 4	232 M 102 /F 130	219 M 99 /F 120	244 M 103 /F 141	189 M 102 /F 87

Recruitment and Enrollment as of 3/27/23

- 2023-24: 325 Applications

Overview Of All Applications

Total Applications: **347**

Submitted  325

Cancelled  22



Recruitment and Enrollment as of 3/27/23

2023-24 Lottery Application Numbers

- 325 Applications submitted

9th	10th	11th	12th	Total
268	33	15	9	325

2023-24 # of Lottery Seats Available per Grade:

- 9th - 250; 10th Gr- 30; 11th-25; 12th:0 (wait-list only)



Recruitment and Enrollment 3/27/23

Open House Dates for 2022-23

- Saturday, November 19 at 10am - 7 families attended
- Saturday, December 17 at 10am and 1pm - 18 families RSVPed
- Saturday, January 21 at 10am - 1 family attended
- Saturday, February 11 at 10am -rescheduled
- Saturday, March 11 at 10am at Brooklyn Charter High School Fair -37 families attended
- Saturday, March 25 at 10am -2 families attended
- Saturday, April 1 at 10am
- Saturday, April 29 at 10am
- Saturday, May 13 at 10am
- Saturday, June 10 at 10am

Online and Social Media: Vanguard Mailing, Bus displays, SBS Media Radio ads (Amor and LaMega), Daily News Email Blasts & Ads, Brooklyn Family Magazine, El Diario, Facebook, Instagram, Niche.com, Email List

Lottery Application for 2023-24

- Lottery Deadline 4/1/23
- Lottery 4/4/23 @6pm
- Applications as of 3/27/23: 325



WCHS Financial Update Board Meeting – March 21, 2023

As of **January 31, 2022** total collected revenue for the period is \$11,239,213 and total expenses for the period are \$11,244,477 million.

Total excess of revenue over expenses for the period is \$(5,264).

Assets		
Cash and Cash Equivalents	14.0	Bank Acct, Petty Cash,
Account Receivable	432,330	ESSER Grant
Total Fixed Assets	2.2	Leasehold improvement, Furniture, Equipment, software
Building Security Deposit	5.7	Rent Deposit/New Building
Prepaid expenses and Deposits	434,008	Utility, Insurances, other
Total Assets	22.9	
Liabilities		
Accounts Payable, Accrued expenses	1.1	Bills, Accrued salaries/taxes
Unearned Revenue	1.4	Advanced Per Pupil fund
Deferred Rent	11.1	Rent
Total Liabilities & Net Assets	22.9	9.0 Net Assets



Human Resources

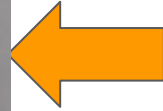
- **Recruitment Effort for SY 2023 to 2024**
 - We have already started our recruitment plan for SY 2023 to 2024 in order to anticipate our hiring needs. An email was sent to all staff about our job announcements posted on different media platforms. Please spread the word for us.
 - 1- LinkedIn- <https://www.linkedin.com/jobs/view/3506992467/?capColoOverride=true>
 - 2- Indeed- <https://www.indeed.com/job/high-school-teacher-all-subjects-current-and-2023-2024-school-year-2f95b58feedf7024>
 - 3- [NYC Teacher Career Fair - April 5, 2023](#) (hosted by CharterSchoolJobs.com)
- **Salary audit update-** our consultant, JER HR Group, has finished evaluating all of our positions and has grouped them based on our internal job hierarchy. The next step is to "market price". We should have more concrete information to share with the Board when we return from the break.



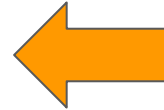
Accountability and Development

- **Board Development**
 - Staff Representative to the Board
 - Application and form ready for roll-out, will be released soon
- **Title Funding**
 - Title I Poverty Counts due April 4
 - ARP-Homeless Children and Youth (HCY) State Reserve Application - Part I due April 6
 - ESSA-Funded Programs Education Stabilization Fund office hours will be held on April 19
- **GROW Community Coalition**
- **Renewal application**
- **Governors Ball Fundraising in June**

UPDATES FROM YOUR PARENT LEADERSHIP COUNCIL (PLC)



PLC PRESIDENT MS. SELESTE BURNS



**PARENT COORDINATOR / PLC LIAISON
MS. PINK**



Women's
History
Month





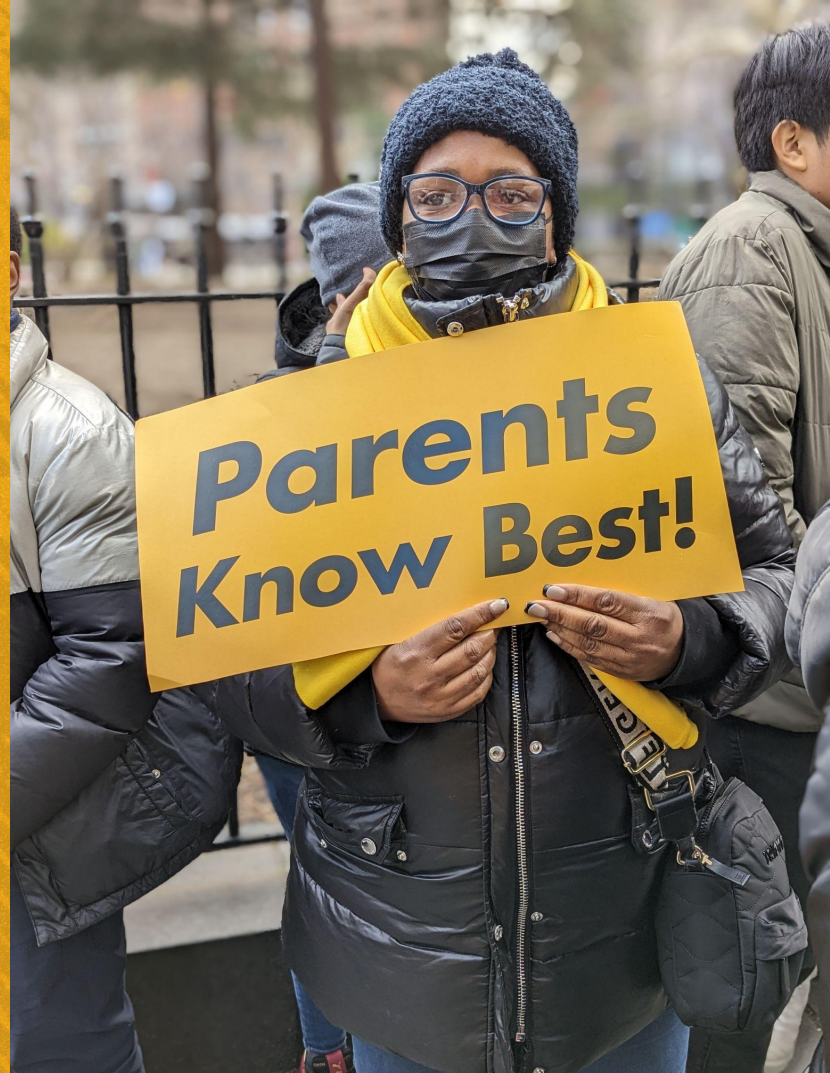
Parent Leadership Council (PLC) GLOW

Our Parent Coordinator Ms. Pink along with WCHS staff (Mr. Myers, Mr. Combs & Mr. Dilworth) took families and scholars to rally at the ***“MY CHILD, MY CHOICE MEANS EQUITY & ACCESS FOR FAMILIES RALLY”*** at City Hall Park March 7th, 2023 with The Charter Schools Association. We let our government officials know how great charter schools are and how we need more charter schools & funding to provide our scholars with the best possible education & extracurricular programming to climb the mountain top to college. Our scholars who attended learned advocacy skills, how to network and more about how charter schools work.



ACTIVISM





MR. MYERS & OUR SCHOLARS





**Parents
Know Best!**

EQUALITY

**WILLIAMSBURG
CHARTER HIGH SCHOOL**



Parent Leadership Council

Next PLC Meeting will Take Place March 30th, 2023:



Parent Leadership Council

COME JOIN US! VIRTUAL PARENT LEADERSHIP COUNCIL (PLC) MEETING

THURSDAY MARCH 30TH, 2023 AT 6PM

SPECIAL GUEST PRESENTERS



NeONSM
Works

NeON Works provides youth and young adults with the opportunity to acquire the knowledge, skills, and experience that prepare them for success in the workplace. Members can earn a stipend based on participation and goal attainment and can take part in the program for up to a full year. NeON Works is designed for people who are at all different stages of their employment journey: from the young person who is not sure where to begin to the college graduate who wants to get ahead in their chosen field - providing a highly individualized set of opportunities depending on each person's interests and work readiness.



The goal of the Fire Safety Education Program is to eliminate residential fire deaths in New York City. Fire deaths have dropped steadily during the past decades and studies have shown that there is a direct link to strong public education programs. The goal of FDNY instructors is to continually educate the public with critical life saving strategies that focus on fire prevention, with a special focus on the City's most vulnerable populations and at-risk communities.

CHECK YOUR EMAIL FOR LOGIN INFORMATION. ANY
QUESTIONS PLEASE EMAIL Ms. PINK AT MPINK@THEWCS.ORG

Website: www.ParentWVWalls.com



Parent Leadership Council